



# MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT 2

10 HALSEY REED ROAD MONROE TOWNSHIP NJ 08831

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JASON MARTIN, CHAIRMAN | GLENN BORSUK, VICE CHAIRMAN | ROBERT MCGEE, SECRETARY  
MICHAEL FRISCH, TREASURER | ALAN TANNENBAUM, DEPUTY SECRETARY/TREASURER

## Minutes of the Regular Meetings Wednesday, November 9, 2022

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for the Regular Meeting.

Vice Chairman Borsuk called the meeting to order with a Salute to the Flag at 7:00 pm. Vice Chairman Borsuk asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties.

**UPON ROLL CALL** made by Commissioner Robert McGee, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Robert McGee and Alan Tannenbaum. Chairman Martin was not present.

**ALSO PRESENT:** Board Attorney Richard Shaklee, Esquire, and Val Cier, Recording Secretary.

There were three career firefighters present: Chief Volkmann, Captain Grande

There was one volunteer firefighter present. Jennifer Awad.

There were no members of the public present.

Vice Chairman Borsuk announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published newspaper, posted on the bulletin board of the Office of the Township Clerk, Fire District #2 website @[www.station57.org](http://www.station57.org), and notices sent to those requesting such.

### MINUTES

Vice Chairman Borsuk asked for a review of the October 12, 2022 minutes.

**UPON MOTION MADE** by Mike Frisch and seconded by Alan Tannenbaum, to adopt the minutes of the regular meeting.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye McGee  
Aye Tannenbaum

### CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Vice Chairman Borsuk asked the board to review the claims against the board and for the treasurer's report.

Commissioner Frisch read the report:

General Operating Claims Total      \$215,987.80

Regular Meeting  
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Net Payroll Claims Total	\$ 56,318.04
Total Claims Against the Board	\$272,305.84
Period ending November 9, 2022	

Amboy Bank:

Undesignated Funds	\$2,575,768.34
Petty Cash	\$170.00
Designated Funds	\$198,789.33
Total Balance	\$2,774,727.67

Notable event: Paid 3rd Qtr hydrant fee of \$60,500

**UPON MOTION MADE** by Robert McGee and seconded by Alan Tannenbaum, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$272,305.84.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye McGee  
Aye Tannenbaum

**OLD BUSINESS**

Vice Chairman Borsuk read a Resolution Appointing Joshua Chancy, badge #230, as a probationary firefighter, effective November 18, 2022, contingent upon the passage of a second reading.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye McGee  
Aye Tannenbaum

**UPON MOTION MADE** by Robert McGee and seconded by Mike Frisch, approved the second reading of the resolution appointing Austin Pinkney, badge #229, as a probationary firefighter effective October 1, 2022.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye McGee  
Aye Tannenbaum

Chief Volkmann mentioned the JIF (Joint insurance Fund), which appoints fund commissioners for this district to attend meetings. It must be someone appointed by the board. Currently District 2 does not have representation.

Vice Chairman Borusk recommended Chief Volkmann as primary and secondary should be a commissioner. Meetings are monthly, during the day, and can be held anywhere in the state. If no commissioners are available, list a Captain as secondary. Chief Volkmann will ask if multiple backups are permitted.

## **NEW BUSINESS**

Vice Chairman Borsuk had one item, which Attorney Shaklee said it will need to be in closed session.

## **FIRE PREVENTION BUREAU REPORT**

Chairman Martin asked for the Fire Prevention report.

Captain Volkmann reported on the following:

- Smoke detector last YTD was 500; this year 462
- Did mailing on Monday of all past due notices
- Reviewed incident run log - Police thanked FD for responding to an accident that was literally heard at Halsey and Applegarth Road

Chief Volkmann distributed to the board a chart of mutual aid calls District 2 has responded to.

Commissioner Frisch asked what kind of action should be taken to alleviate the responses. Vice Chairman Borsuk stated they need to set up a meeting with the other district chiefs, more as a one on one conversation. Give them a chance to share their feedback. It should be Chief Volkmann and possibly Vice Chairman Borsuk since he knows the other chiefs. Commissioner Frisch agreed that the District should move forward with the chief meeting with them.

Captain Grande mentioned it should be relayed to the other districts that we want to help you, but we need to be here for our taxpayers, and to document the conversation. Chief Volkmann will meet with Vice Chairman Borsuk to find a date that works and report to the board at next month's meeting with the outcome.

Attorney Shaklee asked if there is a notice that has to be provided to the other districts. Vice Chairman Borsuk said not necessarily. There is a signed mutual aid agreement through suburban chiefs. Of the 66 alarms in East Windsor, most were at about 3 different hotels -not working fires.

## **APPLEGARTH VOLUNTEER FIRE COMPANY**

Vice Chairman Borsuk asked if there was anything to report from the volunteers.

Assistant Chief Jen Awad reported that Hank from the volunteers is working with Chief Volkmann to move to a digital roll call. Volunteers can submit it electronically online, click and it gets emailed.

Commissioner Frisch asked if there is any update on future volunteers. Jen stated it will be discussed in the future. The residents in town want to get paid or they are above the age that can physically volunteer.

Hank does ride a couple times a month with career firefighters. It's encouraged, but many volunteers work full time and families.

## **MEETING OPEN TO THE BOARD**

Vice Chairman Borsuk reported that Chief Volkmann, Chairman Martin and himself met with the board accountant on the budget. There will be about 4 tenths of a cent increase.

Board discussed the upcoming development near Rt. 33.

**MEETING OPEN TO THE PUBLIC**

Vice Chairman Borsuk asked if there was anything from the public. The public had nothing to comment.

**CLOSED SESSION**

Vice Chairman Borsuk advised there was a need for an Executive session.

Attorney Shaklee read the resolution to the matter of unwarranted invasion of privacy.

**UPON MOTION MADE** by Mike Frisch and seconded by Alan Tannenbaum, the meeting went into executive session for unwarranted invasion of privacy..

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye McGee  
Aye Tannenbaum

**MEETING RE-OPENED TO THE PUBLIC**

Vice Chairman Borsuk re-opened the meeting to the public.

**ADJOURN**

Vice Chairman Borsuk asked for a second on the motion to adjourn.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Robert McGee, the meeting was adjourned.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye McGee  
Aye Tannenbaum

ROBERT MCGEE  
Board Secretary  
GLENN BORSUK  
Vice Chairman

**NOTE: Appendixes can be obtained upon request from the Board Secretary.**

PREPARED BY: Val Cier