



MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT 2

10 HALSEY REED ROAD MONROE TOWNSHIP NJ 08831

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JASON MARTIN, CHAIRMAN | GLENN BORSUK, VICE CHAIRMAN | ROBERT MCGEE, SECRETARY

MICHAEL FRISCH, TREASURER | ALAN TANNENBAUM, DEPUTY SECRETARY/TREASURER

Minutes of the Regular Meeting Wednesday, April 10, 2024

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for the Regular Meeting.

Chairman Martin called the meeting to order with a Salute to the Flag at 7:00 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police, and military, who have died in the performance of their duties.

UPON ROLL CALL made by Commissioner Jason Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Jason Martin, Alan Tannenbaum and Robert McGee.

ALSO PRESENT: Board Attorney Drew Stauffer, Esquire and Lindsay Lesser, Recording Secretary.
Career firefighters present: Chief Volkmann
Volunteer department members present: Hank Haligalski
Members of the public present: None

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published newspaper, posted on the bulletin board of the Office of the Township Clerk, Fire District #2 website @www.station57.org, and notices sent to those requesting such.

REGULAR MEETING

MINUTES

Chairman Martin asked for a review of the March 13, 2024.

UPON MOTION MADE by Michael Frisch and seconded by Glenn Borsuk, to adopt the minutes of the regular meeting.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye McGee
Aye Tannenbaum
Aye Martin

CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

Commissioner Frisch read the report:

General Operating Claims Total \$130,739.23

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Net Payroll Claims Total	\$99,026.65
Total Claims Against the Board	\$229,785.88
Period ending April 12, 2024	

Amboy Bank:

Undesignated Funds	\$3,313,910.50
Petty Cash	\$170.00
Designated Funds	\$198,789.33
Total Balance	\$3,472,095.83

UPON MOTION MADE by Robert McGee and seconded by Glenn Borsuk, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$229,785.88

ROLL CALL: Aye Borsuk
Aye Frisch
Aye McGee
Aye Tannenbaum
Aye Martin

OLD BUSINESS

Per Chairman Martin, the lighting project is complete. Initially, the plan was to pay the \$95,000 over five years, however since this is a municipality they would only finance \$75,000. The variance was paid and the balance will be paid over five years in the amount of \$1,250 per month to be auto-debited.

COORESPONDANCE

Chairman Martin read a correspondence received from Plainsboro Township which recognized the departments outstanding efforts at a recent fire.

Chairman Martin read a letter from Firefighter Hoffman stating that he plans to retire in November 2024. Best of luck to Firefighter Hoffman.

NEW BUSINESS

Chairman Martin discussed the process to purchase the new equipment once the final amount is received. Board Attorney Shaklee to confirm the steps.

Commissioner McGee announced that CPR training was held with Station 51 and an additional training is scheduled next month.

Chairman Martin asked that Board Attorney Shaklee review the legal language to determine which notices need to be published in the newspapers and which can be posted elsewhere.

FIRE PREVENTION BUREAU REPORT

Chairman Martin asked for the Fire Prevention Report.

Chief Volkmann reported on the following:

- Run log and fire prevention materials previously electronically distributed to Commissioners.
- Training report for the month of March
 - Every Thursday RIT training is being performed at Station 23
 - Live burn scheduled in May

- o Volunteers – Firefighter survival entanglement training was completed using the prop
- o June extrication training scheduled in Howell Township, Volunteers to be invited
- CPR save of a 47-year-old male. The family has asked to come to the station to thank the crew
- Firefighter O'Brein completed all the paperwork and submitted for a \$40,000 grant for equipment from Firehouse Sub Corporation. If awarded, looking to purchase thermal imaging cameras
- 45 people registered for the written exam of which 42 passed – 2 failed and 1 was a no show
 - o Next week Wednesday – Friday are the practice nights for the physical test. Actual test to be held on April 21st
- Fire Prevention clerk started in her new role at the firehouse. She will work Tuesday, Wednesday and Thursdays, 8 hours per day

UPON MOTION MADE by Jason Martin and seconded by Glenn Borsuk, to sunset the current firefighter list.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye McGee
Aye Tannenbaum
Aye Martin

MEETING OPEN TO THE PUBLIC

Chairman Martin opened the meeting to the public. No members of the public were in attendance.

APPLEGARTH VOLUNTEER FIRE COMPANY

Chairman Martin asked if there was anything to report from the volunteers. Hank Haligalski reported that now that the truck is back at the volunteer station, response has been better. The training is also better than last year, although still room for improvement.

The volunteers want to meet with Chief Volkmann and the company to continue discussing the expectations for the volunteers.

The volunteers have been contacted by Station 51 regarding Memorial Day services.

CLOSED SESSION

Chairman Martin stated there was no need for an executive session.

Commissioner Alan Tannenbaum was sworn in as a Commissioner by Board Attorney Richard Shaklee.

ADJOURN

UPON MOTION MADE by Jason Martin and seconded by Glenn Borsuk, the meeting was adjourned.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye McGee
Aye Tannenbaum
Aye Martin

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ROBERT McGEE
Board Secretary
JASON MARTIN
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.
PREPARED BY: Lindsay Lesser