

DISTRICT 2 10 HALSEY REED ROAD MONROE TOWNSHIP NJ 08831

PHONE (609) 395-6830 FAX (609) 395-0483

WEBSITE STATION57.ORG

RESOLUTION #21-0001

RESOLUTION APPOINTING BOARD POSITIONS

WHEREAS NJSA 40A:14-70 states "At the first meeting of a newly elected board of fire commissioners of a district the board shall choose a chairman...";

WHEREAS NJSA 40A:14-89 states "The secretary and treasurer shall be members of the board and their appointments shall be for terms of one year.";

WHEREAS the board will also appoint the positions of vice chairman, and deputy secretary/treasurer.

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey:

1. appoint 2. appoint 3. appoint 4. appoint 5. appoint	as chairman as vice chairman as secretary as treasurer as deputy secretary / deputy treasurer
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The board positions are effective immediately on resolution execution and will expire at the 2022 reorganization meeting.

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION APPOINTING BOARD POSITIONS" is a true copy of a resolution adopted by the governing body on May 12, 2021.



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JASON MARTIN, CHAIRMAN | GLENN BORSUK, VICE CHAIRMAN | ROBERT MCGEE, SECRETARY MICHAEL FRISCH, TREASURER | ALAN TANNENBAUM, DEPUTY SECRETARY/TREASURER

RESOLUTION #21-0002

RESOLUTION APPOINTING BOARD ATTORNEY

WHEREAS the Board of Fire Commissioners of District No. 2, Township of Monroe, Co	ounty of
Middlesex, State of New Jersey has the need for the services of an attorney;	

NOW THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey appoint Richard J. Shaklee, Esquire of the firm McLaughlin Stauffer & Shaklee, P.C., as board attorney.

This appointment is effective immediately on resolution execution and will expire at the 2022 reorganization meeting.

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION APPOINTING BOARD ATTORNEY" is a true copy of a resolution adopted by the governing body on May 12, 2021.



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RESOLUTION #21-0003

RESOLUTION APPOINTING BOARD RECORDING SECRETARY

WHEREAS the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey has the need for the services of a Recording Secretary to accurately record, produce, and maintain the official and legal minutes of board meetings;

NOW THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey appoint **Val Cier** as recording secretary.

This appointment is effective immediately on resolution execution and will expire at the 2022 reorganization meeting.

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION APPOINTING BOARD RECORDING SECRETARY" is a true copy of a resolution adopted by the governing body on May 12, 2021.



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RESOLUTION #21-0004

RESOLUTION APPOINTING BOARD ACCOUNTANT AND AUDITOR

WHEREAS the Board of Fire Commissioners of District No. 2, Township of Monroe, County of)f
Middlesex, State of New Jersey has the need for the services of a financial accountant and auditor;	

NOW THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey appoint Dan Carlstrom of the firm Furey and Company, P.C., as the board accountant and auditor.

This appointment is effective immediately on resolution execution and will expire at the 2022 reorganization meeting.

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION APPOINTING BOARD ACCOUNTANT AND AUDITOR" is a true copy of a resolution adopted by the governing body on May 12, 2021.



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RESOLUTION #21-0005

RESOLUTION FIXING THE TIME AND PLACE OF THE ANNUAL ELECTION

WHEREAS the fire district budget for District No. 2, pursuant to State statute shall not be considered finally adopted until it is voted affirmatively upon by a majority of the legal voters within said district;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey;

- 1. that **February 19, 2022** between the hours of 2:00 P.M. and 9:00 P.M. is hereby designated by the State of New Jersey as the date and time of the election.
- 2. that the polling location is at the firehouse located at 10 Halsey Reed Road Monroe Township, NJ 08831.

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION FIXING THE TIME AND PLACE OF THE ANNUAL ELECTION" is a true copy of a resolution adopted by the governing body on May 12, 2021.



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RESOLUTION #21-0006

BOARD OF FIRE COMMISSIONERS MONROE TOWNSHIP FIRE DISTRICT NO. 2 RESOLUTION DESIGNATING OFFICIAL BOARD NEWSPAPERS

WHEREAS the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey has the need to publicly post information by law;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that the following publications, when needed, are hereby designated the official newspapers:

- The Cranbury Press
- The Home News Tribune
- The Star Ledger

This designation is effective immediately on resolution execution and will expire at the 2022 reorganization meeting.

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION DESIGNATING OFFICIAL BOARD NEWSPAPERS" is a true copy of a resolution adopted by the governing body on May 12, 2021.



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RESOLUTION #21-0007

RESOLUTION DESIGNATING OFFICIAL DEPOSITORIES OF MONIES AND FUNDS

WHEREAS the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey has the need to conduct banking and manage funds;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that the following named financial institution are hereby designated as official depositories of monies and funds:

- Amboy Bank
- Any other institution deemed necessary by the board.

This designation is effective immediately on resolution execution and will expire at the 2022 reorganization meeting.

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION DESIGNATING OFFICIAL DEPOSITORIES OF MONIES AND FUNDS" is a true copy of a resolution adopted by the governing body on May 12, 2021.



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RESOLUTION #21-0008

RESOLUTION ESTABLISHING COMPENSATION FOR MEMBERS OF THE BOARD

WHEREAS, N.J.S.A. 40A:14-88 provides that each member of the Board shall receive as compensation such amounts as the board shall fix subject to review by the governing body wherein the fire district is located;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey as follows:

- 1. Each member of said board shall receive **five thousand dollars (\$5,000.00)** as **annual compensation** for their duties for the year 2021, which will be paid quarterly.
- 2. Each member of the board shall receive a stipend of **two hundred fifty dollars (\$250.00)**, which will be **paid monthly**, for the reimbursement of incurred expenses as a result of position.

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION ESTABLISHING COMPENSATION FOR MEMBERS OF THE BOARD" is a true copy of a resolution adopted by the governing body on May 12, 2021.



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RESOLUTION #21-0009

RESOLUTION ESTABLISHING COMPENSATION FOR RECORDING SECRETARY

WHEREAS, the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey has the need for the services of a Recording Secretary;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that compensation for the Recording Secretary has been established as **seven thousand seven hundred and fifty dollars (\$7,750.00) per year**, which will be paid monthly.

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION ESTABLISHING COMPENSATION FOR RECORDING SECRETARY" is a true copy of a resolution adopted by the governing body on May 12, 2021.



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RESOLUTION #21-0010

RESOLUTION ESTABLISHING COMPENSATION FOR BOARD ATTORNEY

WHEREAS, the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey has the need for the services of a Board Attorney;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that compensation for the Board Attorney has been established as **one hundred sixty five dollars (\$165.00) per hour** for services rendered.

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION ESTABLISHING COMPENSATION FOR BOARD ATTORNEY" is a true copy of a resolution adopted by the governing body on May 12, 2021.



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RESOLUTION #21-0011

RESOLUTION ESTABLISHING COMPENSATION FOR BOARD ACCOUNTANT/AUDITOR

WHEREAS, the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey has the need for the services of a Board Accountant and Auditor;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that compensation for the Board Accountant/Auditor has been established as **two thousand seven hundred fifty dollars (\$2,750.00)**, which will be **paid monthly.**

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION ESTABLISHING COMPENSATION FOR BOARD ACCOUNTANT AND AUDITOR" is a true copy of a resolution adopted by the governing body on May 12, 2021.



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RESOLUTION #21-0012

RESOLUTION RECOGNIZING A VOLUNTEER FIRE COMPANY AS SUPPLEMENT TO CAREER STAFFING

WHEREAS, the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey is the duly constituted body related to the prevention and extinguishment of fires and the regulation of fire hazards within Fire District No. 2; and

WHEREAS, the Applegarth Volunteer Engine Company No. 1, Inc. is a duly constituted volunteer Fire Company within the jurisdictional boundaries of Fire District No. 2; and

WHEREAS, the law provides that the Board of Fire Commissioners may constitute a Volunteer Fire Company as a Volunteer Fire Company to the District; and

WHEREAS, the Board desires to do so in order that the Volunteer Fire Company may supplement or augment the paid firefighters who are the primary responders in the District;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that said Board hereby recognizes Applegarth Volunteer Engine Company No. 1 Inc. as a Volunteer Fire Company for fire fighting services within District No. 2 so that said Fire Company may supplement and augment the paid career firefighters employed by the district for a term expiring at the 2022 reorganization meeting.

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION RECOGNIZING A VOLUNTEER FIRE COMPANY AS SUPPLEMENT TO CAREER STAFFING" is a true copy of a resolution adopted by the governing body on May 12, 2021.



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RESOLUTION #21-0013

RESOLUTION ESTABLISHING TIME, DATE AND LOCATION OF MONTHLY MEETINGS

WHEREAS, the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey will hold a minimum of a monthly meeting to conduct business;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that the regular monthly meetings will be held at 7:00 P.M. on the following dates:

- JUNE 9, 2021
- JULY 14, 2021
- AUGUST 11, 2021
- SEPTEMBER 8, 2021
- OCTOBER 13, 2021
- NOVEMBER 10, 2021
- DECEMBER 8, 2021
- JANUARY 12, 2022
- FEBRUARY 9, 2022
- MARCH 9, 2022 (REORGANIZATION MEETING)

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION ESTABLISHING TIME, DATE AND LOCATION OF MONTHLY MEETINGS" is a true copy of a resolution adopted by the governing body on May 12, 2021.



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RESOLUTION #21-0014

RESOLUTION DESIGNATING SIGNATURES ON BOND FOR FIRE COMMISSIONERS

WHEREAS, the Board of Fire Commissioners of District No	o. 2, Township of Monroe, County of
Middlesex, State of New Jersey may require executing bonds and bo	ond payments;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that the signatures of the five (5) fire commissioners of the board are hereby designated as the official signatories on the bond for the Board of Fire Commissioners of District No. 2.

This designation is effective immediately on resolution execution and will expire at the 2022 reorganization meeting.

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION DESIGNATING SIGNATURES ON BOND FOR FIRE COMMISSIONERS" is a true copy of a resolution adopted by the governing body on May 12, 2021.



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RESOLUTION #21-0015

RESOLUTION AUTHORIZING BOARD TREASURER AND DEPUTY TREASURER TO MAKE TIMELY PAYMENTS

WHEREAS, by virtue of a certain note, duly executed by a duly authorized representative of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey; and

WHEREAS, by virtue of said note there is due and owing each month timely payments, together with accrued interest; and

WHEREAS, the Board is also obligated to pay certain utilities; and

WHEREAS, said Board of Fire Commissioners' meetings are conducted at such time as to make timely payments impossible if same must await a vote of said Board at each such meeting;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that on this 12th day of May, 2021, that the current board treasurer and deputy treasurer are hereby authorized to make said payments to the bank and utility companies as due without special authorization from the Board of Fire Commissioners of District No. 2.

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION AUTHORIZING BOARD TREASURER AND DEPUTY TREASURER TO MAKE TIMELY PAYMENTS" is a true copy of a resolution adopted by the governing body on May 12, 2021.

MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT 2 10 HALSEY REED ROAD MONROE TOWNSHIP NJ 08831



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RESOLUTION #21-0016

RESOLUTION REQUESTING DISTRICT TAXES

WHEREAS, the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey makes formal application to the Township Council of the Township of Monroe for district taxes to meet the obligations to be incurred under the 2021 Fire District budget;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that request is made for tax monies to be placed in the hands of the Treasurer of said board in the amounts listed in the following schedule:

- 1. For the first quarter (January, February and March 2021) in the amount of one million one hundred ninety four thousand four hundred twenty two dollars and 75 cents (\$1,194,422.75), This amount has already been received.
- 2. For the second quarter (April, May and June 2021) in the amount of one million one hundred ninety four thousand four hundred twenty two dollars and 75 cents (\$1,194,422.75), no later than June 15, 2021.
- 3. For the third quarter (July, August and September 2021) in the amount of one million one hundred ninety four thousand four hundred twenty two dollars and 75 cents (\$1,194,422.75), no later than September 15, 2021.
- 4. For the fourth quarter (October, November, and December 2021) in the amount of one million one million one hundred ninety four thousand four hundred twenty two dollars and 75 cents (\$1,194,422.75), no later than December 15, 2021.

These quarterly payment requests total four million seven hundred and seventy seven thousand six hundred and ninety one dollars. (\$4,777,691.00)

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION REQUESTING DISTRICT TAXES" is a true copy of a resolution adopted by the governing body on May 12, 2021.



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RESOLUTION #21-0017

RESOLUTION CERTIFYING THE AMOUNT OF MONEY VOTED AT THE ANNUAL ELECTION TO THE TAX ASSESSOR OF THE TOWNSHIP OF MONROE

WHEREAS, the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey is charged with the responsibility of preparing a budget for submission to the legal voters within said district who shall determine the amount of money to be raised for the ensuing year and determine such other matters as may be required; and

WHEREAS, said Board, after due deliberation, determined the operating budget as prepared by said Board was sufficient to effectively permit said Board to carry out its responsibilities relating to the prevention and extinguishment of fires and the regulation of fire hazards within said district; and

WHEREAS, said Board did approve by motion duly adopted at the Regular meeting of January 13, 2021, the 2021 Budget for Fire District No. 2 to be submitted to the legal voters of District No. 2 at an election held April 20, 2021; and

WHEREAS, a majority of the legal voters of District No. 2 who voted at the election held on April 20, 2021 did approve the total proposed budget for the calendar year 2021 for Fire District No. 2, Township of Monroe, County of Middlesex, State of New Jersey in the amount of five million twenty two thousand six hundred and ninety one dollars (\$5,022,691.00), of which four million seven hundred seventy seven thousand six hundred and ninety one dollars (\$4,777,691.00) is to be raised by taxation;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey as follows:

- 1. The 2021 budget for Fire District No. 2, Township of Monroe, County of Middlesex, State of New Jersey, of which a copy is attached hereto, in the total amount of five million twenty two thousand six hundred and ninety one dollars (\$5,022,691.00), of which four million seven hundred seventy seven thousand six hundred and ninety one dollars (\$4,777,691.00) is to be raised by taxation; is hereby certified as the amount voted at the election held April 20, 2021; and
- 2. The Secretary of said Board is hereby directed to forward a certified copy of this resolution to the Monroe Township Tax Assessor and the Clerk of the Township of Monroe.
- I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION CERTIFYING THE AMOUNT OF MONEY VOTED AT THE ANNUAL ELECTION TO THE TAX ASSESSOR OF THE TOWNSHIP OF MONROE" is a true copy of a resolution adopted by the governing body on May 12, 2021.

Robert McGee,	Board Secretary