



MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS
DISTRICT 2 10 HALSEY REED ROAD MONROE TOWNSHIP NJ 08831
PHONE (609) 395-6830 FAX (609) 395-0483 WEBSITE STATION57.ORG
JASON MARTIN, CHAIRMAN | GLENN BORSUK, VICE CHAIRMAN | ROBERT MCGEE, SECRETARY
MICHAEL FRISCH, TREASURER | ALAN TANNENBAUM, DEPUTY SECRETARY/TREASURER

RESOLUTION #20-0001

RESOLUTION APPOINTING BOARD POSITIONS

WHEREAS NJSA 40A:14-70 states “At the first meeting of a newly elected board of fire commissioners of a district the board shall choose a chairman...”;

WHEREAS NJSA 40A:14-89 states ”The secretary and treasurer shall be members of the board and their appointments shall be for terms of one year.”;

WHEREAS the board will also appoint the positions of vice chairman, and deputy secretary/treasurer.

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey:

1. appoint JASON MARTIN as chairman
2. appoint GLENN BORSUK as vice chairman
3. appoint ROBERT MCGEE as secretary
4. appoint MICHAEL FRISCH as treasurer
5. appoint ALAN TANENBAUM as deputy secretary / deputy treasurer

The board positions are effective immediately on resolution execution and will expire at the 2021 reorganization meeting.

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: “RESOLUTION APPOINTING BOARD POSITIONS” is a true copy of a resolution adopted by the governing body on March 11, 2020.

Robert McGee, Board Secretary



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RESOLUTION #20-0002

RESOLUTION APPOINTING BOARD ATTORNEY

WHEREAS the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey has the need for the services of an attorney;

NOW THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey appoint Richard J. Shaklee, Esquire of the firm McLaughlin Stauffer & Shaklee, P.C., as board attorney.

This appointment is effective immediately on resolution execution and will expire at the 2021 reorganization meeting.

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION APPOINTING BOARD ATTORNEY" is a true copy of a resolution adopted by the governing body on March 11, 2020.

Robert McGee, Board Secretary



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RESOLUTION #20-0003

RESOLUTION APPOINTING BOARD RECORDING SECRETARY

WHEREAS the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey has the need for the services of a Recording Secretary to accurately record, produce, and maintain the official and legal minutes of board meetings;

NOW THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey appoint Val Cier as recording secretary.

This appointment is effective immediately on resolution execution and will expire at the 2021 reorganization meeting.

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION APPOINTING BOARD RECORDING SECRETARY" is a true copy of a resolution adopted by the governing body on March 11, 2020.

Robert McGee, Board Secretary



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RESOLUTION #20-0004

RESOLUTION APPOINTING BOARD ACCOUNTANT AND AUDITOR

WHEREAS the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey has the need for the services of a financial accountant and auditor;

NOW THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey appoint Dan Carlstrom of the firm Furey and Company, PC, as the board accountant and auditor.

This appointment is effective immediately on resolution execution and will expire at the 2021 reorganization meeting.

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION APPOINTING BOARD ACCOUNTANT AND AUDITOR" is a true copy of a resolution adopted by the governing body on March 11, 2020.

Robert McGee, Board Secretary



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RESOLUTION #20-0005

RESOLUTION FIXING THE TIME AND PLACE OF THE ANNUAL ELECTION

WHEREAS the fire district budget for District No. 2, pursuant to State statute shall not be considered finally adopted until it is voted affirmatively upon by a majority of the legal voters within said district;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey;

1. that February 20, 2021 between the hours of 2:00 P.M. and 9:00 P.M. is hereby designated by the State of New Jersey as the date and time of the election.
2. that the polling location is at the firehouse located at 10 Halsey Reed Road Monroe Township, NJ 08831.

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION FIXING THE TIME AND PLACE OF THE ANNUAL ELECTION" is a true copy of a resolution adopted by the governing body on March 11, 2020.

Robert McGee, Board Secretary



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RESOLUTION #20-0006

BOARD OF FIRE COMMISSIONERS MONROE TOWNSHIP FIRE DISTRICT NO. 2

RESOLUTION DESIGNATING OFFICIAL BOARD NEWSPAPERS

WHEREAS the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey has the need to publicly post information by law;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that the following publications, when needed, are hereby designated the official newspapers:

1. The Cranbury Press
2. The Home News Tribune
3. The Star Ledger

This designation is effective immediately on resolution execution and will expire at the 2021 reorganization meeting.

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION DESIGNATING OFFICIAL BOARD NEWSPAPERS" is a true copy of a resolution adopted by the governing body on March 11, 2020.

Robert McGee, Board Secretary



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RESOLUTION #20-0007

**RESOLUTION DESIGNATING OFFICIAL DEPOSITORIES
OF MONIES AND FUNDS**

WHEREAS the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey has the need to conduct banking and manage funds;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that the following named financial institution are hereby designated as official depositories of monies and funds:

1. Amboy Bank
2. Any other institution deemed necessary by the board.

This designation is effective immediately on resolution execution and will expire at the 2021 reorganization meeting.

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION DESIGNATING OFFICIAL DEPOSITORIES OF MONIES AND FUNDS" is a true copy of a resolution adopted by the governing body on March 11, 2020.

Robert McGee, Board Secretary



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RESOLUTION #20-0008

RESOLUTION ESTABLISHING COMPENSATION FOR MEMBERS OF THE BOARD

WHEREAS, N.J.S.A. 40A:14-88 provides that each member of the Board shall receive as compensation such amounts as the board shall fix subject to review by the governing body wherein the fire district is located;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey as follows:

1. Each member of said board shall receive five thousand dollars (\$5,000.00) as annual compensation for their duties for year 2020, which will be paid quarterly.
2. Each member of the board shall receive a stipend of two hundred fifty dollars (\$250.00), which will be paid monthly, for the reimbursement of incurred expenses as a result of position.

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION ESTABLISHING COMPENSATION FOR MEMBERS OF THE BOARD" is a true copy of a resolution adopted by the governing body on March 11, 2020.

Robert McGee, Board Secretary



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RESOLUTION #20-0009

RESOLUTION ESTABLISHING COMPENSATION FOR RECORDING SECRETARY

WHEREAS, the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey has the need for the services of a Recording Secretary;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that compensation for the Recording Secretary has been established as seven thousand five hundred dollars (\$7,500.00) per year, which will be paid monthly.

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: “RESOLUTION ESTABLISHING COMPENSATION FOR MEMBERS OF THE BOARD” is a true copy of a resolution adopted by the governing body on March 11, 2020.

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RESOLUTION #20-0010

RESOLUTION ESTABLISHING COMPENSATION FOR BOARD ATTORNEY

WHEREAS, the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey has the need for the services of a Board Attorney;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that compensation for the Board Attorney has been established as one hundred sixty (\$160.00) per hour for services rendered.

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION ESTABLISHING COMPENSATION FOR BOARD ATTORNEY" is a true copy of a resolution adopted by the governing body on March 11, 2020.

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RESOLUTION #20-0011

RESOLUTION ESTABLISHING COMPENSATION FOR BOARD ACCOUNTANT/AUDITOR

WHEREAS, the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey has the need for the services of a Board Accountant and Auditor;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that compensation for the Board Accountant/Auditor has been established as two thousand seven hundred fifty dollars (\$2,750.00), which will be paid monthly.

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION ESTABLISHING COMPENSATION FOR BOARD ACCOUNTANT AND AUDITOR" is a true copy of a resolution adopted by the governing body on March 11, 2020.

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RESOLUTION #20-0012

**RESOLUTION RECOGNIZING A VOLUNTEER FIRE COMPANY AS SUPPLEMENT
TO CAREER STAFFING**

WHEREAS, the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey is the duly constituted body related to the prevention and extinguishment of fires and the regulation of fire hazards within Fire District No. 2; and

WHEREAS, the Applegarth Volunteer Engine Company No. 1, Inc. is a duly constituted volunteer Fire Company within the jurisdictional boundaries of Fire District No. 2; and

WHEREAS, the law provides that the Board of Fire Commissioners may constitute a Volunteer Fire Company as a Volunteer Fire Company to the District; and

WHEREAS, the Board desires to do so in order that the Volunteer Fire Company may supplement or augment the paid firefighters who are the primary responders in the District;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that said Board hereby recognizes Applegarth Volunteer Engine Company No. 1 Inc. as a Volunteer Fire Company for fire fighting services within District No. 2 so that said Fire Company may supplement and augment the paid career firefighters employed by the district for a term expiring at the 2021 reorganization meeting.

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION RECOGNIZING A VOLUNTEER FIRE COMPANY AS SUPPLEMENT TO CAREER STAFFING" is a true copy of a resolution adopted by the governing body on March 11, 2020.

Robert McGee, Board Secretary



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RESOLUTION #20-0013

RESOLUTION ESTABLISHING TIME, DATE AND LOCATION OF MONTHLY MEETINGS

WHEREAS, the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey will hold a minimum of a monthly meeting to conduct business;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that the regular monthly meetings will be held at 7:00 P.M. on the following dates:

1. April 15, 2020
2. May 13, 2020
3. June 10, 2020
4. July 8, 2020
5. August 12, 2020
6. September 9, 2020
7. October 14, 2020
8. November 11, 2020
9. December 9, 2020
10. January 13, 2021
11. February 10, 2021
12. March 10, 2021 (reorganization meeting)

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION ESTABLISHING TIME, DATE AND LOCATION OF MONTHLY MEETINGS" is a true copy of a resolution adopted by the governing body on March 11, 2020.

Robert McGee, Board Secretary



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RESOLUTION #20-0014

RESOLUTION DESIGNATING SIGNATURES ON BOND FOR FIRE COMMISSIONERS

WHEREAS, the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey may require executing bonds and bond payments;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that the signatures of the five (5) fire commissioners of the board are hereby designated as the official signatories on the bond for the Board of Fire Commissioners of District No. 2.

This designation is effective immediately on resolution execution and will expire at the 2021 reorganization meeting.

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: “RESOLUTION DESIGNATING SIGNATURES ON BOND FOR FIRE COMMISSIONERS” is a true copy of a resolution adopted by the governing body on March 11, 2020.

Robert McGee, Board Secretary



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RESOLUTION #20-0015

RESOLUTION AUTHORIZING BOARD TREASURER AND DEPUTY TREASURER TO MAKE TIMELY PAYMENTS

WHEREAS, by virtue of a certain note, duly executed by a duly authorized representative of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey; and

WHEREAS, by virtue of said note there is due and owing each month timely payments, together with accrued interest; and

WHEREAS, the Board is also obligated to pay certain utilities; and

WHEREAS, said Board of Fire Commissioners' meetings are conducted at such time as to make timely payments impossible if same must await a vote of said Board at each such meeting;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that on this 11th day of March, 2020, that the current board treasurer and deputy treasurer are hereby authorized to make said payments to the bank and utility companies as due without special authorization from the Board of Fire Commissioners of District No. 2.

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION AUTHORIZING BOARD TREASURER AND DEPUTY TREASURER TO MAKE TIMELY PAYMENTS" is a true copy of a resolution adopted by the governing body on March 11, 2020.

Robert McGee, Board Secretary



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RESOLUTION #20-0016

RESOLUTION REQUESTING DISTRICT TAXES

WHEREAS, the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey makes formal application to the Township Council of the Township of Monroe for district taxes to meet the obligations to be incurred under the 2020 Fire District budget;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that request is made for tax monies to be placed in the hands of the Treasurer of said board in the amounts listed in the following schedule:

1. For the first quarter (January, February and March 2020) in the amount of one million one hundred fifty seven thousand two hundred fifty one dollars and fifty cents (\$1,157,251,50), no later than March 29, 2020.
2. For the second quarter (April, May and June 2020) in the amount of one million one hundred fifty seven thousand two hundred fifty one dollars and fifty cents (\$1,157,251,50), no later than June 14, 2020.
3. For the third quarter (July, August and September 2020) in the amount of one million one hundred fifty seven thousand two hundred fifty one dollars and fifty cents (\$1,157,251,50), no later than September 13, 2020.
4. For the fourth quarter (October, November, and December 2020) in the amount of one million one hundred fifty seven thousand two hundred fifty one dollars and fifty cents (\$1,157,251,50), no later than December 13, 2020.

These quarterly payment requests total four million six hundred twenty nine thousand and six dollars (\$4,629,006)

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION REQUESTING DISTRICT TAXES" is a true copy of a resolution adopted by the governing body on March 11, 2020.

Robert McGee, Board Secretary



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RESOLUTION #20-0017

RESOLUTION CERTIFYING THE AMOUNT OF MONEY VOTED AT THE ANNUAL ELECTION TO THE TAX ASSESSOR OF THE TOWNSHIP OF MONROE

WHEREAS, the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey is charged with the responsibility of preparing a budget for submission to the legal voters within said district who shall determine the amount of money to be raised for the ensuing year and determine such other matters as may be required; and

WHEREAS, said Board, after due deliberation, determined the operating budget as prepared by said Board was sufficient to effectively permit said Board to carry out its responsibilities relating to the prevention and extinguishment of fires and the regulation of fire hazards within said district; and

WHEREAS, said Board did approve by motion duly adopted at the Regular meeting of January 8, 2020, the 2020 Budget for Fire District No. 2 to be submitted to the legal voters of District No. 2 at an election held February 15, 2020; and

WHEREAS, a majority of the legal voters of District No. 2 who voted at the election held on February 15, 2020 did approve the total proposed budget for the calendar year 2020 for Fire District No. 2, Township of Monroe, County of Middlesex, State of New Jersey in the amount of four million eight hundred and seventy one thousand five hundred and six dollars (\$4,871,506.00), of which four million six hundred twenty nine thousand and six dollars (\$4,629,006.00) is to be raised by taxation;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey as follows:

1. The 2020 budget for Fire District No. 2, Township of Monroe, County of Middlesex, State of New Jersey, of which a copy is attached hereto, in the total amount of four million eight hundred and seventy one thousand five hundred and six dollars (\$4,871,506.00), of which four million six hundred twenty nine thousand and six dollars (\$4,629,006.00) is to be raised by taxation; is hereby certified as the amount voted at the election held February 15, 2020; and
2. The Secretary of said Board is hereby directed to forward a certified copy of this resolution to the Monroe Township Tax Assessor and the Clerk of the Township of Monroe.

I, the undersigned Secretary of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey HEREBY CERTIFY that the foregoing resolution entitled: "RESOLUTION CERTIFYING THE AMOUNT OF MONEY VOTED AT THE ANNUAL ELECTION TO THE TAX ASSESSOR OF THE TOWNSHIP OF MONROE" is a true copy of a resolution adopted by the governing body on March 11, 2020.

Robert McGee, Board Secretary