



# MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT 2

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JASON MARTIN, CHAIRMAN | GLENN BORSUK, VICE CHAIRMAN | ROBERT MCGEE, SECRETARY

MICHAEL FRISCH, TREASURER | ALAN TANNENBAUM, DEPUTY SECRETARY/TREASURER

## Minutes of the Regular Meeting Wednesday, December 8, 2021

Chairman Martin called the meeting to order with a Salute to the Flag at 7:02 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties, and William "Billy" Jackson.

**UPON ROLL CALL** made by Chairman Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Jason Martin, Robert McGee, and Alan Tannenbaum.

**ALSO PRESENT:** Attorney Richard Shaklee, Esquire and Val Cier, Recording Secretary.

The following career firefighters were present: Chief Carbin and Firefighters J. Grande, N.Patel

There were no volunteer firefighters present.

There were no one members of the public present.

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the newspaper, posted on the bulletin board of the Office of the Township Clerk, and District 2 website @ [www.station57.org](http://www.station57.org), and notices sent to those requesting such. Chairman Martin asked to have Mr. Mitnowsky included in the distribution.

### OPENING OF BIDS FOR 2002 CROWN VICTORIA VEHICLE

Chief Carbin reported that one bid was received, for \$500, for the Crown Victoria from Glenn E Borsuk.

**UPON MOTION MADE** by Jason Martin and seconded by Michael Frisch, to award the bid of \$500 to Glenn E Borsuk for the 2002 Crown Victoria.

**ROLL CALL:** Recused Borsuk  
Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

### INTRODUCTION AND APPROVAL OF THE 2022 FIRE DISTRICT#2 BUDGET

The board and those present reviewed the 2022 budget.

Chairman Martin read the 2022 Fire District Budget Resolution for the total budget of \$5,537,322.00, with the total amount to be raised by taxation of \$5,017,322.00. There will be a public meeting on January 12, 2022 to adopt the 2022 Budget.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Michael Frisch, to adopt the 2022 Fire District Budget Resolution for the total budget of \$5,537,322.00, with the total amount to be raised by

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taxation of \$5,017,322.00, as read.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

**RESOLUTION FOR HIRING**

Chairman Martin read the Resolution Appointing Ryan Rickards as a Probationary Firefighter.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Michael Frisch, to appoint Ryan Rickards as a probationary firefighter.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

**MINUTES**

Chairman Martin asked for a review of the November 10, 2021 minutes.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Alan Tannenbaum, to adopt the minutes of the regular meeting of November 10, 2021.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

**CLAIMS AGAINST THE BOARD & TREASURERS REPORT**

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

Commissioner Frisch read the report:

General Operating Claims Total	\$ 131,778.52
Net Payroll Claims Total	\$ 125,101.79
Total Claims against the Board	\$ 256,880.31
Period ending December 10, 2021	

Undesignated Funds

Amboy	\$1,703,252.53
Petty Cash	\$170.00

Designated Funds

Amboy	\$198,789.33
Total Funds	\$1,902,211.86

**UPON MOTION MADE** by Glen Borsuk and seconded by Alan Tannenbaum, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$256,880.31.

**ROLL CALL:** Aye Borsuk  
Aye Frisch

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Aye Martin

Aye McGee

Aye Tannenbaum

### **NEW BUSINESS**

Chairman Martin received a communication from Deborah Braga, Middlesex Deputy County Clerk. They will be publishing the mail-in ballot availability advertisement on behalf of all of the Fire Districts. The ad will be displayed on the Home News Tribune during the last week of December. FD# 2 has published the ballot/notice in the Cranbury Press on December 3, 2021.

### **CHIEF'S REPORT**

Chairman Martin asked for a report from Fire Prevention.

Chief Carbin reported:

- Accumulation of hours for career staff
- Smoke detector tests completed
- Reviewed Incident Run log
- EMT Refresher training is coming up over 3 different days
- Gear measurements for new Firefighter
- Getting physicals for per diem staff
- Will do new chain of command and send it to the Board and Volunteer Captain and President

### **VOLUNTEER FIRE COMPANY REPORT**

Chairman Martin asked if there was a Volunteer Report. There was no report.

### **MEETING OPEN TO THE PUBLIC**

Chairman Martin asked if the public comments. The public had no comments.

### **EXECUTIVE SESSION**

Chairman Martin called the Executive session to order.

Resolution was read by Attorney Shaklee for an executive session for the purpose of collective bargaining negotiations.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Mike Frisch, to go into an executive session for the purpose of collective bargaining negotiations.

**ROLL CALL:** Aye Borsuk

Aye Frisch

Aye Martin

Aye McGee

Aye Tannenbaum

### **OPEN SESSION**

Chairman Martin re-opened the meeting to the public.

Chairman Martin discussed opening the building again, for both fire houses. Attorney Shaklee stated the public meetings can be participated by electronic means, but need to be tied to a physical location. Chairman Martin will set it up so the board members or public can attend virtually or in person.

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Future meetings will be **VIRTUAL** - or in person at the Firehouse. This will require anyone working with Fran to wear a mask.

Chairman Martin asked for a motion on the contract.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Robert McGee to allow Commissioner McGee to sign a Memorandum of Understanding outlining the items agreed to in the contract negotiations and to allow Chairman Martin to sign the new contract once the union agrees to the Memorandum.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

Chairman Martin read a Resolution to promote the lieutenants to Captain in the command structure, for Lt's Volkman, Riley, Grande and retired Lt's Krajcsovicskracker and Byrne as Captains Retired, effective January 1, 2022.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Mike Frisch, to adopt the resolution to change the command structure from Lieutenant to Captains, as read.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

Chairman Martin read a Resolution to promote Firefighter Patel to Captain effective January 1, 2022.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Mike Frisch, to adopt the resolution to promote Firefighter Patel to Captain effective January 1, 2022.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

## **ADJOURN**

Chairman Martin asked for a motion to adjourn.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Mike Frisch, the meeting was adjourned.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

ROBERT MCGEE

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Board Secretary  
JASON MARTIN  
Chairman

**NOTE: Appendixes can be obtained upon request from the Board Secretary.**  
PREPARED BY: Val Cier