

TOWNSHIP OF MONROE
Board of Fire Commissioners
Fire District No. 2
Minutes of the Regular Meeting
Wednesday, August 8, 2018

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for the Regular Meeting.

Chairman Martin called the meeting to order with a Salute to the Flag at 7:00 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties.

UPON ROLL CALL made by Commissioner McGee, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Jason Martin, Robert McGee, and Alan Tannenbaum.

ALSO PRESENT: Attorney Richard Shaklee, Esquire, Board Accountant Dan Carlstrom, and Val Cier, Recording Secretary.

There was one career firefighter present: Chief Carbin.

There were no volunteer/support firefighter present.

There were two members of the public present.

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the paper,, posted on the bulletin board of the Office of the Township Clerk and District 2 website @ www.station57.org, and notices sent to those requesting such.

MINUTES

Chairman Martin asked for a review of the July minutes.

UPON MOTION MADE by Michael Frisch and seconded by Alan Tannenbaum, to adopt the minutes of the July 11, 2018 regular meeting.

ROLL CALL: Aye Borsuk

Aye Frisch

Aye Martin

Aye McGee

Aye Tannenbaum

CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

Commissioner Frisch read the report:

General Operating Claims Total	\$365,431.36
Net Payroll Claims Total	\$98,938.23
Total Claims Against the Board	\$ 464,369.59

Regular Meeting
June 13, 2018

Period ending August 10, 2018

M&T Bank:

Undesignated Funds	\$1,089,428.63
Designated Funds	\$ 198,789.33
Total Balance	\$1,288,217.96

Chairman Martin stated the workers comp bill doesn't look correct on the claims. Board Accountant advised to approve the claims, minus the workers comp amount. General operating claims will be \$283,881.36, bringing total claims to \$382,819.59.

UPON MOTION MADE by Jason Martin and seconded by Mike Frisch, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$382,819.59.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

Chief Carbin stated the workers comp insurance bill is for another organization. Accountant Carlstrom will void the check and Chief Carbin will obtain the correct bill.

UPON MOTION MADE by Glenn Borsuk and seconded by Mike Frisch, to obtain the correct bill and pay First Insurance, not to exceed \$40,000.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

CORRESPONDENCE

Chairman Martin read a thank you card from a couple in Concordia for the fire department coming to their house due to alarms from cooking.

MEETING OPEN TO THE BOARD

Chairman Martin would like to discuss the need for the board to change banks due to the challenges with M&T bank.

Board Accountant Carlstrom spoke to Amboy Bank and they work with many governmental agencies. They are much more knowledgeable in this area. There are other banks to research, including those with fees and check scanners, such as TD and PNC. Chief Carbin stated there are many more PNC banks in the area.

Commissioner Borsuk stated the Relief organization did not have a good experience with PNC.

UPON MOTION MADE made by Jason Martin, and seconded by Robert McGee, to authorize Dan Carlstrom from Fury & Company to solicit and obtain three requests for proposals for general banking for the board.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin

Aye McGee
Aye Tannenbaum

FIRE PREVENTION BUREAU REPORT

Chairman Martin asked for the Fire Prevention Report. Chief Carbin reported:

- Training is being done daily with the new firefighters.
- Reviewed incident run log.
- Thanked the board for the swearing in ceremony last month.
- Chief and Attorney Shaklee sat through a deposition, from a fire in 2014.
- Line of duty death viewing was attended by some of the commissioners.
- National night out last night.
- The board reviewed a letter to be sent to Monroe Township Police Chief and Director of Ambulance Services requesting Dist 2 fire department to respond to certain calls to assist EMS. The board approved the Chief sending the letter.

Commissioner Tannenbaum questioned a check to Bill Gartner for \$250. Chief explained that is for the training sessions he does. It's \$5000/year for all training and physicals.

Discussion on badges for commissioners - Commissioners Frisch, Tannenbaum and Martin do not have them. Chairman Martin stated he does not want one since the commissioners are elected officials..

Upon Motion Made by Mike Frisch, and seconded by Alan Tannenbaum, to purchase badges for the commissioners that currently don't have them.

ROLL CALL: Nay Borsuk
Aye Frisch
Nay Martin
Aye McGee
Aye Tannenbaum

The badges will be ordered for Commissioners Frisch and Tannenbaum.

APPLEGARTH VOLUNTEER FIRE COMPANY

Chairman Martin asked if there was anything to report from the volunteers. Commissioner Borsuk reported there are new members they are working with.

MEETING OPEN TO THE PUBLIC

Chairman Martin opened the meeting to the public.

Paul Onish asked if there is a battery disposal program Monroe offers. Chief Carbin explained the fire department does not, and he would need to check with township recycling.

Mr. Onish asked for clarification on the 90 day trial with EMS discussed earlier. Chief Carbin explained police are at the scene already, then EMS is called. District 2 is requesting the fire department get dispatched to call.

CLOSED SESSION

Chairman Martin stated there was no need to have an executive session.

ADJOURN

Chairman Martin asked for a motion to adjourn.

UPON MOTION MADE by Jason Martin and seconded by Glenn Borsuk, the meeting was adjourned.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

ROBERT McGEE
Board Secretary

JASON MARTIN
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.
PREPARED BY: Val Cier