



# MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT 2

10 HALSEY REED ROAD MONROE TOWNSHIP NJ 08831

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JASON MARTIN, CHAIRMAN | GLENN BORSUK, VICE CHAIRMAN | ROBERT MCGEE, SECRETARY

MICHAEL FRISCH, TREASURER | ALAN TANNENBAUM, DEPUTY SECRETARY/TREASURER

## Minutes of the Reorganization and Regular Meetings Wednesday, April 13, 2022

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for an Agenda, Reorganization and Regular Meeting.

Chairman Martin called the meeting to order with a Salute to the Flag at 7:00 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties.

**UPON ROLL CALL** made by Commissioner Jason Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Jason Martin, Robert McGee and Alan Tannenbaum.

**ALSO PRESENT:** Board Attorney Richard J. Shaklee, Esquire, and Val Cier, Recording Secretary.

There was one career firefighter present: Chief Carbin.

There was one volunteer firefighter present: Jennifer Awad.

There was one member of the public present: Joe Haff, Commissioner of District 3

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published newspaper, posted on the bulletin board of the Office of the Township Clerk, Fire District #2 website @ [www.station57.org](http://www.station57.org), and notices sent to those requesting such.

### RESOLUTIONS ON SECOND READING BY TITLE ONLY

Chairman Martin opened the meeting to the public on the four Resolutions to be adopted by title only. Public had no questions. Chairman Martin stated a motion was needed to adopt the compensation resolutions on a second reading by title.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Mike Frisch, Resolutions were adopted for the following:

- Resolution 20-0008: Resolution Establishing Compensation for Members of the Board
- Resolution 20-0009: Resolution Establishing Compensation for Recording Secretary
- Resolution 20-0010: Resolution Establishing Compensation for Board Attorney
- Resolution 20-0011: Resolution Establishing Compensation for Board Accountant/Auditor

**ROLL CALL:** Aye Borsuk

Aye Frisch

Aye Martin

Aye McGee

Aye Tannenbaum

**MINUTES**

Chairman Martin asked for a review of the March 9, 2022 minutes.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Robert McGee, to adopt the minutes of the regular meeting.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

**CLAIMS AGAINST THE BOARD & TREASURERS REPORT**

Chairman Martin asked the board to review the claims against the board and for the treasurer's report. Commissioner Frisch read the report:

General Operating Claims Total	\$730,597.31
Net Payroll Claims Total	\$159,890.52
Total Claims Against the Board	\$890,487.83

Period ending April 15, 2022

Amboy Bank:

Undesignated Funds	\$2,283,587.05
Petty Cash	\$170.00
Designated Funds	\$198,789.33
Total Balance	\$2,482,546.38

Notable item is the employer pension contributions were paid in the amount of \$559,272.

**UPON MOTION MADE** by Mike Frisch and seconded by Alan Tannenbaum, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$890,487.83.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

**OLD BUSINESS**

Chairman Martin asked the Board if they had any old business. The board had no old business to discuss.

**NEW BUSINESS**

Chairman Martin opened the meeting to the board to discuss new business. Commissioner Borsuk stated he has cameras in his work trucks and it may be a good investment to put in the fire trucks. His is through Verizon Connect and runs about \$50/month (per month/vehicle). Chairman Martin suggested the board getting three quotes.

## **FIRE PREVENTION BUREAU REPORT**

Chairman Martin asked for the Fire Prevention Report.

Chief Carbin reported on the following:

- Today did Hazmat training; put information on bulletin board at Volunteer building
- One LHU rebate
- Reviewed Fire Prevention fees and smoke detector inspections.
- Reviewed Incident Run Log (98)
- Replacement Tanker available for purchase on HGAC with October finish date, and the Chief put the paperwork in before 5 other departments
- Retirement, promotion and new hire ceremony is being planned for June 8<sup>th</sup> after Commissioner meeting
- Helmet shield on order
- Concrete quotes needed for apron
- Will see if there are more portables needed
- Will get quotes for cameras in trucks
- Captain Grande and Firefighter Gillette were both subpoenaed for a fatal fire in Jamesburg. They have to go April 20<sup>th</sup> for a deposition at the prosecutor's office.
- Health coordinator needed-would handle physicals; fit for duty; return to work; etc. Board needs to determine whether to re-appoint Bill Gardner or do something else. District 3 did the re-appointment. District 2 puts in an amount in the budget to cover health coordinator costs. Attorney Shaklee said Mr. Gardner should submit a contract. Chief Carbin will reach out to the Chief of District 3 and the board will table the topic until next month.

## **APPLEGARTH VOLUNTEER FIRE COMPANY**

Chairman Martin asked if there was anything to report from the volunteers.

Assistant Chief Awad asked if there are spare batteries for radios. Chief Carbin will look for them.

Also:

- Asked for an upgrade of headlights on the Engine.
- Side cabinet on the engine needs struts to be repaired.
- Gear is still needed (although Chief reported arrival is 15-18 months out).
- April 26 burn coming up with Millstone.

## **MEETING OPEN TO THE PUBLIC**

Chairman Martin opened the meeting to the public.

Commissioner Haff mentioned that he wrote an article to the Editor of Trenton Times. The district used to have 4 voting locations, but last year it was vote by mail, so the only in-person voting was in the Firehouse. In the 7 hours while the polls were open, they only had 15 voters.

Commissioner Haff made the suggestion to change hours to 1-4pm vs. 2-9pm. Board stated it can only be done by going to the State Senators to have it changed. District 2 had 59 voters in person.

Attorney Shaklee stated it starts with a Resolution by the board, but involves the county board of elections, and requires revisiting the boundary lines.

**CLOSED SESSION**

Chairman Martin stated there was no need for an executive session.

**ADJOURN**

Chairman Martin reopened the meeting to the public and asked for a motion to adjourn.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Robert McGee, the meeting was adjourned.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Martin  
Aye McGee  
Aye Tannenbaum

ROBERT McGEE  
Board Secretary  
JASON MARTIN  
Chairman

**NOTE: Appendixes can be obtained upon request from the Board Secretary.**

PREPARED BY: Val Cier