

TOWNSHIP OF MONROE
Board of Fire Commissioners
Fire District No. 2
Minutes of the Regular Meeting
Wednesday, July 10, 2019

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for the Regular Meeting.

Chairman Martin called the meeting to order with a Salute to the Flag at 7:02 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties, including Chief Casey White, of Artesia, New Mexico, NY PD Detective Luis Alvarez, Firefighter Mike Powers of Liberty Town, MD, Firefighter/EMT Coleman Loadholt Ridgeland, SC, Firefighter/Medic Jared Wayne Echols of Springfield, AL, and Firefighter/EMT Chris Moore of Maryland Hights.

UPON ROLL CALL made by Chairman Martin, the following members of the Monroe Township Board of Fire Commissioners of District No.2 were present: Glenn Borsuk, Jason Martin, Robert McGee, Michael Frisch and Alan Tannenbaum.

ALSO PRESENT: Attorney Rich Shaklee, Esquire and Lindsay Lesser, Substitute Recording Secretary.

There was nine career firefighter present: Chief Carbin & Firefighters M. O'Brien, S. Volkman, N. Patel, E. Moreland, M. Hofman, S. Yockman, A. DePasquale and A. Slane

There were no members of the public present.

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the newspaper, posted on the bulletin board of the Office of the Township Clerk, and District 2 website @ www.station57.org, and notices sent to those requesting such.

MINUTES

Chairman Martin asked for a review of the June 12, 2019 minutes. There were no corrections noted.

UPON MOTION MADE by Glenn Borsuk and seconded by Michael Frisch, to adopt the minutes of the regular meeting of June 12, 2019.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

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Chairman Frisch read the report:

General Operating Claims Total	\$ 1,331,779.47
Net Payroll Claims Total	\$ 91,538.38
Total Claims Against the Board	\$ 1,423,317.85
Period ending July 10, 2019	

M&T Bank:

Undesignated Funds	\$1,696,055.58
Designated Funds	\$ 198,789.33
Total Balance	\$1,894,844.81

Note - \$1 million of that amount is a funds transfer.

UPON MOTION MADE by Glenn Borsuk and seconded by Alan Tannenbaum, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$1,423,317.85.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

CORRESPONDENCE

Chairman Martin read a letter from the Tamboro family thanking the Commissioners for the thoughts and wishes for the family. The second letter was from Christopher Regiano of Mount Laurel sending his thoughts and support and thanking the department for their service. The final letter was Monroe Special Sports thanking the department for their support, helping with Buddy Ball, and extending an invitation to return any time and especially to attend this same event next year.

FIRE PREVENTION BUREAU REPORT

Chairman Martin asked for a report from Fire Prevention.

Chief Carbin reported:

- Hours accumulation
- EMS training
- Fire Prevention Report
- Incident run log
- Personnel event totals for volunteers, career including year to date totals for each
- Public notice of bid for the up-fit conversion for the 2019 command vehicle. Chief asked Attorney Shaklee to review. Attorney Shaklee commented that the word "from" be changed to "on" prior to the date Friday July 19th. Attorney Shaklee stated nothing additional needs to be added
- Application for part time emergency vehicle technician position will be posted

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- An invitation to attend swearing in of the new Police Chief on July 13th was received on July 12th
- Chief is confirming dates for extrication training in September
- Chief will be switching to new style, black turnout gear. The Firefighters names will be attached via Velcro so that it can be changed out

A resolution was read to hire the following probationary firefighters as permanent employees:

- Brian Yockman badge #221
- Matt O'Brian badge #222
- Anthony DePasquale badge #223
- Andrew Slane badge #224

The probationary firefighters were asked if they had any comments. They replied as follows:

- Brian Yockman – stated that he feels honored and privileged to work here
- Matt O'Brian – stated that he is thankful for this opportunity
- Anthony DePasquale – stated that he feels honored to be making history in this young department
- Andrew Slane – stated that he learned to pay attention to details and that this department has an amazing support system. He is thankful for the training and opportunity

All newly appointed Firefighters received the permanent helmet shields.

UPON MOTION MADE by Glenn Borsuk and seconded by Robert McGee, to appoint probationary firefighters as permanent firefighters.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

Chief Carbin asked the commissioners for approval to send Firefighter DePasquale to attend a training session titled Burning on the Bayou in New Orleans from September 27th – 30th.

UPON MOTION MADE by Robert McGee and seconded by Glenn Borsuk, to attend Burning on the Bayou with a budget not to exceed \$1,500.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

Chief Carbin extended his gratitude to A Tour for repairing the air conditioning as by doing so there was considerable savings to the department.

APPLEGARTH VOLUNTEER FIRE COMPANY

Commissioner Borsuk mentioned the three firefighters that passed Firefighter one had their

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graduation was on June 19th at Monmouth Fire Academy. There is one member putting in their application to attend Firefighter one classes beginning in the fall.

MEETING OPENED TO THE BOARD

Commissioner Frisch discussed how upsetting it is that there were so many responders who have passed recently due to cancer. Chief Carbin added that the state has just signed the presumptive cancer bill allowing support up to the age of 65. Commissioner Tannenbaum stated that the cancer rate for firefighters is two times higher than the average population.

NEW BUSINESS

Chairman Martin received communication from Phoenix Advisors, LLC asking for a signature of authorization approving Phoenix Advisors, LLC to work on the behalf of the department.

A resolution was read by title only authorizing Chairman Martin to execute an agreement with Phoenix Advisors, LLC to continue providing service on the behalf of the department.

UPON MOTION MADE by Jason Martin and seconded by Michael Frisch, to approve the resolution to execute an agreement with Phoenix Advisors, LLC.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Martin
Aye McGee
Aye Tannenbaum

Chief Carbin stated that on October 12th, District 3 has requested the use of our bays to host their firefighter's entrance exam since they liked how we had ours set up. Chief Carbin asked if there were any objections, there were none.

Chairman Martin discussed that Fire Prevention month is in October and that we will also host our annual Open House. In the past this event has been coordinated to take place the same day as the Cancer walk fund raiser. The tentative date for the Open House will be October 5th until the exact date of the fund raiser is confirmed. Commissioner Frisch wants to ensure that the new Police Chief will be invited to the Open House.

Chairman Martin discussed the transfer of \$1 million from MMT to Amboy Bank this month went very smoothly. Chairman Martin also stated that he has ordered two new endorsement stamps and asked that checks not be endorsed until we are ready to actually make the deposit even when the check scanner is being used.

Chairman Martin spoke to Commissioner Barta and Commissioner Half from District 3 regarding the possibility of moving the election and they all determined it would not be a possibility. A potential solution would be to move the district lines, however they are not hopeful. Therefore, we would need to continue to mail ballots and pay ~\$5,000 per year. Even with this option, the suggestion of creating a joint communication to potentially take advantage of a discount in the printing price. In addition the Chairman of District 3 suggested that a meeting be held prior to our monthly meeting to discuss any large purchases, etc. Per Attorney Shaklee, having a meeting wouldn't be an issue as long as there

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was not a quorum.

MEETING OPEN TO THE PUBLIC

Chairman Martin opened the meeting to the public. There was no public present.

CLOSED SESSION

Chairman Martin stated there was no need to have an executive session.

ADJOURN

Chairman Martin asked for a motion to adjourn.

UPON MOTION MADE by Jason Martin and seconded by Glenn Borsuk, the meeting was adjourned.

ROLL CALL: Aye Borsuk
Aye Martin
Aye Tannenbaum

ROBERT McGEE
Board Secretary
JASON MARTIN
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.

PREPARED BY: Lindsay Lesser