



MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT 2

10 HALSEY REED ROAD MONROE TOWNSHIP NJ 08831

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JASON MARTIN, CHAIRMAN | GLENN BORSUK, VICE CHAIRMAN | ROBERT MCGEE, SECRETARY

MICHAEL FRISCH, TREASURER | ALAN TANNENBAUM, DEPUTY SECRETARY/TREASURER

Minutes of the Regular Meeting Wednesday, September 11, 2024

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for the Regular Meeting.

Chairman Martin called the meeting to order with a Salute to the Flag at 7:00 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police, and military, who have died in the performance of their duties. Special acknowledgement to those who lost their lives on September 11th.

UPON ROLL CALL made by Commissioner Jason Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Michael Frisch, Jason Martin, Alan Tannenbaum, and Glenn Borsuk. Robert McGee was absent.

ALSO PRESENT: Board Attorney Richard Shaklee, Esquire and Lindsay Lesser, Recording Secretary.
Career firefighters present: Chief Scott Volkmann & Captain Grande
Volunteer department members present: None
Members of the public present: None

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published newspaper, posted on the bulletin board of the Office of the Township Clerk, Fire District #2 website @www.station57.org, and notices sent to those requesting such.

REGULAR MEETING

MINUTES

Chairman Martin asked for a review of the August 14, 2024 meeting minutes.

UPON MOTION MADE by Glenn Borsuk and seconded by Alan Tannenbaum, to adopt the minutes of the regular meeting as amended.

ROLL CALL: Aye Frisch
Aye Tannenbaum
Aye Martin
Aye Borsuk

CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

Commissioner Tannenbaum read the report:

General Operating Claims Total	\$517,813.89
Net Payroll Claims Total	\$126,054.25

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Total Claims Against the Board \$643,868.14
Period ending September 13, 2024

Amboy Bank:

Undesignated Funds	\$3,025,737.83
Petty Cash	\$200.00
Designated Funds	\$198,789.33
Total Balance	\$3,224,727.16

UPON MOTION MADE by Glenn Borsuk and seconded by Michael Frisch, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$643,868.14

ROLL CALL: Aye Frisch
 Aye Tannenbaum
 Aye Martin
 Aye Borsuk

OLD BUSINESS

Chairman Martin asked if there is any old business that needed to be discussed, there was none.

FIRE PREVENTION BUREAU REPORT

Chairman Martin asked for the Fire Prevention Report. Chief Volkmann electronically submitted the calls of interest and fire prevention breakdown and reported on the following:

- Training – Initial training started for Firefighter Meyers
 - Carrer staff trained on ariel operations
 - Volunteers reviewed the water rescue SOG
 - Live burns will be held in 2 weeks at Middlesex Fire Academy
- Swearing in For Firefighter Meyers to be held October 9th
- Department has attendant many public events have been held in September including:
 - Stonebridge
 - 9/11 Ceremony
 - Oak Tree ice cream social
 - Renaissance Veterans Club
 - Monroe Middle School Walk, Run, Roll event
 - Concordia Trunk or Treat scheduled for October
- 3"x5" labels are being created and will be placed on alarm panels as they are being inspected. Labels will serve as a reminder of the steps that are needed prior to performing the test. The goal is to reduce the amount of false alarms during testing as well as calls to the station.

COORESPONDENCE

Chairman Martin asked if there is any correspondence. An email was received from Monica Santos, the Lifestyle Director at Stonebridge thanking the department for sending the firetruck and staff for their Grandparent's Day event. It was a huge success.

APPLEGARTH VOLUNTEER FIRE COMPANY

Chairman Martin asked if there was anything to report from the volunteers. No Volunteer members were in attendance.

NEW BUSINESS

Truck Update – Discussions were held regarding the timing of the upcoming vote. An email will be sent to DCA and County Board of Elections requesting the election be held December 4th from 2-9pm. The necessary publications will be made and associated affidavits will be requested.

A RESOLUTION MADE by Glenn Borsuk and seconded by Michael Frisch, authorizing the Chairman and his designees to take the necessary steps to set up an election to approve the purchase of a Seagrave tower ladder in an amount not to exceed \$2.7M.

ROLL CALL: Aye Frisch
Aye Tannenbaum
Aye Martin
Aye Borsuk

MEETING OPEN TO THE PUBLIC

Chairman Martin opened the meeting to the public. No members of the public were in attendance.

CLOSED SESSION

Chairman Martin stated there will not be an executive session tonight.

ADJOURN

UPON MOTION MADE by Jason Martin and seconded by Michael Frisch, the meeting was adjourned.

ROLL CALL: Aye Frisch
Aye Tannenbaum
Aye Martin
Aye Borsuk

ROBERT McGEE
Board Secretary
JASON MARTIN
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.
PREPARED BY: Lindsay Lesser