



# MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT 2

10 HALSEY REED ROAD MONROE TOWNSHIP NJ 08831

PHONE (609) 395-6830

FAX (609) 395-0483

WEBSITE STATION57.ORG

JASON MARTIN, CHAIRMAN | GLENN BORSUK, VICE CHAIRMAN | ROBERT MCGEE, SECRETARY

MICHAEL FRISCH, TREASURER | ALAN TANNENBAUM, DEPUTY SECRETARY/TREASURER

## Minutes of the Regular Meeting Wednesday, August 14, 2024

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for the Regular Meeting.

Chairman Martin called the meeting to order with a Salute to the Flag at 7:00 pm. Chairman Martin asked for a moment of silence for all firefighters, EMS, police, and military, who have died in the performance of their duties.

**UPON ROLL CALL** made by Commissioner Jason Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Michael Frisch, Jason Martin, Alan Tannenbaum, Glenn Borsuk and Robert McGee.

**ALSO PRESENT:** Board Attorney Richard Shaklee, Esquire and Lindsay Lesser, Recording Secretary.  
Career firefighters present: Chief Scott Volkmann  
Volunteer department members present: None  
Members of the public present: None

Chairman Martin announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published newspaper, posted on the bulletin board of the Office of the Township Clerk, Fire District #2 website @[www.station57.org](http://www.station57.org), and notices sent to those requesting such.

### **REGULAR MEETING**

#### **MINUTES**

Chairman Martin asked for a review of the July 10, 2024 meeting minutes.

**UPON MOTION MADE** by Jason Martin and seconded by Robert McGee, to adopt the minutes of the regular meeting.

**ROLL CALL:** Aye Frisch  
Aye McGee  
Aye Tannenbaum  
Aye Martin  
Aye Borsuk

#### **CLAIMS AGAINST THE BOARD & TREASURERS REPORT**

Chairman Martin asked the board to review the claims against the board and for the treasurer's report.

Commissioner Tannenbaum read the report:  
General Operating Claims Total      \$290,345.83

Regular Meeting  
August 14, 2024

Net Payroll Claims Total	\$175,708.01
Total Claims Against the Board	\$466,054.84
Period ending August 16, 2024	

Amboy Bank:

Undesignated Funds	\$2,239,619.80
Petty Cash	\$170.00
Designated Funds	\$198,789.33
Total Balance	\$2,438,579.13

**UPON MOTION MADE** by Glenn Borsuk and seconded by Robert McGee, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$466,054.84

**ROLL CALL:** Aye Frisch  
Aye McGee  
Aye Tannenbaum  
Aye Martin  
Aye Borsuk

**FIRE PREVENTION BUREAU REPORT**

Chairman Martin asked for the Fire Prevention Report. Chief Volkmann reported on the following:

- Training – Career staff reviewed and performed a hands-on drill on the new water rescue SOG that was developed. The SOG was submitted to POSHA and there were no fines associated with the incident.
  - Volunteers – the first drill of the month fell on July 4<sup>th</sup> and was cancelled. The second drill of the month was hydrant revolutions.
- The rear apron is showing signs of cracking. The township engineer was called in to look at the issue. The contractor has been contacted and will be coming in to review with the engineer. The work has yet to be paid for.
- The representative from the DFS is scheduled to come in on Thursday, August 15<sup>th</sup> to assist with registration fee collection. The Chief will be taking the DFS representative to the businesses within the district that have not paid yet.
- Firefighter DJ Meyers has been hired and will be starting on August 20<sup>th</sup> on the C Shift.
- One of the crews is working on a new SOG for gas leaks. Firefighter DiPaulo has been tasked with leading this effort.
  - Chief Volkmann spoke with Chief Lyons and will be working together to ensure that the SOG's match so that the two departments can work together better on scenes.
- District 1 asked to understand our departments testing process so that they can get better candidates since they were very impressed with our testing process. Chief Volkmann provided an overview.

Commissioner McGee asked if there has been any discussions regarding the exhaust vent over the EMS side. Captain Grande recently replaced the filter. Rich Morris should work on a solution since the issue is on their side of the building. Chief Volkmann will call Princeton Air since they worked on the HVAC last.

**OLD BUSINESS**

Chairman Martin asked if there is any old business that needed to be discussed, there was none.

Regular Meeting  
August 14, 2024

**COORESPONDENCE**

Chairman Martin asked if there is any correspondence, there was none.

**NEW BUSINESS**

Pricing was received from HGAC, a purchasing co-op group, for the purchase of the Seagrave truck. To lock in the price, a letter of intent was submitted go Seagrave, the letter was rejected for lack of purchase timeframe. The process to establish a timeframe includes obtaining the spec, holding a public referendum, submit the referendum and all the documentation to the DCA, hold DCA hearing, submit a resolution including how many people voted in the affirmative to support the purchase, etc.

Board Attorney Shaklee to review the statute to determine the exact process and timeframe that will be necessary.

**MEETING OPEN TO THE PUBLIC**

Chairman Martin opened the meeting to the public. No members of the public were in attendance.

**APPLEGARTH VOLUNTEER FIRE COMPANY**

Chairman Martin asked if there was anything to report from the volunteers. No Volunteer members were in attendance.

**CLOSED SESSION**

Chairman Martin stated there will not be an executive session tonight.

**ADJOURN**

**UPON MOTION MADE** by Jason Martin and seconded by Robert McGee, the meeting was adjourned.

**ROLL CALL:** Aye Frisch  
Aye McGee  
Aye Tannenbaum  
Aye Martin  
Aye Borsuk

ROBERT McGEE  
Board Secretary  
JASON MARTIN  
Chairman

**NOTE: Appendixes can be obtained upon request from the Board Secretary.**

PREPARED BY: Lindsay Lesser