

**TOWNSHIP OF MONROE**  
**Board of Fire Commissioners**  
**Fire District No. 2**  
**Minutes of the Regular Meeting**  
**Wednesday, November 13, 2019**

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for the Regular Meeting.

Vice Chairman Borsuk called the meeting to order with a Salute to the Flag at 7:00 pm. Vice Chairman Borsuk asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties, and the firefighter from Worcester, MA.

**UPON ROLL CALL** made by Vice Chairman Borsuk, the following members of the Monroe Township Board of Fire Commissioners of District No.2 were present: Glenn Borsuk, Robert McGee, Michael Frisch, and Alan Tannenbaum. Jason Martin was not present.

**ALSO PRESENT:** Attorney Drew Stauffer, Esquire and Val Cier, Recording Secretary.

There was one career firefighter present: Chief Carbin

There were no members of the public present.

There were two members of the volunteers present: H. Haligowski, J. Strauber.

Vice Chairman Borsuk announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the newspaper, posted on the bulletin board of the Office of the Township Clerk, and District 2 website @ [www.station57.org](http://www.station57.org), and notices sent to those requesting such.

## **MINUTES**

Vice Chairman Borsuk asked for a review of the October 16, 2019 minutes. Commissioner Borsuk had one correction.

**UPON MOTION MADE** by Mike Frisch and seconded by Robert McGee, to adopt the minutes of the regular meeting of October 16, 2019.

**ROLL CALL:** Aye Borsuk

Aye Frisch

Aye McGee

Aye Tannenbaum

## **CLAIMS AGAINST THE BOARD & TREASURERS REPORT**

Vice Chairman Borsuk asked the board to review the claims against the board and for the treasurer's report.

Chairman Frisch read the report:

General Operating Claims Total      \$292,126.97

Net Payroll Claims Total              \$147,736.81

Total Claims Against the Board      \$441,863.78

Period ending November 15, 2019

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M&T Bank:

Undesignated Funds	
M&T Bank	\$ 92,715.55
Amboy	\$1,299,549.44
Petty Cash	\$170.00
Designated Funds	
Amboy	\$198,789.33
Total Funds	\$1,591,244.32

**UPON MOTION MADE** by Mike Frisch and seconded by Alan Tannenbaum, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$441,863.78.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye McGee  
Aye Tannenbaum

**CORRESPONDENCE**

Vice Chairman Borsuk reported that there was no correspondence.

**FIRE PREVENTION BUREAU REPORT**

Vice Chairman Borsuk asked for a report from Fire Prevention.

Chief Carbin reported:

- EMS training done
- Fire Prevention Totals
- Incident run log – 101
- Tower at fire & safety for repairs, it will go back when parts are int
- Dispatchers meeting with Police & Dispatchers and making progress with dispatchers on CAD system
- Extrication drill will be at this firehouse eve of 11/20 and at volunteer firehouse morning of 11/24
- Commissioner Frisch stated department did great job at fire in Hightstown
- Chief Carbin stated Firefighter Grande took command at a fire in Concordia when Chief wasn't present and did great job

**APPLEGARTH VOLUNTEER FIRE COMPANY**

Vice Chairman Borsuk asked for a report from the volunteers.

Hank wanted to follow up on the tick sound in the Engine. Chief Carbin said the batteries were bad and replaced. Also, the 57-9 pack mounting bracket. Chief Carbin stated they are on order.

The "I am responding" ap requires all volunteers had to be setup in the system. Lt. Volkmann assisted Hank and now volunteers can put themselves as available or not.

Jennifer Awad is working with Millstone FD to get more training. They invited them the volunteers for a joint drill training. Usually held the 2<sup>nd</sup> Thursday and fourth Tuesday of month.

Vice Chairman Borsuk stated volunteers need PASS device. Chief stated that is a budget item.

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**MEETING OPENED TO THE BOARD**

Vice Chairman Borsuk reported that himself, Chairman Martin and Chief Carbin had a budget meeting with the Board Accountant. Waiting on finalized ratables. Anticipate the budget being flat or possibly going up 2 tenths of cent.

Commissioner McGee read the Resolution certifying Audit Report Review for 2018

**UPON MOTION MADE** by Mike Frisch and seconded by Alan Tannenbaum, a motion was made to adopt the Resolution Certifying Audit Report Review for 2018.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye McGee  
Aye Tannenbaum

Board reviewed Fire District calendar that was distributed.

**CLOSED SESSION**

Vice Chairman Borsuk stated there was no need to have an executive session.

**ADJOURN**

Vice Chairman Borsuk asked for a motion to adjourn.

**UPON MOTION MADE** by Mike Frisch and seconded by Alan Tannenbaum, the meeting was adjourned.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye McGee  
Aye Tannenbaum

ROBERT McGEE  
Board Secretary  
JASON MARTIN  
Chairman

**NOTE: Appendixes can be obtained upon request from the Board Secretary.**

PREPARED BY: Val Cier