

TOWNSHIP OF MONROE
Board of Fire Commissioners
Fire District No. 2
Minutes of the Agenda and Regular Meetings
Wednesday, September 12, 2012

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for an Agenda and Regular Meeting.

Chairman Mahler called the meeting to order with a Salute to the Flag at 7:03 pm. Chairman Mahler asked for a moment of silence for all firefighters and military who have died in the performance of their duties.

UPON ROLL CALL made by Commissioner Martin Berkowitz, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Martin Berkowitz, Glenn Borsuk, Maurice Mahler, Edward Mitnowsky and Lawrence Reisch.

ALSO PRESENT: Board Attorney Richard J. Shaklee, Esquire, and Val Cier, Recording Secretary.

There was one career firefighter present: Chief Carbin.

There were no volunteer/support firefighters present.

There were no members of the public present.

Chairman Mahler announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the newspapers, and posted on the bulletin board of the Office of the Township Clerk.

AGENDA MEETING

Chairman Mahler asked the board to review the minutes. The board had no corrections. Chairman Mahler reported there will be a closed session tonight.

Chairman Mahler asked the board to review claims. Chairman Mahler asked if the claim for grant writing services was payment to the grant writer for the whole year. Commissioner Borsuk stated that claim was for the AFG grant.

It was also noted in the claims that the new Chevy Tahoe was paid for. Chairman Mahler asked if any additional cost is expected for the new truck. Chief Carbin stated everything for the truck will come out of fire prevention budget, expect it to be \$18,000.

Chairman Mahler stated there have been no leaks in the building, and the board received a check for \$492 for the solar SRECS. No other correspondence.

Chairman Mahler said he spoke to John to have Watts check crack in floor. Chief Carbin stated the crack is covered under the 3 year warranty from floor manufacturer. Any correspondence required pertaining to the crack, the Chief Carbin will copy Attorney Shaklee.

Chairman Mahler stated the 9/11 ceremony at the fire house was wonderful. The catering by the Chief was excellent. It was touching when people that attended who lost children were

able to touch the artifact.

UPON MOTION MADE by Glenn Borsuk and seconded by Martin Berkowitz, the agenda meeting was adjourned at 7:22pm.

ROLL CALL: Aye Berkowitz
Aye Borsuk
Aye Mahler
Aye Mitnowsky
Aye Reisch

REGULAR MEETING

Chairman Mahler called the regular meeting to order with a Salute to the Flag at 7:34 pm.

Chairman Mahler asked for a moment of silence for all firefighters and military who have died in the performance of their duties.

UPON ROLL CALL made by Commissioner Martin Berkowitz, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Martin Berkowitz, Glenn Borsuk, Maurice Mahler, Edward Mitnowsky and Lawrence Reisch.

ALSO PRESENT: Board Attorney Richard J. Shaklee, Esquire, and Val Cier, Recording Secretary.

There was one career firefighter present: Chief Carbin.

There was one volunteer firefighter/support present: Dennis Cronin.

There were no members of the public present.

Chairman Mahler announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the newspapers, and posted on the bulletin board of the Office of the Township Clerk.

MINUTES

Chairman Mahler asked for a motion on the Minutes.

UPON MOTION MADE by Glenn Borsuk and seconded by Lawrence Reisch, a motion was adopted to approve the minutes of the August 8, 2012 agenda and regular meetings.

ROLL CALL: Aye Berkowitz

Aye Borsuk

Aye Mahler

Aye Mitnowsky

Aye Reisch

CLAIMS AGAINST THE BOARD

Chairman Mahler asked the board to review the claims against the board.

Commissioner Reisch read the report:

General Operating Claims Total \$161,410.68

Capital Project Claims Total \$11,170.51

Net Payroll Claims Total \$ 76,742.11

Total Claims Against the Board \$249,323.30

August 9, 2012- September 12, 2012

UPON MOTION MADE by Lawrence Reisch and seconded by Glenn Borsuk, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$249,323.30.

ROLL CALL: Aye Berkowitz

Aye Borsuk

Aye Mahler

Aye Mitnowsky

Aye Reisch

TREASURER'S REPORT

Chairman Mahler asked for the treasurer's report.

Commissioner Reisch reported the following as of September 12, 2012

Hudson City Savings Bank:

Unrestricted Funds	\$238,369.53
Restricted Funds	\$246,080.15
Capital Projects	\$47,018.73
Cash on Hand	\$170.00
Capital due to Unrestricted (\$52,425.99)	
Capital due to Restricted (\$12,799.50)	
Total Balance	\$531,638.41

BUILDING COMMITTEE REPORT

Building Report discussed in Agenda meeting. Chairman Mahler would like crack in wall to be corrected. Chief Carbin will include in the email to John, and it may just need to be painted.

CORRESPONDENCE

Chairman Mahler asked for the correspondence to be read. Commissioner Berkowitz had no correspondence.

Chairman Mahler reported a check for \$492 was received for SRECs.

FIRE PREVENTION BUREAU REPORT

Chairman Mahler asked for the Fire Prevention Report.

Chief Carbin reported the following:

- Correction on remaining inspections - should be 166
- Monthly deposit posted
- Reviewed Incident run log calls
- Event totals-volunteer with highest responses was Josh Butler
- Township owes board total of \$8,591.33 for 2011 and 2012 combined. Chief Carbin will hand deliver the bill to the township.
- Insurance meeting held here today. Walked through both buildings for loss control.
- New fire prevention vehicle is in bay and started conversion.
- Chief Carbin met with Wayne Hamilton, and the township will cut the check to the board when the bill is delivered.
- Plaque from Crown trophy will be \$1000, need direction on purchase

UPON MOTION MADE BY Ed Mitnowsky and second by Martin Berkowitz, to purchase a plaque for the new truck.

Commissioner Borsuk questioned if it's worth spending \$1000 when the board is trying to watch budget expenses. If the plaque goes on truck, he feels the committee member names

should go on the plaque, not the commissioners. Chairman Mahler feels the commissioner names should go on plaque since they allocate the funds. Commissioner Borsuk felt if commissioner names appear, it should also have truck committee names too (Chief, C shift, Lt. Volkmann, FF Grande, etc), but don't feel its \$1000 worth spending. Chief Carbin stated if more names are added, it would require a bigger plaque and more money.

ROLL CALL: Aye Berkowitz
Nay Borsuk
Aye Mahler
Aye Mitnowsky
Abstain Reisch

Motion passed.

Chief Carbin reported that the State is coming in 10/5 for a fire prevention audit. It usually takes 14 hours. State provided 15 pages of items that auditor will need.

Board mentioned they will need to advertise the budget meeting at board attorney's office, which would take place late October. Once date is decided, it must be supplied to Val, recording secretary.

APPLEGARTH VOLUNTEER FIRE COMPANY

President Dennis Cronin asked if volunteers have anything to correct at the Applegarth firehouse. Chief Carbin said there will be a report from the Loss control walk through and provided to volunteers at that time.

Mr. Cronin stated Mark Davis would like a building lease agreement with the board. Commissioner Borsuk believes Mark is missing the insurance cost for 130 Applegarth too. Chief Carbin can email Mr. Cronin the amount needed.

Mr. Cronin also reported that 1 new volunteer member is joining and is already trained.

MEETING OPEN TO THE PUBLIC

Chairman Mahler opened the meeting to the public.

Dennis Cronin asked if plans on display show a WAWA. Commissioner Borsuk stated the WAWA was shot down before due to the fueling station. The new zoning allows for a gas station. There will be a WAWA and Quick Check at the end of Applegarth and Rt. 33.

Chairman Mahler mentioned the township fire hydrants need to be painted and they are looking to have scouts do the painting.

CLOSED SESSION

Chairman Mahler announced the need to hold an executive session at for the purpose of pending contract negotiations, due to proposed shared services agreement. Resolution read by Attorney Shaklee.

UPON MOTION MADE by Glenn Borsuk and seconded by Lawrence Reisch, to hold an executive session for the purpose of pending contract negotiations.

ROLL CALL: Aye Berkowitz
Aye Borsuk
Aye Mahler
Aye Mitnowsky
Aye Reisch

ADJOURN

Chairman Mahler asked for a motion to adjourn.

UPON MOTION MADE by Glenn Borsuk and seconded by Lawrence Reisch, the meeting was adjourned.

ROLL CALL: Aye Berkowitz
Aye Borsuk
Aye Mahler
Aye Mitnowsky
Aye Reisch

MARTIN BERKOWITZ
Board Secretary
MAURICE MAHLER
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.

PREPARED BY: Val Cier