

TOWNSHIP OF MONROE
Board of Fire Commissioners
Fire District No. 2
Minutes of the Agenda and Regular Meetings
Wednesday, April 9, 2014

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for an Agenda and Regular Meeting.

Chairman Mahler called the meeting to order with a Salute to the Flag at 7:00 pm. Chairman Mahler asked for a moment of silence for all firefighters, police and military, who have died in the performance of their duties, and an officer in NY that has just passed away.

UPON ROLL CALL made by Commissioner Martin Berkowitz, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Martin Berkowitz, Glenn Borsuk, Maurice Mahler, Jason Martin and Edward Mitnowsky.

ALSO PRESENT: Board Attorney Richard J. Shaklee, Esquire, and Val Cier, Recording Secretary.

There was one career firefighter present: Chief Carbin.

There were no volunteer/support firefighters present.

There were no members of the public present.

Chairman Mahler announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the newspapers, and posted on the bulletin board of the Office of the Township Clerk.

AGENDA MEETING

Chairman Mahler asked the board to review the minutes. Commissioner Borsuk had a grammatical correction on page one.

Chairman Mahler asked the board to Review claims against the board.

Chairman Mahler stated the meeting with the township (Mayor) is on April 21st at 3pm. Mr. Liebowitz will also be there.

UPON MOTION MADE by Glenn Borsuk and seconded by Martin Berkowitz, the agenda meeting was adjourned at 7:22pm.

ROLL CALL: Aye Berkowitz

Aye Borsuk

Aye Mahler

Aye Martin

Aye Mitnowsky

REGULAR MEETING

Chairman Mahler called the regular meeting to order with a Salute to the Flag at 7:30 pm. Chairman Mahler asked for a moment of silence for all who lost their lives.

UPON ROLL CALL made by Commissioner Martin Berkowitz, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Martin Berkowitz, Glenn Borsuk, Maurice Mahler, Jason Martin and Edward Mitnowsky.

ALSO PRESENT: Board Attorney Richard J. Shaklee, Esquire, and Val Cier, Recording Secretary.

There were one career firefighters present: Chief Carbin.

There were no volunteer/support firefighters present.

There were no members of the public present.

Chairman Mahler announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the newspapers, and posted on the bulletin board of the Office of the Township Clerk.

READING OF RESOLUTIONS

Chairman Mahler asked for a motion to adopt the following Resolutions on a second reading, by title only. Attorney Shaklee stated the board will do a consent agenda, where all the resolutions will be adopted at once since they have been read at the previous meeting:

- Resolution Establishing Compensation for members of the Board
- Resolution Establishing Compensation for Board Attorney
- Resolution Establishing Compensation for Board Accountant/Auditor
- Resolution Establishing Compensation for Recording Secretary

UPON MOTION MADE by Glenn Borsuk and seconded by Martin Berkowitz, a motion was adopted to approve the Resolutions Establishing Compensation for members of the Board, Board Attorney, Board Accountant/Auditor and Recording Secretary, by title only.

ROLL CALL: Aye Berkowitz

Aye Borsuk

Aye Mahler

Aye Martin

Aye Mitnowsky

MINUTES

Chairman Mahler asked for a motion on the Minutes.

UPON MOTION MADE by Glenn Borsuk and seconded by Martin Berkowitz, a motion was adopted to approve the minutes of the March 12, 2014 agenda, reorganization and regular meetings, as amended.

ROLL CALL: Aye Berkowitz

Aye Borsuk

Aye Mahler

Aye Martin

Aye Mitnowsky

CLAIMS AGAINST THE BOARD

Chairman Mahler asked the board to review the claims against the board.

Commissioner Berkowitz read the claims:

General Operating Claims Total	\$86,514.29
Net Payroll Claims Total	\$69,769.86
Total Claims Against the Board	\$156,284.15

Period ending April 11, 2014

UPON MOTION MADE by Martin Berkowitz and seconded by Jason Martin, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$156,284.15.

ROLL CALL: Aye Berkowitz
Aye Borsuk
Aye Mahler
Aye Martin
Aye Mitnowsky

TREASURER'S REPORT

Chairman Mahler asked for the treasurer's report.

Commissioner Berkowitz reported the following as of April 11, 2014

Hudson City Savings Bank:

Undesignated Funds	\$500,084.85
Designated Funds	\$228,789.33
Total Balance	\$728,874.18

CORRESPONDENCE

Chairman Mahler stated the only correspondence is regarding the township meeting mentioned earlier in the agenda meeting. Attorneys were permitted to attend. Also in attendance will be Mr. Tambora, Mr. Liebowitz, Mr. Hamilton, Commissioner Kaplan, Chairman Mahler, Board Attorneys, and Commissioner Dipierro.

Commissioner Borsuk asked if other members of the board were permitted to attend. Chairman Mahler stated only the Chairman's can attend. Chairman Mahler stated the board was against consolidation. The township would like to put the referendum on the ballot. They would need to do in November if they want it non-binding referendum.

Commissioner Borsuk has some questions for Attorney Shaklee. Chairman Mahler would like to wait until after the township meeting before discussing any further. The question was, is there a procedure to get the non-binding referendum, and is the 5% needed of each district? Attorney Shaklee stated it says 5% of registered voters. There is no court case to specify, so it would be the opinion of the township attorney.

FIRE PREVENTION BUREAU REPORT

Chairman Mahler asked for the Fire Prevention Report.

Chief Carbin reported the following:

- Training report
- Attended a LDH drill at the park, 32 departments
- Reviewed Incident run log calls-72 calls for the month
- Pending apparatus repair quotes-brakes on tower; issue with transmission on tanker (out of service)
- Autism walk at middle school on 4/27, all 3 departments will be there with a booth

APPLEGARTH VOLUNTEER FIRE COMPANY

Chairman Mahler asked if there would be a Volunteer Report.

Commissioner Borsuk reported on behalf of President Dunham because he took junior members to firefighter class. President Dunham wanted to thank the members of the board for attending their last drill.

MEETING OPEN TO THE BOARD

Chairman Mahler would like the district to get involved more in the community. Commissioner Martin said at the installation dinner a councilwoman did not know much about the fire districts. The Board and Chief need to look at August/October dates for fire prevention month and consider having an open house here at the firehouse. Chairman Mahler suggested having a BBQ and get a bounce house. Commissioner Martin suggested having local food vendors and contractors attend, and contact Make a Wish to participate, the Boy Scouts, Girl Scouts, Mayor, Council, and volunteers. In addition, set up the training room for answering questions, and stage equipment. Try to involve the senior center if possible and do a presentation for tax cost, broken down by district; show district lines, presentation on the green building, and include EMS involvement.

Chief Carbin believe in October (Sat/Sun) are when more sports are occurring. August is a big vacation month. Chairman Mahler suggesting picking date. Commissioner Martin will meet Chief Carbin. Chief Carbin stated this was discussed last year also.

The Volunteers Auxiliary has a clothing drop this weekend.

Commissioner Martin stated that marketing is critical to make all this successful. Chairman Mahler suggested putting flyers in school. Commissioner Martin mentioned to give the PTA president something.

MEETING OPEN TO THE PUBLIC

Chairman Mahler opened the meeting to the public. Public had no questions.

ADJOURN

Chairman Mahler asked for a motion to adjourn.

UPON MOTION MADE by Glenn Borsuk and seconded by Martin Berkowitz, the meeting was adjourned.

ROLL CALL: Aye Berkowitz
Aye Borsuk
Aye Mahler
Aye Martin
Aye Mitnowsky

JASON MARTIN
Board Secretary
MAURICE MAHLER
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.

PREPARED BY: Val Cier