

TOWNSHIP OF MONROE
Board of Fire Commissioners
Fire District No. 2
Minutes of the Agenda and Regular Meetings
Wednesday, April 8, 2015

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for an Agenda and Regular Meeting.

Chairman Mahler called the meeting to order with a Salute to the Flag at 7:00 pm. Chairman Mahler asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties.

UPON ROLL CALL made by Commissioner Jason Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Martin Berkowitz, Glenn Borsuk, Maurice Mahler, Jason Martin and Edward Mitnowsky arrived late.

ALSO PRESENT: Attorney Susan DeSimone, Esquire, and Val Cier, Recording Secretary.

There was no career firefighters present.

There was one volunteer/support firefighters present: Jeff Dunham.

There were no members of the public present.

Chairman Mahler announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the March 20th edition of the Cranbury Press, posted on the bulletin board of the Office of the Township Clerk and ten other public locations, and notices sent to those requesting such.

AGENDA MEETING

Chairman Mahler stated the Reorganization will take place at the Regular meeting.

Chairman Mahler asked the board to review the minutes. Commissioner Berkowitz and Commissioner Borsuk had corrections.

7:07pm Commissioner Mitnowsky and President Jeff Dunham arrived.

Chairman Mahler asked the board to Review claims against the board. Commissioner Borsuk mentioned that the building agreement for Applegarth fire department is still the old amount. It should be \$2000 per month. Commissioner Martin will contact Board Accountant to increase to \$2000 and the retro amount of \$1000 for past 4 months.

Chairman Mahler reported that the board received a check for \$1500 for solar.

UPON MOTION MADE by Jason Martin and seconded by Martin Berkowitz, the agenda meeting was adjourned at 7:16pm.

ROLL CALL: Aye Berkowitz

Aye Borsuk

Aye Mahler

Aye Martin

Aye Mitnowsky

REGULAR MEETING

Chairman Mahler called the regular meeting to order with a Salute to the Flag at 7:30 pm. Chairman Mahler asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties.

UPON ROLL CALL made by Commissioner Jason Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Martin Berkowitz, Glenn Borsuk, Maurice Mahler, Jason Martin and Edward Mitnowsky.

ALSO PRESENT: Attorney Susan DeSimone, Esquire, and Val Cier, Recording Secretary.

There was one career firefighter present: Lt. Volkmann

There was one volunteer/support firefighters present: Jeff Dunham.

There were no members of the public present.

Chairman Mahler announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the March 20th edition of the Cranbury Press, posted on the bulletin board of the Office of the Township Clerk and ten other public locations, and notices sent to those requesting such.

OPENING OF BIDS

Chairman Mahler announced Opening of bids for 1995 Ford F250 with Meyers snow plow. Five bids were received and read to the public. Douglas Walsh, of New Egypt, had the highest bid and won the bid for \$1550.

UPON MOTION MADE by Glenn Borsuk and second by Jason Martin for the memorialization of the Resolution of Sale of 1995 Ford F250 with Meyer's snow plow.

ROLL CALL: Aye Berkowitz

Aye Borsuk

Aye Mahler

Aye Martin

Aye Mitnowsky

RESOLUTION ON A SECOND READING BY TITLE

UPON MOTION MADE by Glenn Borsuk and seconded by Martin Berkowitz, to adopt the following Resolutions on a second reading, by title only:

Resolution Establishing Compensation for members of the board

Resolution Establishing Compensation for Board Attorney

Resolution Establishing Compensation for Board Accountant/Auditor

Resolution Establishing Compensation for Recording Secretary

ROLL CALL: Aye Berkowitz

Aye Borsuk

Aye Mahler

Aye Martin

Aye Mitnowsky

MINUTES

Chairman Mahler asked for a motion on the Minutes.

UPON MOTION MADE by Glenn Borsuk and seconded by Martin Berkowitz, a motion was adopted to approve the minutes of the March 11, 2015 agenda, reorganization and regular meetings, as amended.

ROLL CALL: Aye Berkowitz
Aye Borsuk
Aye Mahler
Aye Martin
Aye Mitnowsky

CLAIMS AGAINST THE BOARD

Chairman Mahler asked the board to review the claims against the board.

Commissioner Berkowitz read the report:

General Operating Claims Total	\$413,366.65
Net Payroll Claims Total	\$ 64,987.73
Total Claims Against the Board	\$478,354.38

Period ending April 10, 2015

UPON MOTION MADE by Jason Martin and seconded by Ed Mitnowsky, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$478,354.38.

ROLL CALL: Aye Berkowitz
Aye Borsuk
Aye Mahler
Aye Martin
Aye Mitnowsky

TREASURER'S REPORT

Chairman Mahler asked for the treasurer's report.

Commissioner Berkowitz reported the following as of April 10, 2015.

Hudson City Savings Bank:

Undesignated Funds	\$1,119,600.87
Designated Funds	\$ 168,789.33
Total Balance	\$1,288,390.20

Chairman Mahler mentioned that Page 1 of Claims under Year 2015 Budget had a typo. Commissioner Martin will contact Board Accountant.

CORRESPONDENCE

Chairman Mahler reported that the board received a check for \$1500 for solar.

MEETING OPEN TO THE BOARD

Chairman Mahler opened the meeting to the board. Commissioner Martin read the following Resolutions:

Resolution Authorizing Execution of Inter Local contracts of cooperative purchasing with HGAC.

UPON MOTION MADE by Glenn Borsuk and seconded by Ed Mitnowsky, to adopt the Resolution Authorizing Execution of Inter Local contracts of cooperative purchasing with HGAC.

ROLL CALL: Aye Berkowitz
Aye Borsuk
Aye Mahler
Aye Martin
Aye Mitnowsky

Resolution Approving submission of a proposal to legal voters at May 13, 2015 meeting for the purchase or lease purchase of a PUC pumper truck and raise \$800,000.

UPON MOTION MADE by Martin Berkowitz and seconded by Jason Martin, to adopt the Resolution Approving submission of a proposal to legal voters at May 13, 2015 meeting purchase or lease purchase of a PUC pumper truck and raise \$800,000.

ROLL CALL: Aye Berkowitz
Aye Borsuk
Aye Mahler
Aye Martin
Aye Mitnowsky

FIRE PREVENTION BUREAU REPORT

Chairman Mahler asked for the Fire Prevention Report.

Commissioner Borsuk reported on behalf of Chief Carbin the following:

- Training on Tower
- 33 inspections in April, 28 smoke detectors
- Reviewed Incident run log calls

Additional information from Chief's report:

- Chief, Deputy Chief went back out to PA and offered \$205,000 for fire apparatus.
- Exter is still looking to purchase Tower and their Tech is coming Friday to look at Tower.
- Pierce PUC Pumper (new apparatus) presented 5, 7, 10 year terms with varying interest rates/payment. 5 years will save more money and will need to check with Board Accountant. The price increase will go into effect June 15th. Board Accountant stated there isn't a need for bond counsel. Board Attorney agreed.
- Chief wanted to thank the crew for recent garage fire.

APPLEGARTH VOLUNTEER FIRE COMPANY

Chairman Mahler asked if the volunteers had anything to report.

President Jeff Dunham stated the board already discussed the payment to the volunteers in the agenda meeting.

He also asked if the Applegarth fire department emblem will be taken off the truck when sold to the highest bidder. Commissioner Borsuk stated the Chief would take care of removing anything related to the fire department.

MEETING OPEN TO THE BOARD

Chairman Mahler opened the meeting to the board and asked if there are any grants available.

Commissioner Borsuk stated there may be some available late fall. There hasn't been anything the department has needed at this time. Chairman Mahler asked Commissioner Borsuk to look for another grant writer.

MEETING OPEN TO THE PUBLIC

Chairman Mahler opened the meeting to the public. Public had no questions.

CLOSED SESSION

Chairman Mahler announced there will be no need for a closed session.

ADJOURN

Chairman Mahler asked for a motion to adjourn.

UPON MOTION MADE by Glenn Borsuk and seconded by Martin Berkowitz, the meeting was adjourned.

ROLL CALL: Aye Berkowitz
Aye Borsuk
Aye Mahler
Aye Martin
Aye Mitnowsky

JASON MARTIN
Board Secretary
MAURICE MAHLER
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.
PREPARED BY: Val Cier