

**TOWNSHIP OF MONROE**  
**Board of Fire Commissioners**  
**Fire District No. 2**  
**Minutes of the Agenda and Regular Meetings**  
**Wednesday, April 15, 2009**

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Applegarth Volunteer Engine Company No. 1 Firehouse, Applegarth Road, Monroe Township, New Jersey for an Agenda Meeting.

~~Chairman Borsuk~~ Chairman Mahler called the meeting to order with a Salute to the Flag at 7:00 pm. ~~Chairman Borsuk~~ Chairman Mahler asked for a moment of silence for all firefighters and military who have died in the performance of their duties ~~and our military~~.

UPON ROLL CALL made by Commissioner Martin Berkowitz, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Martin Berkowitz, Glenn Borsuk, Maurice Mahler, Edward Mitnowsky and Lawrence Reisch.

**ALSO PRESENT:** Drew Stauffer of McLaughlin Gelson LLC, in place of Board Attorney Richard J. Shaklee, Esquire, and Valerie J. Cier, Recording Secretary.

~~-(Board Attorney Richard J. Shaklee, Esquire arrived later in the evening)-~~

There was ~~one~~ two career firefighters present: Chief Carbin: Lt. Riley and Chief Carbin.

There were ~~two~~ three volunteer firefighters present: Dave Lesser and Dan Medina: Dan Medina Steve Molnar and Dennis Cronin.

There were ~~two~~ two members of the public present: Dan DelMar and Brian Moore of Epic.

~~Chairman Borsuk~~ Chairman Mahler announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the March 27, 2009 ~~February 17, 2007~~ newspaper, posted on the bulletin board of the Office of the Township Clerk, and notices sent to those requesting such.

#### AGENDA MEETING

~~Chairman Borsuk~~ Chairman Mahler stated there will be a Resolution for Concord Facility Service.

Chairman Mahler asked if there were any corrections to the minutes. Chairman Borsuk Commissioner Reisch, Commissioner Borsuk and Chairman Mahler had corrections to various the first pages in the regular meeting. Commissioner Berkowitz, and Commissioner Reisch and President Medina had corrections throughout the minutes. Commissioner Reisch also requested a letter be sent by the Recording Secretary to the Township requesting additional tax monies due. Commissioner Reisch questioned if the Board Attorney's compensation should be made payable to his firm. Currently one check is made out to the firm and one to Attorney Shaklee. Commissioner Reisch wanted to validate the legality. Attorney Shaklee stated the payment method is fine since he is a member of the firm.

~~Chairman Borsuk~~ Chairman Mahler asked the board to review the claims against the board. Commissioner Reisch stated the Board Accountant's salary will be \$2353.26 times twelve

Agenda/Regular Meeting  
April ~~15~~<sup>14</sup>, 2009~~87~~

~~months, with no deductions taken out.~~  
~~typographical changes to various pages 14-17.~~

~~Chairman Borsuk asked the board to review the claims against the board prior to the regular meeting.~~

~~Chairman Borsuk~~Chairman Mahler stated Dan DelMar from Epic will be here tonight. There were 26 bids received for the new firehouse.

7:13pm Dan Delmar arrived.

Chairman Mahler asked if there was any correspondence to be discussed. Commissioner Mahler asked Commissioner Berkowitz to read correspondence in the newspaper from Jerry Tamburro in the regular meeting.

~~stated Kevin from CMX will be at the regular meeting. Reisch stated a bill had been received from McCarter & English, which is being held until Board Attorney Shaklee can review.~~  
~~Commissioner Berkowitz read a thank you addressed to Chief Carbin from a resident for fixing smoke and CO detector.~~

~~Chairman Borsuk~~Chairman Mahler stated there will be a closed session tonight.

Commissioner Reisch called Mr. Meeker last week to have him contact Attorney Shaklee. Attorney Shaklee provided Mr. Meeker with information needed to have liability coverage on the property. Chief Carbin emailed Mr. Meeker. Reply stated Mr. Meeker didn't get the information until March 20<sup>th</sup>, therefore property is insured as of ~~March 20<sup>th</sup>~~.

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Chairman Mahler asked Chief Carbin to reinstate the members of the truck committee.  
~~had a request from Chief Carbin for preliminary approval for IFC Conference, phase two of the officer development class he attended.~~

~~Commissioner Berkowitz read general correspondence from VanDyke Insurance for a seminar regarding firefighter accidents and deaths, if anyone is interested in attending.~~

~~7:23pm Kevin Boerner from CMX arrived.~~

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~~Commissioner Reisch has two topics for the regular meeting topics regarding Concordia manager and hydrant fees.~~

~~Commissioner Berkowitz wanted to commend Firefighter Barta for helping his wife when she fell recently.~~

~~Commissioner Mahler mentioned that Irwin Nalitt is having Chief Carbin attend a civic association meeting at Concordia. Chairman Borsuk and Commissioner Reisch will also be attending. Commissioner Mahler also mentioned that the district should send condolences to the Appleby family. Chairman Borsuk asked Chief Carbin to send a card relaying condolences to the family on behalf of the Fire District.~~

Chairman Borsuk read a letter from President Dan Medina of the Applegarth Volunteer Fire department asking for specific details regarding the existing firehouse and the new firehouse. Chairman Borsuk the board will discuss in order to put a response together.

Chief Carbin mentioned that the Middlesex County Tanker task force is putting a grant together to get 6 pumper/tankers, which would double as an engine. Is the district willing to be part of the task force for this grant. The cost is \$333 for the grant writer. Initial amount is \$2400, if the grant is approved in 2007, and then the board's portion is 10%, which would be \$24,000.

Commissioner Mahler asked when the grant is due. Chief Carbin stated the grant is due in 2 weeks. If the grant is awarded, the tanker would be delivered in 2008. Chairman Borsuk stated the board may need to have temporary storage for the tanker.

Chief Carbin reported that there are 6 fire departments involved: District 3, Brookview, Cranbury, South Old Bridge, Helmetta, and District 2 (if interested). The task force is working out an Inter-operational mutual aid plan. The only stipulation, if forest fire service needs the tanker, since its being written through them, they get the tanker with one of our drivers. Chief Carbin said each department is having their Board Attorney's look at the mutual aid agreement. Commissioner Borsuk would like to see in writing the estimated cost of our contribution.

Lt. Volkmann and Dennis Cronin and Bill Corfield of Spiegle arrived at 7:15pm. Firefighter Patel arrived 7:23pm.

Chief Carbin stated some additional topics for the regular meeting will be:

Request for training

Air cards for laptop

Aerial goes out Monday for repair

UPON MOTION MADE by Glenn Borsuk Maurice Mahler, tin Berkowitz and seconded by Ed Mitnowsky Martin Berkowitz urice Mahler, the agenda meeting was adjourned at 7:18 p.m.

ROLL CALL: Aye Berkowitz

Aye Borsuk

Aye Mahler

Aye Mitnowsky

Aye Reisch

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Agenda/Regular Meeting  
April ~~15944~~, 2009~~87~~

## REGULAR MEETING

~~Chairman Borsuk~~Chairman Mahler called the regular meeting to order with a Salute to the Flag at 7:30 pm.

~~Chairman Borsuk~~Chairman Mahler asked for a moment of silence for all firefighters and military who have died in the performance of their duties ~~and our military~~.

UPON ROLL CALL made by Commissioner Martin Berkowitz, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Martin Berkowitz, Glenn Borsuk, Maurice Mahler, Ed Mitnowsky and Lawrence Reisch.

ALSO PRESENT: ~~Board Attorney Drew Stauffer of McLaughlin-Gelson LLC, in place of Board Attorney~~ Richard J. Shaklee, Esquire and Valerie Cier, Recording Secretary.

There was one career firefighter present: Chief Carbin.

There were two volunteer firefighters present: Dave Lesser and Dan Medina.

There were three members of the public present: Dan DeMar and Brian Moore of Epic, and another member of the public.

There were ~~two~~four career firefighters present: Lt. Volkmann and Riley and, Firefighter BartaPatel and Chief Carbin.

There were ~~two~~four volunteer firefighters present: Dave Demarco and Jason Ackerman: Steve Molnar, Dan Medina, Dennis Cronin and Tom Byrne.

There were one two members of the public present: D Kevin Boerner, CMXave DeMarco and Bill Corfield of Spiezle Architects.

~~Chairman Borsuk~~Chairman Mahler announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the March 27, 2009 ~~February 17, 2007~~ newspaper, posted on the bulletin board of the Office of the Township Clerk, and notices sent to those requesting such.

## SECOND READING OF RESOLUTIONS

Attorney Shaklee stated the board will do a consent agenda, where all the resolutions will be adopted at once since they have been read at the previous meeting.

~~Chairman Borsuk~~Chairman Mahler asked for a motion to adopt the following Resolutions on a second reading, by title only:

- Resolution Establishing Compensation for members of the Board
- Resolution Establishing Compensation for Board Attorney

~~Resolution Establishing Compensation for Board Accountant/Auditor~~

- Resolution Establishing Compensation for Board Accountant/AuditorRecording Secretary

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▪ Resolution Establishing Compensation for Recording Secretary

UPON MOTION MADE by ~~Lawrence Reisch~~ ~~Martin Berkowitz~~ ~~Maurice Mahler~~ and seconded by ~~Ed Mitnowsky~~ ~~Maurice Mahler~~ ~~Lawrence Reisch~~, a motion was adopted to approve the Resolutions Establishing Compensation for members of the Board, Board Attorney, Board Accountant/Auditor and Recording Secretary, by title only.

ROLL CALL: Aye Berkowitz  
Aye Borsuk  
Aye Mahler  
Aye Mitnowsky  
Aye Reisch

7:35pm Lt. Volkmann arrived

Chairman Mahler brought up the contact agreement with Concord Facility Services. The contract is now a \$14,000 flat fee for the bid on the solar panels. Commissioner Reisch had a correction in first paragraph: It was noted as a 14,000 sq ft facility, and it should be documented as 14,890 sq ft. Attorney Shaklee stated the board can add into the resolution that the price will remain the same with the extra square footage. Mr. DelMar stated what is noted is an approximate the footage.

UPON MOTION MADE by Martin Berkowitz and seconded by ~~Lawrence Reisch~~ ~~Martin Berkowitz~~ ~~Maurice Mahler~~ ~~Lawrence Reisch~~, a motion was adopted to approve the Resolution for the professional services contract for Concord Facility Services, regarding the design of solar panel system, which will be amended to include the cost of \$14,000 and the correct amount of 14,890 square feet.

ROLL CALL: Aye Berkowitz  
Aye Borsuk  
Aye Mahler  
Aye Mitnowsky  
Aye Reisch

~~UPON MOTION MADE by Martin Berkowitz and seconded by Maurice Mahler, a motion was adopted to approve the Resolution Establishing Compensation for Board Attorney, by title only.~~

~~ROLL CALL: Aye Berkowitz  
Aye Borsuk  
Aye Mahler  
Aye Mitnowsky  
Aye Reisch~~

~~UPON MOTION MADE by Maurice Mahler and seconded by Lawrence Reisch, a motion was adopted to approve the Resolution Establishing Compensation for Board Accountant/Auditor, by title only.~~

~~ROLL CALL: Aye Berkowitz  
Aye Borsuk~~

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Agenda/Regular Meeting  
April ~~15944~~, 2009~~87~~

~~\_\_\_\_\_ Aye Mahler~~  
~~\_\_\_\_\_ Aye Mitnowsky~~  
~~\_\_\_\_\_ Aye Reisch~~

~~UPON MOTION MADE by Maurice Mahler and seconded by Lawrence Reisch, a motion was adopted to approve the Resolution Establishing Compensation for Recording Secretary, by title only.~~

~~ROLL CALL: Aye Berkowitz~~  
~~\_\_\_\_\_ Aye Borsuk~~  
~~\_\_\_\_\_ Aye Mahler~~  
~~\_\_\_\_\_ Aye Mitnowsky~~  
~~\_\_\_\_\_ Aye Reisch~~

**MINUTES**

~~Chairman Borsuk~~Chairman Mahler asked for a motion on the Minutes.

UPON MOTION MADE by Glenn Borsuk~~Maurice Mahler~~ and seconded by Lawrence Reisch, a motion was adopted to approve the minutes of the March 114, 2009~~7~~ agenda and reorganization/regular meetings, as amended.

ROLL CALL: Aye Berkowitz  
Aye Borsuk  
Aye Mahler  
Aye Mitnowsky  
Aye Reisch

**CLAIMS AGAINST THE BOARD**

~~Chairman Borsuk~~Chairman Mahler asked the board to review the claims against the board.

UPON MOTION MADE by Lawrence Reisch and seconded by Glenn Borsuk~~Martin Berkowitz~~Ed Mitnowsky, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$207,217~~45136,765~~020.995813.

ROLL CALL: Aye Berkowitz  
Aye Borsuk  
Aye Mahler  
Aye Mitnowsky  
Aye Reisch

## TREASURER'S REPORT

~~Chairman Borsuk~~ Chairman Mahler asked for the treasurer's report.

Commissioner Reisch reported the following:

### Sovereign Bank:

Unrestricted Funds \$37,604.80

Capital Projects \$1,969,726.87

### Hudson City Savings Bank:

Unrestricted Funds \$652,100.55

Restricted \$450,005.00

Capital Projects \$2,003,179.59

Cash on Hand \$170.00

Total Balance ~~\$5,081,288,367~~ \$3,322,332

Unrestricted funds ~~\$362,307,477~~ \$336,81

Restricted funds ~~\$465,513,767~~ \$941,596

### Restricted

Capital Project ~~\$4,159,625~~ 01

Cash on hand ~~\$170~~ 00

Total Balance ~~\$4,987,593,870~~ 448,037

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## BUILDING COMMITTEE REPORT DISCUSSION

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~~Chairman Borsuk asked that Commissioner Mahler for Building Committee report.~~

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~~Commissioner Mahler stated Kevin, from CMX, will bring up topics regarding the storm sewer options. Commissioner Mahler reported:~~

~~April 28<sup>th</sup> at 10am is a meeting with Spiezle. Commissioner Mahler asked Kevin from CMX to attend.~~

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~~May 14<sup>th</sup>, Wayne Hamilton was invited to attend commissioners regular meeting.~~

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~~Commissioner Mahler stated senior center cannot have lakes they had planned on. Builder of residential community across from senior center was approached to put in sewer...~~

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~~7:42-Dave Demarco and Jason Ackerman arrived.~~

~~Commissioner Mahler stated Kevin has some options to review. Does architect take into consideration the site work of water and sewer when drawing the plan.~~

### Kevin

~~— Minor subdivision to carve out 3 acre. Need boundry for 20 acres first.~~

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~~Environmental testing was done and surveys have come back, but nothing alarming~~

~~— Pre-emptive traffic signal—scoped it out, but on hold since the board stated the township is responsible.~~

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~~— Sanitary sewer design more meetings to finalize what will be designed. Push to separate (financial and schedule) connect to existing sanitary line, but construction~~

cost \$300,000; or deal with senior center which is looking at connecting with residential developer and split the cost three way.

Kevin stated the Stratford developer has a manhole they may be able Fiest engineering may put a manhole in the Halsey Reed Road. The fire department could tie into the township manhole, but the township has to find out if the manhole by the developer will be there when they need it.

Chairman Borsuk asked if a septic is an option for the interim until the sewer is ready. Kevin will have to calculate, but it would be less than the \$300,000.

The Halsey Reed Road connection needs DEP approval. If developer has his approvals, they only need MUA approval to hook into the developer.

On hold with the sanitary design, but moving forward with the upcoming meetings. Township is making the developer's manhole their target, after the township puts in a manhole on Halsey reed road.

Storm sewer desing tied into the senior center. Mario Barone is making changes, so Fiest engineering and CMX are in a stand still until changes finalized. Option, wait till senior center gets back on track so fire department can tie off into theirs.

Commissioner Reisch asked if cmx and mahler are getting proper cooperation from the twp. Mahler hasn't talked to the twp. Reisch asked if feist is giving proper attention to fire dept needs. Mahler said yes. Kevin said yes.

Atty asked Kevin storm water has 2 parts design and construction. We are waiting for twp design.

Create our own desing and cost for storm water. Onsite storm water referendum of \$100,000. Kevin stated that is a good ballpark. Wehre is the existing system to tie into though. We design our own, but 1900 feet is the connection (\$150,000).

Commissioner Berkowitz worst case scenario is to put both storm and sanitary sewers at the same time. It would be about \$450,000 on our own.

Kevin wait until more is foundout about the developer, and what the township is doing and their schedule.

mm-the meeting on Wednesday, we may get a decision on what the township worked out with the developer.

Lr-best thing financially would be to tie in with twp and developer. Say we lose 6 months because of the twp delay. We can pick up in intrest in \$50k. if that's the worst, its not so bad. Gb-wait and see what happens in the next couple weeks. The board doesn't have a choice at this point.

Les barta does mua have plans of trunk lines. Kevin hasn't seen anything from the mua.

8:27pm Kevin left.

Commissioner Reisch asked Chief Carbin to email Dan Carlstrom to move \$1 million from Sovereign Bank capital projects to Hudson City Savings Bank capital projects.

**BUILDING COMMITTEE REPORT**

Chairman Borsuk Chairman Mahler stated there is a hearing on May 4<sup>th</sup>, due to 2 bidders going to court over the Senior Center, slowing down fire district progress. Chairman Mahler stated the firehouse contract is being awarded to the low bidder - Santorini Construction. Mr. DelMar with speak to Santorini to take into consideration waiving a few items due to the Senior Center delay.

Mr. DelMar stated his understanding the suit is regarding utilizing an apprentice program. Tormay was first bidder and many times they end the day in court, but that's not guaranteed. The options are they award to Tormay or award to H&S or rebid. Attorney Shaklee stated the presumption in law is generally against rebidding. Usually you go to lowest bidder. Worst case scenario is that it is appealed.

Commissioner Reisch questioned the contract, which says end date of 1/31/10. The contract starts within 10 days of notice to proceed. Board has 60 days to make decision to bid. The contractor never had 10 months since there are 60 days to make decision. If the board awards, the board wants to make sure he is getting contractors/drawings. If the board tells contractor now, he has time to line everything up so he is ready to go on May 4<sup>th</sup>, if decision is made. Need to give contractor until March 2010 to extend, but no extra money, if court decision is delayed.

Commissioner Berkowitz asked if after first 60 days, can the contractor break ground and start on flood control project without having a hold up from the Senior Center. Mr. DelMar stated the sewer conservation work has to be done first. They can only put up fences first.

Attorney Shaklee stated the board could award the contract to Santorini Construction with a contingency that they would not proceed until told to do so by district, and agree that there would be no claim based upon delay, agree modifications that board could push out end date and no extra money added to the contract for that, and the district would reserve all other rights under the law, if circumstances arise, that cause the district to abandon the project.

**UPON MOTION MADE by Lawrence Reisch, and seconded by Glenn Borsuk, the resolution to award the contract to Santorini Construction, based on the contingency stated above by Attorney Shaklee.**

ROLL CALL: Aye Berkowitz

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Agenda/Regular Meeting  
April ~~15944~~, 2009~~87~~

Aye Borsuk  
Aye Mahler  
Aye Mitnowsky  
Aye Reisch

Chairman Mahler brought up the topic of a bill from Spiezle. ~~Chief carbin~~Carbin stated most of the additional addendums were sent via ~~fedex~~FedEx. Board is liable for the expense.

~~Commissioner Reisch questioned~~ Mr. DelMar ~~dan~~ on how his bid compares to the boards original estimate from Spiezle. The bond is \$5,907,137.99. Does the bid include (responses from Mr. DelMar):

Generator - Yes  
Mezzanine - Yes  
Storm water - Yes  
Kitchen equipment - Yes  
Exercise equipment - No  
Decon laundry equipment - Yes  
Shelving - Yes  
No loose furniture is included  
\$25,000 furniture allowance  
Driveway - Yes

Fees not included: ~~asked Commissioner Mahler for Building Committee report. Commissioner Mahler stated Kevin, from CMX, will bring up topics regarding the storm sewer options. Commissioner Mahler reported:~~

Epic (\$206,800.00)  
CMX (\$83,800.00)  
Speizle (approx \$380,000.00)

~~April 28<sup>th</sup> at 10am is a meeting with Spiezle. Commissioner Mahler asked Kevin from CMX to attend.~~

~~May 14<sup>th</sup>, Wayne Hamilton was invited to attend the commissioner's regular meeting.~~

~~Commissioner Mahler stated senior center cannot have the lakes they had planned on. The builder of the residential community across from senior center was approached to put in the sewer.~~

~~7:42-Dave Demarco and Jason Ackerman arrived.~~

~~Commissioner Mahler stated Kevin has some options to review if the architect takes into consideration the site work of water and sewer when drawing the plan.~~

~~Kevin had five items to discuss:~~

~~— Minor subdivision to carve out the 3 acres. Need final boundary for 20 acres first. Environmental testing was done and surveys have come back, but nothing alarming found.~~

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- ~~Pre-emptive traffic signal – scoped it out, but on hold since the board stated the township may be responsible.~~
- ~~Sanitary sewer design more meetings to finalize what will be designed. There is a push to separate from the senior center (review financial and schedule impact) connect to existing sanitary line, but construction cost would be approximately \$300,000; or deal with senior center, which is looking at connecting with residential developer and split the cost three ways.~~

~~Kevin stated the Stratford developer has a manhole they may be able to connect to. Fiest engineering may put a manhole in the Halsey Reed Road. The fire department could tie into the township manhole, but the township has to find out if the manhole by the developer will be there when they need it.~~

~~Chairman Borsuk asked if a septic is an option for the interim until the sewer is ready. Kevin will have to calculate, but it would be less than the \$300,000.~~

~~The Halsey Reed Road connection needs DEP approval. If developer has his approvals, only need MUA approval to hook into the developer. This is less of a construction cost.~~

~~Kevin verified they are on hold with the sanitary design, but moving forward with the upcoming meetings. The township is making the developer's manhole their target, after the township puts in a manhole on Halsey Reed road.~~

~~Kevin reported the storm sewer design is tied into the senior center. Mario Barone is making changes, so Fiest engineering and CMX are in a stand still until changes finalized. An option is to wait until the senior center gets back on track so fire department can tie off into theirs.~~

~~Commissioner Reisch asked if CMX and Commissioner Mahler are getting the proper cooperation from the township. Commissioner Mahler hasn't talked to the township. Commissioner Reisch asked if Fiest is giving the proper attention to the fire departments needs. Both Commissioner Mahler and Kevin said yes, they are getting the attention the fire department needs.~~

~~Attorney Shaklee asked Kevin and questioned the storm water has 2 parts design and construction. The board is waiting for the township design. Kevin stated CMS is going to create our own design and cost for storm water. There is an onsite storm water budget item of \$100,000. Kevin stated that is a good ballpark figure. The problem is where is the existing system to tie into~~

~~Commissioner Reisch questioned the diesel tanks in the new building. Chairman Mahler stated they received a bid for a diesel tanks for \$14,000 for the new building. Chairman Mahler is more concerned about the \$20,000 hookup for water and \$20,000 for sewer. There was a discussion with Mike Rogers and township. Chief Carbin spoke to Mr. Rogers with numbers (5 firefighters / 2 EMS during day) if they designed system by bunks - it would be 5 EMS and 11 firefighters. Kevin will work with Mike Rogers.~~

~~Attorney Shaklee mentioned that they are still waiting for county for subdivision approval.~~

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Agenda/Regular Meeting  
April ~~15944~~, 2009~~87~~

Township Attorney is still involved. County still wants certain things firs. Spoke to Kevin, CMX, about obtaining items wanted by County, but it's beyond his contract. CMX gave a \$3800 proposal to supply county with information they require.

**UPON MOTION MADE** by Maurice Mahler, and seconded by Glenn Borsuk, the motion to accept CMX proposal of \$3,800.00 for CMX to obtain and provide documents to county for subdivision approval.

**ROLL CALL:** Aye Berkowitz  
Aye Borsuk  
Aye Mahler  
Aye Mitnowsky  
Aye Reisch

Dan DelMar and Brian Moore of Epic, left meeting at 8:11pm.  
-If we design our own, but tie in is 1900 feet to the connection (\$150,000)-

Commissioner Berkowitz stated the worst case scenario is to put both storm and sanitary sewers at the same time. Kevin stated the cost factor would be about \$450,000 on our own. Kevin suggested waiting until more is found out about the outcome with the developer, and what the township is doing and their schedule.

Commissioner Mahler stated there is a meeting on Wednesday, and there may be a decision on what the township worked out with the developer. Commissioner Reisch stated the best thing financially would be to tie in with the township and developer. If the board loses 6 months because of the township delay, the board can pick up interest of about \$50,000. If that's the worst, it's not so bad. Chairman Borsuk would like to wait and see what happens in the next couple of weeks. The board doesn't have a choice at this point.

Firefighter Barta questioned if the MUA has plans of trunk lines. Kevin hasn't seen anything from the MUA on trunk lines at this time.

8:27pm Kevin left.

#### CORRESPONDENCE

Chairman BorsukChairman Mahler asked for any correspondence, other than that discussed in the Agenda meeting.

Chairman BorsukChairman Mahler stated that Jerry Tamburro, Township Council President, wrote an article in the Civic Affairs section of his paper. Chairman Mahler wrote a letter to the Mayor that the township should not be printing erroneous info in the papers. Commissioner Berkowitz has been putting a draft letter together based on all Tamburro's remarks. He will keep the draft current with remarks to be used for future use.

Chairman Mahler asked Attorney Shaklee to draft a letter that when the meeting of the

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township is received, a letter is ready to reply.

~~Commissioner Reisch asked Attorney Shaklee to send a letter regarding the first payment, which is due 60 days from when the township passed the ordinance. Attorney Shaklee has not heard back. Attorney Shaklee will send another letter.~~

Chairman Mahler mentioned that he called Brian Valentine on letter that should go out to the residents of District 2. It will be a letter to educate the residents of who we are, what their taxes go for, etc. He will charge a \$500 flat fee for writing a letter/flyer. Commissioner Reisch would like to have more than education, based on the outcome with the Mayor.

Dan Medina asked if the letter will it include specifics and mention the volunteers. Chairman Mahler stated it would include volunteers.

Chairman Mahler stated Concordia is the only community that delivers to every mailbox. The man doing it charges \$100 to deliver in Concordia. Commissioner Mitnowsky stated the board can put an article in each paper for free: Ponds, Encore, Centex, Concordia, etc. Each month it could be a different article.

Chairman Borsuk has tried to get into the paper in Ponds and Renaissance, but has been unsuccessful each time. They just don't respond. Commissioner Berkowitz will try again. Commissioner Berkowitz has an article of what a fire district is.

~~has an item from Lt. Riley to attend firehouse expo, July 22-26, in Baltimore. As in the past years, it would require one day off and \$1500 for the pre-conference and seminar. A discount is applied if the application is in before June 20<sup>th</sup>. Chairman Borsuk stated a swap would be required.~~

~~Commissioner Mahler has always agreed to training and education in the past, but this year the board is strapped. Commissioner Reisch stated the only place to save money is in discretionary spending while we are in the building process. Chairman Borsuk stated he felt training is one place it shouldn't be cut. Commissioner Mitnowsky said training is important. Lt. Riley is the training officer in the department. Commissioner Reisch questioned utilization of days off. Chairman Borsuk stated it is required to get a swap. Commissioner Mahler stated the Chief is going to want to go to his conference too. Training is important, but there are monetary considerations right now.~~

~~Chairman Borsuk explained a vote of Yes (Aye) is denying training, No (Nay) is approving the training request.~~

~~UPON MOTION MADE by Maurice Mahler and seconded by Lawrence Reisch, to deny approval request for the Firehouse Expo for Lt. Riley.~~

~~ROLL CALL: —Aye Berkowitz  
————Nay Borsuk  
————Aye Mahler  
————Nay Mitnowsky  
————Aye Reisch~~

Agenda/Regular Meeting  
April ~~15944~~, 2009~~87~~

~~Chairman Borsuk told Lt. Riley he will not be attending the Expo this year.~~

## FIRE PREVENTION BUREAU REPORT

~~Chairman Borsuk~~ Chairman Mahler asked for Chief Carbin's Monthly Fire Prevention Report as of April 9, 2008.

Additional items requested by Chief Carbin to be reviewed:

- Confined space training went very well~~Rules and regulations doing final print with revisions~~
- Reviewed various structures/overtaken tanker incidents - received a thank you letter from Middlesex County OEM for response to NJ Turnpike.
- Equipment repairs - 570 injection pump; tower partial bill for \$5000-put in service while waiting for parts
- Incident run analysis missing from report

~~Commissioner Reisch stated the conference runs between \$2500.00 to \$3500.00. Commissioner Mahler reiterated what he said before about spending during the building. If its' going to run close to \$3000, he would like to deny the conference for this year.~~

~~Chairman Borsuk explained a vote of Yes (Aye) is denying training, No (Nay) is approving the training request.~~

~~UPON MOTION MADE by Glenn Borsuk~~ Maurice Mahler and seconded by Lawrence Reisch, to approve Resolution awarding a contract to Absolute Fire Protection Company Inc for the conversion of pickup truck for the fire department.  
~~to deny approval request for the IAFC Conference for Chief Carbin.~~

ROLL CALL: Aye Berkowitz  
Nay Borsuk  
Aye Mahler  
Aye Mitnowsky  
Aye Reisch

- Tri-district meeting was cancelled, will be held 4/23 at 7pm at Applegarth Firehouse held Sunday - discussion about the radio communication in district 1; limited radio communication switching to OPS channel.

~~Commissioner Reisch questioned if Chairman Borsuk got the grant in on time for the Assistance to firefighters grant. Chairman Borsuk is not sure if it she got the grant in since it was provided late. There is a general fee for billing, and a fee for the grant system. Bill Corfield of Spiezle Architects to discuss the modified proposed building site. Mr. Corfield distributed the modified floor plan after the last building committee meeting.~~

~~Mr. Corfield gave the highlights of some of the changes to the new firehouse plans:~~

- Expand classroom to at least 900 sq ft
- Full bay allocated to EMS
- Some room sizes were reduced
- Mezzanine added for 810 sq ft

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Total is now 14,890 square feet  
Breakdown of EMS and Firehouse is also shown  
Commissioner Reisch stated that the exercise room should be considered shared space with EMS. Further discussion amongst the board on shared space and breakdown of costs.

Chairman Borsuk stated that the board can present to the township the total cost of \$5.9 million and square footage of 14,890.

Mr. Corfield stated that District 3's new building is 14,866 sq ft, including the mezzanine. Chairman Borsuk noticed 2 people noted in the shift commander room and it should be only one. Chief Carbin requested the kitchen to be a bit larger and the day room smaller. Discussed moving/reducing radio room to be able to put a man door in.

Chairman Borsuk asked President Medina if he had any questions and/or concerns regarding the plans. President Medina stated he is just seeing the plans and wasn't aware of modification from last meeting. Chairman Borsuk clarified that the plans haven't drastically changed from the last plan, just minor modifications, which Mr. Corfield had reviewed the modifications. Chairman Borsuk pointed out changes as well.

Chairman Borsuk stated that Chief Carbin and two commissioners will be attending a closed meeting with the township on April 23rd. Commissioner Reisch, as Treasurer, Commissioner Mahler, as chair of building committee, to attend, along with Attorney Shaklee and Mr. Corfield. Mr. Corfield will bring the architect that is doing drawings as well.

Attorney Shaklee arrived 8:18pm. Mr. Corfield left the meeting at 8:22pm.

#### **CORRESPONDENCE**

Chairman Borsuk asked for any correspondence, other than that discussed in the Agenda meeting.

Item from Lt. Riley attend firehouse expo. As in past years one day off. July 22-26 in Baltimore.

Pre-conference and seminar.... \$1500. get in application before June 20<sup>th</sup>.

Chairman Borsuk stated a swap would be required.

Maurice has always agreed to training and education in the past but this year the board is strapped. Lr the only place to save money is in discretionary spending. Gb training is one place they feel it shouldn't be cut. Ed said training is important. Lt Riley is training officer in the department. Lr utilization of days off. Gb its required to get a swap. Mm chief is going to want to go to his conference. Trng is important but there are monetary consideration.

Motion to deny approval for the request mm,lr.

Roll Call

Yes-deny:mb, mm, lr

No-approve training: gb,em

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~~Gb told jim he will not be attending this year.~~

~~The board had nothing further to discuss.~~

### ~~FIRE PREVENTION BUREAU REPORT~~

~~Chairman Borsuk reviewed Chief Carbin's reviewed the Monthly Fire Prevention Report as of April 19, 2009.~~

~~Rules and regulations doing final print with revisions~~

~~IAFC conference approval - \$2500 to \$3500~~

~~Mm reiterate what he said before. If its' going to run close to \$3000~~

~~Mm deny this year, lr second~~

~~Yes deny mb, ed, lr, mm~~

~~No approve: gb~~

~~Tri-district meeting held Sunday - discussion about the radio communication in district 1; limited radio communication switching to OPS channel.~~

~~Lr did gb get the grant in on time for the Assistance to firefighters grant. Gb not sure if it she got the grant in since it was provided late. There is a general fee for billing, and a fee for the grant system.~~

#### ~~Highlights:~~

~~Drill schedule being worked on~~

~~Sent out bills in February to receive in 1Q07~~

~~Chairman Borsuk asked Chief Carbin to put in last years month to date and year to date smoke detector figures for comparison.~~

~~Rescue for man trapped in ladder~~

~~Assisted on EMS calls~~

~~Structure fire at Windsor Castle~~

~~Tower will go out 4/16 - initial estimate was \$7,200 to take everything out and investigate the crack in frame~~

~~President Medina asked if the company doing the repair has encountered this type of damage before. Chief Carbin said no.~~

~~Chief Carbin reported on the Middlesex County Tanker Task force. Inter-local agreement will be drawn up by Middlesex Fire Academy, and sent to the Tanker committee. Forest Fire Service in conjunction with Middlesex County is the lead agency. Highlights of grant:~~

~~Grant writer, Elena, is \$340.~~

~~Chief Carbin will find out what \$2400 initial cost pertains to.~~

~~10% of cost of apparatus will need to be paid by district.~~

~~Delivery date expected to be 2008, if grant is awarded.~~

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UPON MOTION MADE by Maurice Mahler and seconded by Lawrence Reisch not to exceed \$400 for the grant writer fees for the purpose of the grant pertaining to the Tanker Task force.

ROLL CALL: Aye Berkowitz  
\_\_\_\_\_ Aye Borsuk  
\_\_\_\_\_ Aye Mahler  
\_\_\_\_\_ Aye Mitnowsky  
\_\_\_\_\_ Aye Reisch

Commissioner Reisch would like to know where the tanker will be stored. Chief Carbin stated that provisions will be made. Chairman Borsuk questioned if the grant gets awarded in 2007 and the grant/tanker are delivered in 2008 how does the board show the revenue and appropriations in the budget. Attorney Shaklee believes there was an amendment due to grant monies. We may not get the grant until March of 2008 and delivery of the tanker September or later in 2008, which is past amending the 2008 budget.

Chairman Borsuk questioned if the department can and if they do want to apply for AFG grant on our own, although Chairman Borsuk does not have anything in mind. Chief Carbin doesn't know of anything at this time. Chief Carbin will call grant writer to see what is available. Chairman Borsuk reported that the department didn't get the grant for the thermal imager. Commissioner Mahler reported that Homeland security grants will only go to task forces.

Chief Carbin stated the price on the air cards for 571 and 573 laptops (this allows all the information for the fire call to be available in the apparatus). Air Cards are \$47.99 per card/month. \$95.98/month for two, which will be \$1200 per year. The cost will show up on the existing phone bill.

UPON MOTION MADE by Martin Berkowitz and seconded by Lawrence Reisch to purchase the air cards for 571 and 573.

ROLL CALL: Aye Berkowitz  
\_\_\_\_\_ Aye Borsuk  
\_\_\_\_\_ Aye Mahler  
\_\_\_\_\_ Aye Mitnowsky  
\_\_\_\_\_ Aye Reisch

Chief Carbin has 3 requests for training:

- Firefighter Crocker would like to take an EMT course for \$600.
- Chief Carbin would like to attend the Chief's convention.
- Lt. Riley would like to attend the Firehouse Expo in Baltimore.

Chairman Borsuk questioned the staffing impacts. Chief Carbin reported:

- Firefighter Crocker would miss (5)12 hour shifts (course done in 3 weeks rather than 4 months).
- Lt. Riley would miss 1 full shift.
- Chief Carbin would be out a Thursday and Friday.

Chief Carbin reported that District 2 has 8 EMT's and 1 paramedic of the 17 career staff. Chief Carbin stated another good reason to do EMT training is due to the department doing a

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lot of EMT assists.

Commissioner Reisch reported the board has \$74,000 in assets. Next month, the assets will be in the negative, as well as May. The board doesn't know the expenses coming in for truck, and the overtime. Lt. Riley would miss 1 shift and should make arrangements to swap shifts, to reduce overtime. The cost of approximately of \$1,650 for the Expo, Commissioner Reisch has no objections. Firefighter Crocker is missing 60 hours, Commissioner Reisch feels he should swap 3 out of the 5 days, the board would pay for the other 2 days.

Chairman Borsuk reported that historically the department has done swaps when possible. Chairman Borsuk questioned the amounts, under contract, some certifications require extra payment at end of year. Commissioner Reisch stated the amount is \$500 per year. Lt. Riley stated it is 4 courses at \$200 for each. EMT would be an additional \$200.

Chairman Borsuk stated Lt. Riley should swap his shift, if available. Chief Carbin questioned if a swap is not available, can we get a sub (13x24-332). If we can't get a sub, it's a Lieutenant for a Lieutenant.

Lt. Riley questioned why the board is willing to pay 24 hours overtime for Firefighter Crocker, but not for Lt. Riley. The board wants Lt. Riley to swap 24 hours. Commissioner Reisch would like the firefighters to share the cost. Lt. Riley is asking for 1 day for 6 days of training - 5 days of the training is on Lt. Riley's time.

UPON MOTION MADE by Martin Berkowitz and seconded by Lawrence Reisch to approve Lt. Riley swap his shift for attending Firehouse Expo, if possible, if not, a sub will be obtained.

ROLL CALL: Aye Berkowitz  
\_\_\_\_\_ Aye Borsuk  
\_\_\_\_\_ Aye Mahler  
\_\_\_\_\_ Aye Mitnowsky  
\_\_\_\_\_ Aye Reisch

UPON MOTION MADE by Maurice Mahler and seconded by Martin Berkowitz to approve Firefighter Crocker to approve the \$600 for the EMT course with the swap for 5 shifts, if possible, if not, a sub will be obtained.

ROLL CALL: Aye Berkowitz  
\_\_\_\_\_ Aye Borsuk  
\_\_\_\_\_ Aye Mahler  
\_\_\_\_\_ Aye Mitnowsky  
\_\_\_\_\_ Aye Reisch

Chief Carbin stated he did not go to the Chief's convention last year. This year there will be a lot of information on chief officer development, recruitment retention, development and a lot of new classes. This convention is in Atlanta, August 21-25. Registration is \$400, if done before July; Hotel for 4 nights will be approximately \$800. Chairman Borsuk stated it will be \$2,000

~~to \$2,500, and the Chief will miss 2 days.~~

~~UPON MOTION MADE by Maurice Mahler and seconded by Edward Mitnowsky to approve Chief Carbin attend the IAFC convention in Atlanta.~~

~~ROLL CALL: Aye Berkowitz  
\_\_\_\_\_ Aye Borsuk  
\_\_\_\_\_ Aye Mahler  
\_\_\_\_\_ Aye Mitnowsky  
\_\_\_\_\_ Aye Reisch~~

~~Chief Carbin reported on bills for McCarter English for \$6,000, and a bill for Spiezle, which was given to Attorney Shaklee. Attorney Shaklee stated the board hasn't sent any money to Spiezle since the contract is pending.~~

#### APPLEGARTH VOLUNTEER FIRE COMPANY

President Medina ~~congratulated Kevin Balen and his wife on the birth of their daughter 3/25, and reported that Deanna Cronin just enlisted in the Airforce, Dennis Cronin's daughter.~~

There will also be a ~~fire company picnic on August 30<sup>th</sup>, from 1-5pm, at wasn't able to attend but gave Chairman Borsuk topics to be discussed. Eagle River Day Camp.~~

~~President Medina commended the members and ladies auxiliary for attendance at George Allen's funeral.~~

~~Chairman Borsuk President Medina reported on additional information:~~

~~New firefighter in Millstone Preserves, 40 years old, transplant from NY to NJ~~

- ~~▪ Steve Molnar honored 4/12 21 is a firefighters mass at 7pm by Brothers helping Brothers. Will look at existing gear first.~~
- ~~▪ Thanked Tom Byrne on medical leave starting April 10 Deputy Chief for attending funeral of deceased firefighter of Trenton who had a heart attack on a call.~~
- ~~—Opportunity of grants through the NJ Clean energy program - revamped program this year. Key question is on ownership of the building and who pays the utilities. This is needed to have the initial application reviewed to see if the building would be considered. RFP (request for proposal) to contractors, they will come in for an audit. Volunteers did landscaping~~
- ~~▪ Tom Hahn replacing toilets in the firehouse. They would like the board to approve the resolution so the volunteers can pursue the grant. Commissioner Borsuk explained they would come in to see how the building can be improved for a more efficient use of energy/insulation/etc. President Medina would like to work with a liaison from the board. Commissioner Reisch had a question on the "name of Local unit". President Medina stated they are looking for who pays the utility. Commissioner Reisch questioned what incentive funds mean. President Medina stated it's the money that would be available through them to pay all or a good portion. If the amount of work exceeds what it is, the volunteers will work with board. It's a cost savings to board on utilities. Without submitting proposal and having audit, don't know what the cost~~

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would be. Commissioner Borsuk clarified they would need to approve proposal to do the audit and decide not to do anything, is board on the hook for that would be. Only the Cost of the audit. Chairman Mahler asked when President Medina needs applications in. President Medina stated anytime. ~~Commissioner Reisch~~ stated the board doesn't know where we are with the new building/township. President Medina stated this is just to see if they are applicable for the program. No cost at this time. Chairman Mahler asked Attorney Shaklee to review to prepare for next meeting. President Medina would like to see the draft of the resolution prior to the next meeting. Attorney Shaklee will send it.

~~2 new members have joined - Dave Demarco and Kevin Balon.~~

~~3/22 fire - 5 volunteers went out on the call at 3:21am.~~

~~4/19 drill at Mercer County Fire Academy.~~

~~\*Volunteers have been discussing protocol on calls, to be discussed with career firefighters.~~

~~Deputy Chief Tom Byrne going in tomorrow for surgery.~~

#### Mb-water hookup.

~~---~~

~~Commissioner Reischlr asked to receive the Volunteer for bank statement. Chairman Borsuk stated a request could be put in President Medina's mailbox.~~

~~Commissioner Berkowitz asked about the water hookup. Chairman Borsuk stated the contractor expects to begin work tomorrow.~~

~~President Medina was disappointed with the board not including volunteers in the new building plans and the modifications. Chairman Borsuk reported that the only other meeting was Commissioner Reisch and Chairman Borsuk with the Mr. Corfield over the numbers and dollars. President Medina stated that since the last meeting and now, there was an agreement. Chairman Borsuk stated that it was discussed at the last meeting that the board would meet with Mr. Corfield on modifying the square footage. Chairman Borsuk has no problem having President Medina or a representative from the volunteers show up to the meeting on 4/23.~~

~~Commissioner Reisch stated he needs copy of the volunteer's year-end audit and bank statement. President Medina should have at the next volunteer meeting on 4/23.~~

~~Firefighter Patel asked if union representation will be permitted at the 4/23 Township meeting. Chairman Borsuk stated the board can discuss it.~~

#### MEETING OPEN TO THE BOARD

~~Chairman Borsuk~~Chairman Mahler opened the meeting to the board.

Chairman Mahler would like to discuss getting a new truck. Chief Carbin stated the most recent truck in the firehouse is 1995. First out pieces of apparatus should be no older than 7 years. Chairman Mahler asked what is the best way to obtain a truck. Chief Carbin stated it

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would be to float a bond. The truck would be about a million dollars. Chairman Mahler questioned the fees for the bond. Attorney Shaklee believes the bond attorney services were \$7500, and Phoenix Advisors \$5000. It would need to be paid prior to receipt of the bond.

Chief Carbin stated once you get everything to the salesman, it takes them 45-60 days (Minimum of 2 months) and takes 9 months to build truck.

Commissioner Berkowitz stated there have been problems with the aerial. Will new truck have more capability. Chief Carbin stated it will have more capability. Chairman Mahler asked Chief Carbin to get specs by July. Commissioner Reisch stated it will be about \$15,00 for bond fees.

Commissioner Reisch reported that Chief Carbin sent information to the Concordia manager. The Concordia manager mentioned to Commissioner Reisch to put fire safety or board information in their community paper. Chairman Borsuk stated fire safety/prevention would be good to topics to send to the community. Chairman Borsuk questioned if it would be beneficial to put articles in community and township paper. The board said it could go in both.

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Commissioner Reisch is also concerned with the township hydrant fees and s. Spoke to Chief Carbin. He did preliminary work by obtaining a report from Chief Bbrink from Robbinsville, which he did. It, which has total fees pay per municipality but doesn't have fee per hydrant listed. It noted \$135/hydrant in Robbinsville, we pay \$275/hydrant in Monroe. Chairman Borsuk reported that Chief Bbrink is doing getting a further analysis. Commissioner Reisch stated that when we get these figures, we should approach the MUA regarding hydrant cost.

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Commissioner Reisch stated that the average quarterly water bill is \$100. Indirectly through the fire district, we are paying a penny and a half on the tax rate plus the water bill. Commissioner Reisch stated if the board decides to pursue this, it should go through on a letter. Chairman Borsuk stated it should come from all 3 districts.

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Commissioner Reisch has been in touch with the Board Accountant on the cost of the pensions for all municipal workers. This year the board has to pay 100% pension the board we have to pay. Now the board is paying 80%. We have about \$160,000 we have to contribute to the pension plan at 80%. Next year's budget, the pension has to be fully funded at 100%.

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Commissioner Berkowitz reported that he gave Commissioner Mitnowsky on the election procedures on the election to become acquainted with the process. questioned the amount of money a district can hold. Attorney Shaklee will research. Commissioner Reisch stated that District 3 fire budget is online. District 3 was supposed to be coming in between 25-29 cents. The final number is 26 cents. They were able to put in 1/2 million from fund balances to offset their budget. Plus they put in another \$295,000 from restricted funds, making it \$795,000 to offset their budget.

Agenda/Regular Meeting  
April ~~15944~~, 2009~~87~~

Commissioner Reisch also saw interest revenue coming in of \$70,000, which they would need to have about \$1 to 1.2 million. Commissioner Reisch questioned if the Board Accountant (Dan) is correct or incorrect about what we can have in our fund balance. Is District 3 allowed to have this large amount in their fund balance? Attorney Shaklee will review.

Commissioner Mahler feels there is a breakdown of protocol in how the phone is being answered at the firehouse. There is a need to keep to the professionalism. Commissioners are employers and be treated as such. Chairman Borsuk requested a refresher on this topic for career personnel, as well as subs.

#### MEETING OPEN TO THE PUBLIC

Chairman BorsukChairman Mahler opened the meeting to the public.

Jason Martin asked how meeting dates are published. Board advised it is published in paper once after reorganization meeting with the year's meeting dates, and posted monthly by Township clerk.

Mr. Martin stated the Website is extremely outdated. Chairman Mahler stated they will put meeting dates on website too.

Lt. Volkmann will obtain info on truck when he attends his conference.

~~Firefighter Nilay P. Patel said the septic is not working right now in the firehouse. All toilets are not working. Chairman Borsuk will address first thing in the morning. Went 5-6 years without enti.~~

~~.... Steve Molnar reported that common household items are being used for bombs. We need to become more responsible with our apparatus and awareness of possible harm that can come to it. Mr. Molnar questioned what can we do about it.~~

~~Commissioner Mahler asked John Riggs what kind of plan does the Township have for an emergency/attack. Commissioner Mahler did not get a response. Chairman Borsuk stated everyone needs to be vigilante and aware of your surroundings.~~

~~Commissioner Mahler heard there will be a statewide drill. Chief Carbin stated that on 4/25 at 8:30am there is a Township OEM drill, which is done once a year. Commissioner Reisch recalls that Middlesex County has a plan. Commissioner Mahler stated the public is not aware of the plan. Chief Carbin stated the Township has a plan, but public is not aware. Tom Byrne stated most plans are paper plans.~~

~~Tom Byrne stated that the firehouse bay doors don't get closed on calls, and there is a lot of equipment in the building and personal belongings. President Medina stated that after 9/11, all public buildings are supposed to be secured. Chief Carbin stated that is only when threat levels advance. Firefighter Barta stated that the air cards in the trucks can assist in locating the truck, if stolen. Dennis Cronin reiterated that it's really important that the bay doors are closed. Chief Carbin stated that 3 days/week Tom Schauer is in the building. Firefighter Barta said EMS has a timer to close the door. Chief Carbin will look into. Commissioner Berkowitz thanked Mr. Molnar for bringing this topic up for discussion.~~

~~Commissioner Reisch would like to commend the volunteers for making the quota this month-9 this month.~~

#### **MEETING OPEN TO THE BOARD**

~~Chairman Borsuk opened the meeting to the board to discuss open items.~~

~~Chairman Borsuk will put a draft together to the volunteer's letter, a response to their concerns regarding the new firehouse.~~

#### **CLOSED SESSION**

~~Chairman Borsuk/Chairman Mahler announced the no-need to hold an executive session.~~

#### **ADJOURN**

~~Chairman Borsuk/Chairman Mahler asked for a motion to adjourn.~~

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Agenda/Regular Meeting

April ~~15944~~, 200~~987~~

**UPON MOTION MADE** by Maurice Mahler and seconded by Martin Berkowitz~~Lawrence Reisch~~,  
the meeting was adjourned at 9:0245pm.

**ROLL CALL:** Aye Berkowitz  
Aye Borsuk  
Aye Mahler  
Aye Mitnowsky  
Aye Reisch

MARTIN BERKOWITZ  
Board Secretary

MAURICE MAHLER~~GLENN BORSUK~~  
Chairman

**NOTE:** Appendixes can be obtained upon request from the Board Secretary.  
PREPARED BY: Valerie J. Cier