

**TOWNSHIP OF MONROE**  
**Board of Fire Commissioners**  
**Fire District No. 2**  
**Minutes of the Agenda and Regular Meetings**  
**Wednesday, March 9, 2016**

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for an Agenda, Reorganization and Regular Meeting.

Chairman Mahler called the meeting to order with a Salute to the Flag at 7:00 pm. Chairman Mahler asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties.

**UPON ROLL CALL** made by Commissioner Jason Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Maurice Mahler, Jason Martin and Robert McGee.

**ALSO PRESENT:** Board Attorney Richard J. Shaklee, Esquire, and Val Cier, Recording Secretary.

There was one career firefighters present: Chief Carbin

There were no volunteer/support firefighters present.

There were many members of the public present: Refer to sign in sheet.

Chairman Mahler announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published newspaper, posted on the bulletin board of the Office of the Township Clerk and twelve public locations, and notices sent to those requesting such.

#### **INTRODUCTION OF NEWLY ELECTED COMMISSIONERS**

Chairman Mahler introduced the three elected commissioners: Michael Frisch, Robert McGee and Glenn Borsuk. Board Attorney Shaklee swore in each commissioner.

#### **AGENDA MEETING**

Chairman Mahler asked the board to review the minutes. Commissioner Martin advised that the bank name has changed to M&T Bank.

Chairman Mahler asked the board to Review claims against the board. Commissioner Martin reported the operating, payroll and total claims against the board.

**UPON MOTION MADE** by Jason Martin and seconded by Glenn Borsuk, the agenda meeting was adjourned at 7:13pm.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Mahler  
Aye Martin  
Aye McGee

## REGULAR MEETING

Chairman Mahler called the regular meeting to order with a Salute to the Flag at 7:30 pm. Chairman Mahler asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties.

**UPON ROLL CALL** made by Commissioner Jason Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Maurice Mahler, Jason Martin and Robert McGee.

**ALSO PRESENT:** Board Attorney Richard J. Shaklee, Esquire, and Val Cier, Recording Secretary.

There was no career firefighters present.

There were no volunteer/support firefighters present.

There were many members of the public present: Refer to sign in sheet.

Chairman Mahler announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the paper, posted on the bulletin board of the Office of the Township Clerk, and notices sent to those requesting such.

## REORGANIZATION MEETING

Chairman Mahler asked Board Attorney Shaklee to swear in the elected commissioners for the regular meeting. Board Attorney Shaklee swore in the elected Commissioners: Michael Frisch, Robert McGee and Glenn Borsuk.

**UPON MOTION MADE** by Jason Martin and seconded by Glenn Borsuk, Maurice Mahler was nominated for the position of Chairman of the Board of Fire Commissioners of District No. 2.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Mahler  
Aye Martin  
Aye McGee

Chairman Mahler asked for the results of the election. Commissioner Martin announced the results of the election for the budget– 424 Yes; 146 No. Votes for elected commissioners: Robert McGee, 471, Glenn Borsuk, 293, and Michael Frisch, 321.

**UPON MOTION MADE** by Jason Martin and seconded by Robert McGee, Glenn Borsuk was nominated for the position of Vice Chairman of the Board of Fire Commissioners of District No. 2.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Mahler  
Aye Martin  
Aye McGee

**UPON MOTION MADE** by Glenn Borsuk and seconded by Robert McGee, Jason Martin was nominated for the position of Secretary of the Board of Fire Commissioners of District No. 2.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Mahler  
Aye Martin  
Aye McGee

**UPON MOTION MADE** by Robert McGee and seconded by Maurice Mahler, Michael Frisch was nominated for the position of Treasurer of the Board of Fire Commissioners of District No. 2.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Mahler  
Aye Martin  
Aye McGee

**UPON MOTION MADE** by Glenn Borsuk and seconded by Jason Martin, Robert McGee was nominated for the position of Assistant Secretary/Treasurer of the Board of Fire Commissioners of District No. 2.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Mahler  
Aye Martin  
Aye McGee

**UPON MOTION MADE** by Glenn Borsuk and seconded by Jason Martin, Richard J. Shaklee, Esquire, of the firm McLaughlin, Stauffer & Shaklee, P.C. appointed as board attorney for the term expiring 2017.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Mahler  
Aye Martin  
Aye McGee

**UPON MOTION MADE** by Jason Martin and seconded by Michael Frisch, a Resolution was adopted appointing Valerie Cier as Recording Secretary of the Board of Fire Commissioners of Fire District No. 2 for a term expiring at the 2017 reorganization meeting.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Mahler  
Aye Martin  
Aye McGee

**UPON MOTION MADE** by Glenn Borsuk and seconded by Robert McGee, a Resolution was adopted appointing Furey and Company. P.C. as Board Accountant/Auditor for the Board of Fire Commissioners of District No. 2 for a term expiring at the 2017 reorganization meeting.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Mahler  
Aye Martin  
Aye McGee

Board Attorney Shaklee stated items numbered 32-58 can be done as a consent agenda, handled together as one motion.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Jason Martin, Resolutions were adopted for the following:

- Resolution establishing the Home News and Star Ledger and/or Cranbury Press, as needed, as the official newspapers, of the Board of Fire Commissioners of District 2, expiring at the 2017 reorganization meeting.

Commissioner Martin informed the Board that Hudson City Savings Bank is now M&T Bank.

- Resolution designating M&T Bank, in Monroe Township, and any other institution deemed necessary by the Treasurer, as the official depositories of monies and funds of the Board of Fire Commissioners of District No. 2, expiring at the 2017 reorganization meeting; and the resolutions for the general and capital accounts.
- Resolution establishing compensation to remain the same as last year for members of the Board of Fire Commissioners of District No. 2, expiring at the 2017 reorganization meeting.
- Resolution was adopted authorizing the Board Treasurer to establish, close and maintain bank accounts for the Board of Fire Commissioners of District No. 2, expiring at the 2017 reorganization meeting.
- Resolution designating the polling locations for the 2017 Annual Election.
- Resolution recognizing Applegarth Volunteer Engine Company No. 1, Inc. as supplement to paid fire fighters for Fire District No. 2, expiring at the 2017 reorganization meeting.

Commissioner Martin requested the Board eliminate the agenda meeting and start the regular meeting at 7pm for the resolution establishing date, time and place of monthly meetings for Fire District No. 2. The board was in agreement. In addition, the October meeting will be moved to the third Wednesday of the month.

**UPON MOTION MADE** by Jason Martin and seconded by Mike Frisch, a Resolution was adopted establishing dates, new time of 7pm regular meetings, eliminating agenda meeting, and place of monthly meetings for Fire District No. 2.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Mahler  
Aye Martin  
Aye McGee

- Resolution designating signatures on the bond for Fire District No. 2, expiring at the 2017 reorganization meeting.
- Resolution for the compensation of Valerie Cier, Recording Secretary, for the term expiring 2017
- Resolution for the compensation of Board Attorney Richard Shaklee, of McLaughlin, Stauffer, & Shaklee P.C., for the term expiring 2017.
- Resolution for the compensation of Board Accountant/Auditor, Furey and Company, P.C., to remain the same as last year, for the term expiring 2017.
- Resolution for Board Treasurer/Assistant Board Treasurer make timely payments
- Resolution establishing fees for electronic copies
- Resolution requesting district taxes
- Resolution certifying amount of money voted at annual election to Monroe Township Tax Assessor

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Mahler  
Aye Martin

Aye McGee

**UPON MOTION MADE** by Glenn Borsuk and seconded by Jason Martin, Robert McGee was appointed liaison between the board and the paid department

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Mahler  
Aye Martin  
Aye McGee

**Chairman Mahler announced the reorganization portion of the meeting has been completed and the regular meeting would continue.**

#### **MINUTES**

Chairman Mahler asked for a motion on the Minutes.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Robert McGee, a motion was adopted to approve the minutes of the February 10, 2016 agenda and regular meetings, as amended.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Mahler  
Aye Martin  
Aye McGee

#### **CLAIMS AGAINST THE BOARD**

Chairman Mahler asked the board to review the claims against the board.

Commissioner Borsuk read the report:

General Operating Claims Total	\$101,770.90
Net Payroll Claims Total	\$ 76,682.36
Total Claims Against the Board	\$178,453.26
Period ending March 11, 2016	

**UPON MOTION MADE** by Glenn Borsuk and seconded by Michael Frisch, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$178,453.26.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Mahler  
Aye Martin  
Aye McGee

## **TREASURER'S REPORT**

Chairman Mahler asked for the treasurer's report.

Commissioner Martin reported the following as of March 11, 2016.

### M&T Bank:

Undesignated Funds	\$572,385.26
Designated Funds	\$168,789.33
Total Balance	\$741,174.59

## **CORRESPONDENCE**

Chairman Mahler asked for the correspondence to be read. Commissioner Martin had no correspondence.

Chairman Mahler informed the public that he was able to obtain \$200,000 in grants for this firehouse and it's the only solar building in township. Chairman Mahler also received another SREC check for \$2000 recently.

The public asked the lifespan of solar panels. Chairman Mahler stated they last 25 years. Public mentioned Not for profit organizations can get it for free by some solar companies. Chairman Mahler stated this building was built knowing solar panels were part of the design.

## **FIRE PREVENTION BUREAU REPORT**

Chairman Mahler asked for the Fire Prevention Report.

Chief Carbin reported on the following:

- Provided an overview of the work week for the career staff
- Reviewed Incident Run Log
- 60 calls for March (34 volunteer)
- Equipment on order for new trucks
- More building in district:
  - New warehouse on Applegarth Road
  - 49 single family homes being built by Toll Brothers
  - Stratford at Monroe has 26 multi-family units
  - Other side of Rt. 33 has additional housing
  - Warehouses behind Monroe Recreation Center off Perrineville
- Volunteer in academy now and also have 2 junior firefighters
- Finishing new squad truck (rescue/engine); should be delivered after Easter

## **APPLEGARTH VOLUNTEER FIRE COMPANY**

Volunteer representation was not present.

## **MEETING OPEN TO THE PUBLIC**

Chairman Mahler opened the meeting to the public. Public had no questions.

Chief Carbin asked the public if he was to do a presentation at their community ,what would they like to hear and see. Public stated it should be geared toward homeowners, such as overloading circuits, things in your garage, and cooking/setting off smoke detectors.

The topic of 10 year batteries came up and the public said they only last about a year. Commissioner Frisch said there are units guaranteed for 10 years, but you have to buy new detectors. You buy one sealed unit.

Chief Carbin stated replacements for smoke detector are 10 years and 5 years for carbon monoxide replacement.

Chairman Mahler mentioned there was a fire started by batteries placed in recycling in Greenbriar. The township has a battery recycling area. 9 Volt batteries are the worst.

Chairman Mahler also mentioned to the public to bring their grandchildren here to see the solar kiosk. The Chief has coloring books and fire hats too. The board will be planning an open house again.

Chairman Mahler mentioned the memorial garden out front and the beam from received from 9/11.

Public asked Chairman Mahler what he does outside of board responsibilities. Chairman Mahler stated he's involved in Project Healing Waters, which brings veterans fishing; teaches at Rutgers and Brookdale; and does lectures in Art History in various places, including senior centers.

## **MEETING REOPENED TO THE BOARD**

Commissioner Frisch works in Sayreville as electrical fire sub code official. He mentioned the Seton Hall fire where 3 students died and 58 were injured in 2009. Two of the injured have a documentary and they give tours on college campuses to point out information for fire safety (one reference: <http://www.alvaroandshawn.com/> ) There is a minimal fee and it would be great to have them present in the high school before kids go to college.

Chairman Mahler suggested making a motion to the board to do this in the district and write a letter to Monroe Superintendent.

Chief Carbin said the high school is in District 3. Chief Carbin will call the chief of district 3 and 1, and discuss handling it as a tri-district to present to the high school. A good time to do it would be during prom week in May.

**CLOSED SESSION**

No need for a closed session.

**ADJOURN**

Chairman Mahler asked for a motion to adjourn.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Jason Martin, the meeting was adjourned.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Mahler  
Aye Martin  
Aye McGee

JASON MARTIN  
Board Secretary  
MAURICE MAHLER  
Chairman

**NOTE:** Appendixes can be obtained upon request from the Board Secretary.

PREPARED BY: Val Cier