

APPENDIX A

RESOLUTION OF THE MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS OF DISTRICT NO. 2

RESOLUTION APPOINTING BOARD CHAIRMAN

BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that _____ is hereby appointed Chairman of said Board for a term expiring at the 2013 reorganization meeting.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey at a meeting held March 14, 2012.

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Board Secretary

Township of Monroe

Fire District No. 2

Election Tally Sheet for Fire District #2 - February 18, 2012

Budget	Yes	No	Did not Vote	Disqualified	Total <i>(without Provisional)</i>	Provisional Total	Total <i>(including Provisional)</i>
District #2 Firehouse	31 (6P)	49 (11P)	1 (2P)	0	81	19	100
Clearbrook	62	24	3	0	89	0	89
Concordia	137 (2P)	21	12	0	170	2	172
Encore	37	9	1	0	47	0	47
Ponds	44	6	2	0	52	0	52
Renaissance	27	4	1	0	32	0	32
Subtotal	338	113	20	0	471	21	492
Absentee Ballots	66	19	0	0	85	0	85
TOTAL	404 (8P)	132 (11P)	20 (2P)	0	556	21	577

*(P) Provisional votes

Candidates	District #2 Firehouse	Clearbrook	Concordia	Encore	Ponds	Renaissance	Absentee	Total <i>(without Provisional)</i>	Total <i>(with Provisional)</i>
Maurice Mahler	29 (6P)	73	148 (2P)	38	46	24	79	437	445
Howard Dower	50 (13P)	12	18	4	4	8	11	107	120
Write-In Votes									
Gary Busman	1							1	1
Martin Berkowitz		1						1	1
Did Not Vote	1	2	3	3	2			11	11
Disqualified Votes		1	1	2				4	4

I hereby certify the above to be a true copy of the February 18, 2012 Election results.

Martin Berkowitz
Board Secretary

APPENDIX C

RESOLUTION OF THE MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS OF DISTRICT NO. 2

RESOLUTION APPOINTING BOARD VICE CHAIRMAN

BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that _____ be and is hereby appointed Vice Chairman of said Board for a term expiring at the 2013 reorganization meeting.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey at a meeting held March 14, 2012.

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Board Secretary

APPENDIX D

RESOLUTION OF THE MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS OF DISTRICT NO. 2

RESOLUTION APPOINTING BOARD SECRETARY

BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that _____ be and is hereby appointed Secretary of said Board for a term expiring at the 2013 reorganization meeting.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey at a meeting held March 14, 2012.

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Board Secretary

APPENDIX E

RESOLUTION OF THE MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS OF DISTRICT NO. 2

RESOLUTION APPOINTING BOARD TREASURER

BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that _____ be and is hereby appointed Treasurer of said Board for a term expiring at the 2013 reorganization meeting.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey at a meeting held March 14, 2012.

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Board Secretary

APPENDIX F

RESOLUTION OF THE MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS OF DISTRICT NO. 2

RESOLUTION APPOINTING ASSISTANT SECRETARY/TREASURER

BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that _____ be and is hereby appointed Assistant Secretary/Treasurer of said Board for a term expiring at the 2013 reorganization meeting.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey at a meeting held March 14, 2012.

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Board Secretary

APPENDIX G

RESOLUTION OF THE MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS OF DISTRICT NO. 2

RESOLUTION APPOINTING BOARD ATTORNEY

BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that Richard J. Shaklee, Esquire, of the firm McLaughlin Stauffer & Shaklee, P.C., be and is hereby appointed Board Attorney of said Board for a term expiring at the 2013 reorganization meeting.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey at a meeting held March 14, 2012.

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Board Secretary

APPENDIX H

RESOLUTION OF THE MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS OF DISTRICT NO. 2

RESOLUTION APPOINTING RECORDING SECRETARY

WHEREAS, the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey has the need for the services of a Recording Secretary at its regularly scheduled meetings and special meetings; and

WHEREAS, agencies provide a verbatim transcript of the Open Public Meetings Act requires that governmental transactions of meeting;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey as follows:

1. Val Cier is hereby appointed Recording Secretary of said Board for a term expiring at the 2013 reorganization meeting; and
2. The salary for services of Recording Secretary shall be \$7250 per year, payable quarterly.

This was not discussed or part of Resolution

I hereby certify the above to be a true copy of a resolution adopted by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey at a meeting held March 14, 2012.

XX
Board Secretary

APPENDIX I

**RESOLUTION OF THE MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS OF
DISTRICT NO. 2**

RESOLUTION APPOINTING BOARD ACCOUNTANT/AUDITOR

BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that *Furey and Company, PC*, be and is hereby appointed Board Accountant/Auditor of said Board for a term expiring at the 2013 reorganization meeting.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey at a meeting held March 14, 2012.

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Board Secretary

APPENDIX J

RESOLUTION OF THE MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS OF DISTRICT NO. 2

RESOLUTION DESIGNATING OFFICIAL BOARD NEWSPAPERS

BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that the CRANBURY PRESS and The HOME NEWS & TRIBUNE are hereby designated the official newspapers of said Board for a term expiring at the 2013 reorganization meeting.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey at a meeting held March 14, 2012.

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Board Secretary

APPENDIX K

RESOLUTION OF THE MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS OF DISTRICT NO. 2

RESOLUTION DESIGNATING OFFICIAL DEPOSITORIES OF MONIES AND FUNDS

BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that the following named banks be and are hereby designated as official depositories of monies and funds of said Board for a term expiring at the 2013 reorganization meeting:

Hudson City Savings Bank in Monroe Township and/or any other institution the Treasurer deems necessary.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey at a meeting held March 14, 2012.

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Board Secretary

APPENDIX L

RESOLUTION OF THE MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS OF DISTRICT NO. 2

RESOLUTION ESTABLISHING COMPENSATION FOR MEMBERS OF THE BOARD

WHEREAS, N.J.S.A. 40A:14-88 provides that each member of the Board shall receive as compensation such amounts as the Board shall fix subject to review by the governing body wherein the fire district is located;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey as follows:

1. Each member of said Board shall receive \$5,000 as annual compensation for his duties on said Board for year 2012, paid quarterly; and
2. Each member of the Board shall receive a monthly stipend of \$250 for the reimbursement of incurred expenses as a result of position

I hereby certify the above to be a true copy of a resolution adopted by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey at a meeting held March 14, 2012.

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Board Secretary

APPENDIX M

**RESOLUTION OF THE MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS OF DISTRICT NO. 2
RESOLUTION AUTHORIZING BOARD TREASURER and/or ASSISTANT TREASURER TO
ESTABLISH, CLOSE AND MAINTAIN BANK ACCOUNTS**

WHEREAS, the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey has designated the following banks as official depositories for said Board:

Hudson City Saving Bank in Monroe Township and/or any other institution the Treasurer deems necessary; and

WHEREAS, said Board needs to establish at least an operating account in order to carry out its responsibilities;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2 Township of Monroe, County of Middlesex, State of New Jersey that the Board Treasurer and/or Assistant Board Treasurer are hereby authorized to establish at least an operating account and trust account with the above-mentioned banks, official depositories of the Board's funds for a term expiring at the 2013 annual election.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey at a meeting held March 14, 2012.

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Board Secretary

APPENDIX N

RESOLUTION OF THE MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS OF DISTRICT NO. 2

RESOLUTION FIXING THE TIME AND PLACE OF THE ANNUAL ELECTION

WHEREAS, the fire district budget for District No. 2, pursuant to State statute shall not be considered finally adopted until it is voted affirmatively upon by a majority of the legal voters within said district;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey as follows:

1. February 16, 2013 between the hours of 2:00 P.M. and 9:00 P.M. is hereby designated by the State of New Jersey as the date and time of the election.

2. The following polling places are hereby designated for the election:

Fire District #2 Fire House -- 10 Halsey Reed Road

Clearbrook Club House - 1 Clearbrook Drive

Concordia Club House - 1 Clubhouse Drive

Encore Club House - 1 North Brookside Drive

The Ponds Club House - 100 Waterside Boulevard

Renaissance at Monroe Club House -- 101 Medici Boulevard

I hereby certify the above to be a true copy of a resolution adopted by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey at a meeting held March 14, 2012.

XX
Board Secretary

APPENDIX O

RESOLUTION OF THE MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS OF DISTRICT NO. 2

**RESOLUTION RECOGNIZING VOLUNTEER FIRE COMPANY AS SUPPLEMENT
TO PAID FIRE DISTRICT NO. 2**

WHEREAS, the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey is the duly constituted body related to the prevention and extinguishment of fires and the regulation of fire hazards within Fire District No. 2; and

WHEREAS, the Applegarth Volunteer Engine Company No. 1, Inc. is a duly constituted volunteer Fire Company within the jurisdictional boundaries of Fire District No. 2;

WHEREAS, the law provides that the Board of Fire Commissioners may constitute a Volunteer

Fire Company as a Volunteer Fire Company to the District; and

WHEREAS, the Board desires to do so in order that the Volunteer Fire Company may supplement or augment the paid fire fighters who are the primary responders in the District;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that said Board hereby recognizes Applegarth Volunteer Engine Company No. 1 Inc. as a Volunteer Fire Company for fire fighting services within District No. 2 so that said Fire Company may supplement and augment the paid career fire fighters employed by the district for a term expiring at the 2013 reorganization meeting.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey at a meeting held March 14, 2012.

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Board Secretary

APPENDIX

RESOLUTION OF THE MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS OF DISTRICT NO. 2
RESOLUTION ESTABLISHING TIME, DATE AND PLACE OF MONTHLY MEETINGS

BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that the Board's Regular Monthly meetings will be held at 7:30 P.M. on the second Wednesday of each month, and the Agenda meetings will be held immediately preceding the Regular Monthly meetings at 7:00 P.M., both being held at the Fire District #2 Fire House, 10 Halsey Reed Road on the following dates listed below:

AGENDA MEETINGS @ 7:00PM; MONTHLY MEETINGS @ 7:30pm

April 11, 2012

May 19, 2012

June 13, 2012

July 11, 2012

August 8, 2012

September 12, 2012

October 10, 2012

November 14, 2012

December 12, 2012

January 19, 2013

February 13, 2013

March 13, 2013

→ MAY 9th

→ JANUARY 9th

I hereby certify the above to be a true copy of a resolution adopted by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey at a meeting held March 14, 2012.

XX
Board Secretary

APPENDIX Q

RESOLUTION OF THE MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS OF DISTRICT NO. 2

RESOLUTION DESIGNATING SIGNATURES ON BOND FOR FIRE COMMISSIONERS

BE IT RESOLVED by the Board of Fire Commissioners of District No. 2 Township of Monroe, County of Middlesex, State of New Jersey that the signatures of the five (5) Fire Commissioners of the Board are hereby designated as the official signators on the Bond for the Board of Fire Commissioners of District No. 2 for a term expiring at the 2013 reorganization meeting.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey at a meeting held March 14, 2012.

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Board Secretary

APPENDIX R

RESOLUTION OF THE MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS OF DISTRICT NO. 2

RESOLUTION ESTABLISHING COMPENSATION FOR BOARD ATTORNEY

WHEREAS, the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey has the need for the services of a Board Attorney;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that compensation for the Board Attorney has been established as \$145 per hour for services rendered to the Board.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey at a meeting held March 14, 2012.

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Board Secretary

APPENDIX S

**RESOLUTION OF THE MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS OF
DISTRICT NO. 2**

**RESOLUTION ESTABLISHING COMPENSATION FOR BOARD
ACCOUNTANT/AUDITOR**

WHEREAS, the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey has the need for the services of a Board Accountant/Auditor;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that compensation for the Board Accountant/Auditor has been established as \$31,800.00 per year payable \$2,650.00 per month.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey at a meeting held March 14, 2012.

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Board Secretary

APPENDIX T

RESOLUTION OF THE MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS OF DISTRICT NO. 2

**RESOLUTION AUTHORIZING BOARD TREASURER AND/OR ASSISTANT TREASURER TO MAKE
TIMELY PAYMENTS**

WHEREAS, by virtue of a certain note, duly executed by a duly authorized representative of the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey; and

WHEREAS, by virtue of said note there is due and owing each month timely payments, together with accrued interest; and

WHEREAS, the Board is also obligated to pay certain utilities; and

WHEREAS, said Board of Fire Commissioners' meetings are conducted at such time as to make timely payments impossible if same must await a vote of said Board at each such meeting;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that on this 14th day of March, 2012, the Board Treasurer and/or Assistant Board Treasurer be and are hereby authorized to make said payments to the bank and utility companies as due without special authorization from the Board of Fire Commissioners of District No. 2 for the remainder of his term as Treasurer or Assistant Treasurer until further Resolution of said Board.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey at a meeting held March 14, 2012.

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Board Secretary

APPENDIX U

MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS OF FIRE DISTRICT NO. 2

**RESOLUTION FIXING CHARGE FOR MAILING AGENDAS AND MEETING NOTICES
AND ESTABLISHING FEE FOR ELECTRONIC COPIES**

BE IT RESOLVED by the Board of Fire Commissioners of District No. 2 that:

A charge, as described below, is hereby fixed to cover the cost of providing the agendas for regular meetings, special meetings and revisions of said schedules, to each person who requests the same as provided by Section 14 of the Open Public Meetings Act:

Charges for providing Electronic copies are as follows:

Letter size pages \$0.05 per page

Legal size pages \$0.07 per page

Other materials (CD, DVD, etc) Actual cost of material

I hereby certify the above to be a true copy of a resolution adopted by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey at a meeting held March 14, 2012.

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Board Secretary

APPENDIX V

RESOLUTION OF THE MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS OF DISTRICT NO. 2

RESOLUTION REQUESTING DISTRICT TAXES

WHEREAS, the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey makes formal application to the Township Council of the Township of Monroe for district taxes to meet the obligations to be incurred under the 2012 Fire District budget;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that request is made for tax monies to be placed in the hands of the Treasurer of said Board in the amounts listed in the following schedule:

<u>TAX REQUEST</u>	<u>AMOUNT</u>
January, February and March 2012 (No later than March 30, 2012)	\$826,292.50
April, May and June 2012 (No later than June 16, 2012)	\$826,292.50
July, August and September 2012 (No later than September 15, 2012)	\$826,292.50
October, November and December 2012 (No later than December 15, 2012)	\$826,292.50
TOTAL REQUEST.....	\$3,305,170.00

I hereby certify the above to be a true copy of a resolution adopted by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey at a meeting held March 14, 2012.

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Board Secretary

APPENDIX W

RESOLUTION OF THE MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS OF DISTRICT NO. 2

RESOLUTION CERTIFYING THE AMOUNT OF MONEY VOTED AT THE ANNUAL ELECTION TO THE TAX ASSESSOR OF THE TOWNSHIP OF MONROE

WHEREAS, the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey is charged with the responsibility of preparing a budget for submission to the legal voters within said district who shall determine the amount of money to be raised for the ensuing year and determine such other matters as may be required; and

WHEREAS, said Board devoted several meetings to the preparation of such budget in conjunction with budgetary requests submitted by the volunteer fire company and the paid department within said district; and

WHEREAS, said Board, after due deliberation, determined the operating budget as prepared by said Board was sufficient to effectively permit said Board to carry out its responsibilities relating to the prevention and extinguishment of fires and the regulation of fire hazards within said district; and

WHEREAS, said Board did approve by motion duly adopted at the Regular meeting of January 11, 2012, the 2012 Budget for Fire District No. 2 to be submitted to the legal voters of District No. 2 at an election held February 18, 2012; and

WHEREAS, a majority of the legal voters of District No. 2 who voted at the election held on February 18, 2012 did approve the total proposed budget for the calendar year 2012 for Fire District No. 2, Township of Monroe, County of Middlesex, State of New Jersey in the amount of \$3,601,170.00, of which \$3,305,170.00 is to be raised by taxation;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey as follows:

**RESOLUTION CERTIFYING THE AMOUNT OF MONEY VOTED AT THE ANNUAL ELECTION TO THE
TAX ASSESSOR OF THE TOWNSHIP OF MONROE**

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1. The 2012 budget for Fire District No. 2, Township of Monroe, County of Middlesex, State of New Jersey, of which a copy is attached hereto, in the total amount of \$3,601,170.00, of which \$3,305,170.00 is to be raised by taxation, is hereby certified as the amount voted at the election held February 18, 2012; and

2. The Secretary of said Board is hereby directed to forward a certified copy of this Resolution to the Monroe Township Tax Assessor and the Clerk of the Township of Monroe.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey at a meeting held March 14, 2012.

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Board Secretary

APPENDIX X

**RESOLUTION OF THE MONROE TOWNSHIP BOARD OF FIRE COMMISSIONERS
OF FIRE DISTRICT NO. 2**

**RESOLUTION APPOINTING LIAISON TO THE PAID DEPARTMENT
and
DESCRIBING WHAT LIAISON TO THE PAID DEPARTMENT IS EMPOWERED TO DO**

WHEREAS, there is a need by the Monroe Township Board of Fire Commissioners of Fire District No. 2 to appoint a liaison to the paid department; and

WHEREAS, said Board has designated Commissioner _____ to act as liaison between the Monroe Township Board of Fire Commissioners of Fire District No. 2 and the paid department; and

WHEREAS, the liaison is empowered to do the following:

1. The liaison shall act as a whole Board since the Board meets on a monthly basis, thus giving the liaison emergency powers.
2. The liaison shall be a communications link between the Board and the paid Chief.
3. The liaison shall be responsible for reviewing the personnel, payroll, overtime, leave and compensatory records.
4. The liaison can review all sick leave, vacation time, and personal time records.
5. The liaison shall enforce the work rules for the paid personnel, through the Chief.
6. The liaison shall be responsible for ensuring that the Chief complies with the work rules.
7. The liaison shall notify the Board of every incident he is made aware of, and bring the matter up at the Board's next meeting.
8. The liaison has the authority to suspend any paid firefighter with pay, for any work rule violations or contractual reasons. The liaison must send a letter immediately to the Board, and the

RESOLUTION DESCRIBING WHAT THE LIAISON TO THE PAID PERSONNEL IS EMPOWERED TO DO

Page 2

Board must convene within forty eight (48) hours of said matter and take appropriate action. If no action is taken within forty eight (48) hours, the suspension shall be dismissed.

9. The liaison shall be responsible to check the work log.

10. The liaison shall ensure and certify that the records maintained by the Chief are accurate.

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Fire District No. 2, Township of Monroe, County of Middlesex, State of New Jersey that this resolution shall take effect as of March 14, 2012.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Fire Commissioners of District No. 2, Township of Monroe, County of Middlesex, State of New Jersey at a meeting held March 14, 2012.

XX
Board Secretary