

TOWNSHIP OF MONROE
Board of Fire Commissioners
Fire District No. 2
Minutes of the Agenda and Regular Meetings
Wednesday, February 10, 2016

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for an Agenda and Regular Meeting.

Chairman Mahler called the meeting to order with a Salute to the Flag at 7:00 pm. Chairman Mahler asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties.

UPON ROLL CALL made by Commissioner Jason Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Maurice Mahler, Jason Martin and Edward Mitnowsky. Robert McGee was not present, attending EMS class. **ALSO PRESENT:** Board Attorney Richard J. Shaklee, Esquire, and Val Cier, Recording Secretary. There were two career firefighters present: Chief Carbin and Lt. Volkmann. There were no volunteer/support firefighters present. There were three members of the public present: Michael Frisch, Henry Sloan and James Hannon.

Chairman Mahler announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published newspaper, posted on the bulletin board of the Office of the Township Clerk, and notices sent to those requesting such.

AGENDA MEETING

Chairman Mahler asked the board to review the minutes. Commissioner Borsuk and Commissioner Martin had a few corrections.

Chairman Mahler asked the board to Review claims against the board.

7:05pm Lt. Volkmann arrived.

Chairman Mahler questioned if the new radios are in for the new engine. Chief Carbin stated they are in but not installed yet.

Chairman Mahler questioned what happened to snow plow. Chief Carbin stated claim was for headlights on snow plow.

Chairman Mahler requested to have the Recording Secretary check cut monthly, same as commissioners, rather than quarterly. Chief Carbin will notify the Board Accountant.

Mr. Hannon, local president for Local 3170, wanted to thank the board for working with the Local and appreciate the partnership. Also wishes good luck to the commissioners running in the upcoming election. Chairman Mahler thanked Mr. Hannon as well.

UPON MOTION MADE by Jason Martin and seconded by Glenn Borsuk, the agenda meeting was adjourned at 7:16pm.

ROLL CALL: Aye Borsuk
Aye Mahler
Aye Martin

Aye Mitnowsky

REGULAR MEETING

Chairman Mahler called the meeting to order with a Salute to the Flag at 7:30 pm. Chairman Mahler asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties.

UPON ROLL CALL made by Commissioner Jason Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Maurice Mahler, Jason Martin and Edward Mitnowsky. Robert McGee was not present, attending EMS class. **ALSO PRESENT:** Board Attorney Richard J. Shaklee, Esquire, and Val Cier, Recording Secretary. There were two career firefighters present: Chief Carbin and Lt. Volkmann. There were no volunteer/support firefighters present. There were three members of the public present: Michael Frisch, Henry Sloan and James Hannon.

Chairman Mahler announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published newspaper, posted on the bulletin board of the Office of the Township Clerk, and notices sent to those requesting such.

MINUTES

Chairman Mahler asked for a motion on the Minutes.

UPON MOTION MADE by Ed Mitnowsky and seconded by Jason Martin, a motion was adopted to approve the minutes of the January 13, 2016 agenda and regular meetings, as amended.

ROLL CALL: Aye Borsuk
Aye Mahler
Aye Martin
Aye Mitnowsky

CLAIMS AGAINST THE BOARD

Chairman Mahler asked the board to review the claims against the board.

Commissioner Martin read the report:

General Operating Claims Total	\$193,303.56
Net Payroll Claims Total	\$ 66,413.95
Total Claims Against the Board	\$259,717.51
Period ending February 12, 2016	

UPON MOTION MADE by Jason Martin and seconded by Glenn Borsuk, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$259,717.51.

ROLL CALL: Aye Borsuk
Aye Mahler
Aye Martin
Aye Mitnowsky

TREASURER'S REPORT

Chairman Mahler asked for the treasurer's report.

Commissioner Martin reported the following as of February 12, 2016.
Hudson City Savings Bank:

Undesignated Funds	\$735,265.52
Designated Funds	\$168,789.33
Total Balance	\$904,054.85

CORRESPONDENCE

Chairman Mahler asked for the correspondence to be read. Commissioner Martin had no correspondence.

FIRE PREVENTION BUREAU REPORT

Chairman Mahler asked for the Fire Prevention Report.

Chief Carbin reported the following:

- Training report includes volunteer training
- 450 smoke detector tests in 2015 (add 12% more for re-inspections)
- Bureau deposit of \$8696.33
- Reviewed Incident run log calls
- Glenn Borsuk was top volunteer responder last month
- New apparatus cab is in the paint shop. Will be planning another trip to Pierce (3/20).
- New equipment came in for 130 Applegarth

Commissioner Martin asked if there was any progress on the steering column on 574. Chief Carbin stated they still need to put time in to fix it.

APPLEGARTH VOLUNTEER FIRE COMPANY

There were no volunteers present.

Commissioner Borsuk reported that a probationary member will be finishing fire school soon. Another member finished Firefighter 1. Commissioner Borsuk also thanked the commissioners for coming to the volunteer installation dinner Saturday night.

CHAIRMAN OPENED THE MEETING TO THE BOARD

Commissioner Martin read the Resolution authorizing the Chairman and Secretary to attest a collective negotiations agreement between the board and IAFF Local 3170 for the term 2016-2019
Glenn, martin second

UPON MOTION MADE by Glenn Borsuk and seconded by Jason Martin, the Resolution was approved.

ROLL CALL: Aye Borsuk
Aye Mahler
Aye Martin
Aye Mitnowsky

Commissioner Martin reported that all the polling locations are aware and ready for the election, and poll workers will be contacted to report to the firehouse 1:30pm. No people can campaign within 100 feet, polls are open from 2pm-9pm, and ballot boxes are to be returned to the firehouse to be counted. Provisional voters will mark ballot with "P" and have a separate sign in form. The final AD is going in the Cranbury Press on February 19th.

Commissioner Borsuk asked the board if they want Chief Carbin to work on election day. Commissioner Martin stated if he's available, the Chief can help and Commissioner Borsuk agreed and made the recommendation for the Chief to be available to assist.

MEETING OPEN TO THE PUBLIC

Chairman Mahler opened the meeting to the public. Public had no questions.

CLOSED SESSION

Chairman Mahler stated there was no need for a closed session.

ADJOURN

Chairman Mahler asked for a motion to adjourn.

UPON MOTION MADE by Glenn Borsuk and seconded by Jason Martin, the meeting was adjourned.

ROLL CALL: Aye Borsuk
Aye Mahler
Aye Martin
Aye Mitnowsky

JASON MARTIN
Board Secretary
MAURICE MAHLER
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.
PREPARED BY: Val Cier