

TOWNSHIP OF MONROE
Board of Fire Commissioners
Fire District No. 2
Minutes of the Regular Meetings
Wednesday, December 14, 2016

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for an Agenda and Regular Meeting.

Chairman Mahler called the meeting to order with a Salute to the Flag at 7:01 pm. Chairman Mahler asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties.

UPON ROLL CALL made by Commissioner Borsuk, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Michael Frisch, Maurice Mahler and Robert McGee. Commissioner Martin was not present.

ALSO PRESENT: Board Attorney Susan DiSamone, Esquire, and Val Cier, Recording Secretary.

There was one career firefighters present: Chief Carbin.

There were no volunteer firefighters present.

There were two members of the public present: Ajith Kumer Kondapalli and Ranjith Kandur of Monroe Chase

Chairman Mahler announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the paper, posted on the bulletin board of the Office of the Township Clerk and district 2 website, and notices sent to those requesting such.

INTRODUCTION OF 2017 FIRE DISTRICT BUDGET

Commissioner Borsuk stated there weren't any significant changes to the budget. The budget is about the same as last year.

- May have additional equipment for the new trucks.
- Ratables went up about \$125 million
- 13.5 in 2016 and 13.9 in 2017, 4/10 of a cent increase

Chairman Mahler asked if the volunteers considered repairs in their budget. Chief Carbin stated the district covers the equipment repairs, and commissioner Borsuk stated the volunteer are financially sound if they have to cover repairs.

Commissioner Borsuk read the Resolution to approve the 2017 budget.

UPON MOTION MADE by Glenn Borsuk and seconded by Robert McGee, the resolution for 2016 Budget was approved in the amount of \$4,133,685.00, with the amount to be raised by taxation of \$4,060,185.00.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Mahler
Aye McGee

MINUTES

Chairman Mahler asked for a motion on the Minutes and made a correction to page one.

UPON MOTION MADE by Glenn Borsuk and seconded by Michael Frisch a motion was adopted to approve the minutes of the November 9, 2016 regular meeting, as amended.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Mahler
Aye McGee

CLAIMS AGAINST THE BOARD & TREASURERS REPORT

Chairman Mahler asked the board to review the claims against the board and the treasurer's report. Commissioner Frisch read the report as of December 16, 2016:

General Operating Claims Total	\$203,206.77
Net Payroll Claims Total	\$118,412.37
Total Claims Against the Board	\$321,619.14

Treasurer's report:

M&T Savings Bank:

Undesignated Funds	\$483,672.00
Designated Funds	\$168,789.33
Total Balance	\$652,461.33

UPON MOTION MADE by Robert McGee and seconded by Michael Frisch, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$321,619.14.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Mahler
Aye McGee

Commissioner Borsuk did a high level review of the budget again to the public.

7:20pm Danish Syed, member of public from Monroe Chase arrived.

CORRESPONDENCE

Chairman Mahler stated SREC's were sold and a check for \$1700 was received, which was given to the Chief. Chairman Mahler explained the solar system and SRECs to the public.

Commissioner McGee provided an update on the upcoming election tasks:

- Poster boards must be made up for the communities and advertise the option for mail in voting
- Middlesex county doesn't rent voting machines. The board would need to go to a 3rd party to get a machine
- Send a notice to all the community managers if we decide to go to a single polling location

- Registration books can be combined to one book vs. the six books for each location

Commissioner Borsuk read a note of thanks to the Chief from the Monroe Township library for offering the “touch a truck” event at library.

FIRE PREVENTION BUREAU REPORT

Chairman Mahler asked for the Fire Prevention Report.

Chief Carbin reported the following:

- Received life hazard reimbursement
- Reviewed incident run log
- New warehouses will be going in on Applegarth Road, another in the industrial park, townhomes off Rt. 33, commercial buildings there as well. Over 100 homes going up behind the Wawa. On a 3 year cycle, probably bring in 500 homes in district 2. 74 residential homes going up across the street on Applegarth.

Public asked if more staff will be added. Chief Carbin stated they will look at that again for 2018, based on growth, ratables, calls, etc.

- Received \$26,000 for Hurricane Sandy refund

APPLEGARTH VOLUNTEER FIRE COMPANY

Commissioner Borsuk reported on behalf of the volunteers:

- Officers selected for 2017, no changes.
- Delivered Santa to Gasko’s on 11/26; Santa was at firehouse on 12/11; taking Santa to Orchards on 12/18
- One firefighter finished Incident Safety Officer training
- 2017: 2 firefighters signed up for firefighter 1 training, 2 for pump school, 1 for driver training and 1 for incident command training.

7:49pm Anil Sarsam, member of public arrived.

MEETING OPEN TO THE BOARD

Chairman Mahler opened the meeting to the board.

Commissioner Fritsch brought up having the voting at the firehouse and not in the communities, as discussed last month. This means No one community would have an advantage. It the most fair and responsible by the board.

Commissioner Frisch suggested making a motion to change the polling location to only the firehouse.

UPON MOTION MADE by Glenn Borsuk and seconded by Michael Frisch, to change the polling location to the firehouse, to acquire voting machines, and the board will take the steps necessary to advertise the change.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Mahler
Aye McGee

Commissioner Borsuk mentioned there should be a more secure ballot box if the board cannot get the voting done in the one location of the firehouse.

MEETING OPEN TO THE PUBLIC

Chairman Mahler offered to have Chief Carbin attend a board meeting at Monroe Chase. Chief Carbin will obtain Ajith's email address since he is an HOA Board member at Monroe Chase. They wanted to thank the board, and firefighters, for their service to the community.

Chief Carbin asked that they bring the children to the firehouse to see the building and trucks. The public asked how they can do fireworks for their Diwali festival. Chief Carbin also explained the guidelines on fireworks since they are illegal in the state of NJ.

CLOSED SESSION

Chairman Mahler reported no need for a closed session.

ADJOURN

Chairman Mahler asked for a motion to adjourn.

UPON MOTION MADE by Frisch and seconded by Jason Martin, the meeting was adjourned.

ROLL CALL: Aye Borsuk
Aye Frisch
Aye Mahler
Aye McGee

JASON MARTIN
Board Secretary
MAURICE MAHLER
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.
PREPARED BY: Val Cier