

TOWNSHIP OF MONROE
Board of Fire Commissioners
Fire District No. 2
Minutes of the Agenda and Regular Meetings
Wednesday, October 14, 2015

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for an Agenda and Regular Meeting.

Chairman Mahler called the meeting to order with a Salute to the Flag at 7:00 pm. Chairman Mahler asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties, including the head of fire police in South Amboy and the firefighters in Kansas City.

UPON ROLL CALL made by Commissioner Jason Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Maurice Mahler, Robert McGee, Jason Martin and Edward Mitnowsky.

ALSO PRESENT: Board Attorney Richard J. Shaklee, Esquire, and Val Cier, Recording Secretary.

There was no career firefighters present.

There were no volunteer/support firefighters present.

There were no members of the public present.

Chairman Mahler announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published newspaper, posted on the bulletin board of the Office of the Township Clerk and twelve public locations, and notices sent to those requesting such.

AGENDA MEETING

Chairman Mahler asked the board to review the minutes. Commissioner Borsuk had a grammatical correction.

Chairman Mahler asked the board to Review claims against the board. Commissioner Borsuk mentioned claims are higher due to a lease payment on the truck.

Chairman Mahler stated he received a \$600 check for solar. The board gets SRECs but not credits for solar.

UPON MOTION MADE by Jason Martin and seconded by Ed Mitnowsky, the agenda meeting was adjourned at 7:13pm.

ROLL CALL: Aye Borsuk
Aye Mahler
Aye Martin
Aye McGee
Aye Mitnowsky

REGULAR MEETING

Chairman Mahler called the meeting to order with a Salute to the Flag at 7:30 pm. Chairman Mahler asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties, including the head of fire police in South Amboy and the firefighters in Kansas City.

UPON ROLL CALL made by Commissioner Jason Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Glenn Borsuk, Maurice Mahler, Robert McGee, Jason Martin and Edward Mitnowsky.

ALSO PRESENT: Board Attorney Richard J. Shaklee, Esquire, and Val Cier, Recording Secretary. There was one career firefighter present: Chief Carbin. There were no volunteer/support firefighters present. There were no members of the public present.

Chairman Mahler announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the paper, posted on the bulletin board of the Office of the Township Clerk, and notices sent to those requesting such.

MINUTES

Chairman Mahler asked for a motion on the Minutes.

UPON MOTION MADE by Glenn Borsuk and seconded by Robert McGee, a motion was adopted to approve the minutes of the September 9, 2015 agenda and regular meetings, as amended.

ROLL CALL: Aye Borsuk
Aye Mahler
Aye Martin
Aye McGee
Aye Mitnowsky

CLAIMS AGAINST THE BOARD

Chairman Mahler asked the board to review the claims against the board.

Commissioner Borsuk clarified that the claim for the tires are for utility 57-7, not the tower.

Commissioner Martin read the report:

General Operating Claims Total	\$230,939.03
Net Payroll Claims Total	\$ 97,617.32
Total Claims Against the Board	\$328,556.35
Period ending October 14, 2015	

UPON MOTION MADE by Glen Borsuk and seconded by Robert McGee, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$328,556.35.

ROLL CALL: Aye Borsuk
Aye Mahler
Aye Martin
Aye McGee
Aye Mitnowsky

TREASURER'S REPORT

Chairman Mahler asked for the treasurer's report.

Commissioner Martin reported the following as of October 14, 2015.

Hudson City Savings Bank:

Undesignated Funds	\$1,171,980.80
Designated Funds	\$ 168,789.33
Total Balance	\$1,340,770.13

CORRESPONDENCE

Chairman Mahler asked for the correspondence to be read. The board had no correspondence.

FIRE PREVENTION BUREAU REPORT

Chairman Mahler asked for the Fire Prevention Report.

Chief Carbin reviewed the report highlighting the following:

- Refresher of CAFS Training
- Correction to Inspections remaining is about 85, not 372.
- Technician is completing the generator installation on Applegarth Rd firehouse
- Telescopic steering wheel lock broken on 57-4 and cannot locate replacement. Chief will have it taken apart and rebuild
- Chief thanked the board and Deputy Chief Borsuk to use of 57-2 (American LaFrance) for past chief of Allentown's funeral
- Order Holmatro equipment (cutters, spreaders, rams, etc.) for the squad (new truck)
- Chief Carbin and Commissioner Martin visited the Pierce factory. Commissioner Martin gave kudos to the Chief, Lt. Volkmann and firefighter Grande for all the work they did in preparing the specs. You have to go out to the location to do it right. Chief stated that the changes made were for functionality.
- Tomorrow night, Chief Carbin will go to Brooklyn and represent the board for Friends of Firefighters 8th annual Gala, it's an organization for family that lost members during 9/11.

APPLEGARTH VOLUNTEER FIRE COMPANY

Volunteer representation was not present.

MEETING OPEN TO THE PUBLIC

Chairman Mahler opened the meeting to the public. There was no one from the public present.

CLOSED SESSION

Chairman Mahler stated there was no need for a closed session.

MEETING OPEN TO THE BOARD

Chairman Mahler would like to have pink ribbons on the trucks. Chief Carbin said pink shirts are on order.

Chairman Mahler mentioned that there is a walk coming up for Make a Wish foundation and would like a truck to go over for the kids. Chief Carbin will stop by and see the kids.

Attorney Shaklee stated the budget meeting should be scheduled soon. Negotiating committee will be Commissioner Martin and McGee. That will be a change from last month's meeting. Commissioner McGee will take the place of Commissioner Borsuk. A budget committee will also be needed.

Commissioner Borsuk and Martin will be on the budget committee. Chief Carbin will schedule a meeting with Board Accountant.

ADJOURN

Chairman Mahler asked for a motion to adjourn.

UPON MOTION MADE by Jason Martin and seconded by Glenn Borsuk, the meeting was adjourned.

ROLL CALL: Aye Borsuk
Aye Mahler
Aye Martin
Aye McGee
Aye Mitnowsky

JASON MARTIN
Board Secretary
MAURICE MAHLER
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.
PREPARED BY: Val Cier