

**TOWNSHIP OF MONROE**  
**Board of Fire Commissioners**  
**Fire District No. 2**  
**Minutes of the Agenda and Regular Meetings**  
**Wednesday, October 12, 2011**

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for an Agenda and Regular Meeting.

Chairman Mahler called the meeting to order with a Salute to the Flag at 7:03 pm. Chairman Mahler asked for a moment of silence for all firefighters and military who have died in the performance of their duties.

**UPON ROLL CALL** made by Commissioner Martin Berkowitz, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Martin Berkowitz, Glenn Borsuk, Maurice Mahler, Edward Mitnowsky and Lawrence Reisch.

**ALSO PRESENT:** Board Attorney Richard J. Shaklee, Esquire, Chief Carbin and Lindsay Lesser, Substitute Recording Secretary.

There weren't any career firefighters present.

There weren't any volunteer firefighters/support members present.

There were two members of the public present: Charlie DiPierro & Benjamin Vivona

Chairman Mahler announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the April 1, 2011 newspaper, posted on the bulletin board of the Office of the Township Clerk, and notices sent to those requesting such.

**AGENDA MEETING**

Chairman Mahler asked if there were any corrections to last month's minutes.

Page 5 - bottom of the page, 1<sup>st</sup> bullet should read "lightning strike".

Page 6 - 2<sup>nd</sup> set of bullets, 1<sup>st</sup> bullet should specify Mr. Sean LeBlanc

Page 7 - 3<sup>rd</sup> paragraph last word should be "created".

Commissioner Reisch asked for some clarification for Lt. Riley's tuition reimbursements from May through present.

Chairman Mahler questioned how much money is left from the new trucks budget for the additional equipment that is still needed. Chief Carbin stated that we aren't even close to the budgeted amount.

Reminder that on Wednesday, October 26<sup>th</sup> there will be a budget meeting at 12pm. The audit conducted by VCA will be reviewed at that meeting.

Chairman Mahler reported there will be no closed session tonight.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Martin Berkowitz, the agenda meeting was adjourned at 7:11pm.

**ROLL CALL:** Aye Berkowitz  
Aye Borsuk  
Aye Mahler  
Aye Mitnowsky  
Aye Reisch

## REGULAR MEETING

Chairman Mahler called the regular meeting to order with a Salute to the Flag at 7:30 pm.

Chairman Mahler asked for a moment of silence for all firefighters and military who have died in the performance of their duties.

**UPON ROLL CALL** made by Commissioner Martin Berkowitz, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Martin Berkowitz, Glenn Borsuk, Maurice Mahler, Edward Mitnowsky and Lawrence Reisch.

**ALSO PRESENT:** Board Attorney Richard J. Shaklee, Esquire, Chief Carbin and Lindsay Lesser, Substitute Recording Secretary.

There weren't any career firefighter present.

There was three volunteer firefighters/support present: Dennis Cronin, Mel Nudelman, Norman Olinsky

There were two members of the public present: Charlie DiPierro, Benjamin Vivona

Chairman Mahler announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the April 1, 2011 newspaper, posted on the bulletin board of the Office of the Township Clerk, and notices sent to those requesting such.

## MINUTES

Chairman Mahler asked for a motion on the Minutes.

**UPON MOTION MADE** by Lawrence Reisch and seconded by Martin Berkowitz, a motion was adopted to approve the minutes of the September 14, 2011 agenda and regular meetings, as amended.

**ROLL CALL:** Aye Berkowitz  
Aye Borsuk  
Aye Mahler  
Aye Mitnowsky  
Aye Reisch

## CLAIMS AGAINST THE BOARD

Chairman Mahler asked the board to review the claims against the board.

Commissioner Reisch read the report:

General Operating Claims Total	\$171,908.44
Capital Project Claims Total	\$0.00
Net Payroll Claims Total	\$35,498.68
Total Claims Against the Board	\$207,407.12

September 17, 2011 - October 12, 2011

**UPON MOTION MADE** by Lawrence Reisch and seconded by Glenn Borsuk, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$207,407.12.

**ROLL CALL:** Aye Berkowitz  
Aye Borsuk  
Aye Mahler  
Aye Mitnowsky  
Aye Reisch

### **TREASURER'S REPORT**

Chairman Mahler asked for the treasurer's report.

Commissioner Reisch reported the following as of October 11, 2011

Hudson City Savings Bank:

Unrestricted Funds	\$647,128.04	
Restricted Funds	\$375,989.83	
Capital Projects	\$58,054.41	*** Note - this amount is owed to the general fund***
Cash on hand	\$170.00	
Total Balance	\$1,081,342.28	

### **BUILDING COMMITTEE**

Chief Carbin reported that there is 1 gutter that needs to be repaired and he will have this done within the 18 month warrantee time frame.

### **CORESPONDANCE**

Commissioner Berkowitz reported that there isn't any correspondence to review.

### **FIRE PREVENTION BUREAU REPORT**

Chairman Mahler asked for the Fire Prevention Report.

Chief Carbin reviewed the following:

- CAFS & ladder training being done daily.
- Smoke tests doubled this month - 33 compared to last month's 16
- Incident Run Report - 66 down from the previous months 111
- Personnel event totals
- Apparatus & Equipment - tanker out of service for brakes
- General maintenance
- Hose testing is due on all apparatus
- The insurance check was received for the lightening strike at 130 Applegarth Road Station
- The new computer was delivered for the volunteer station but will be held until renovations are complete.
- Fire prevention at the school is scheduled

Firefighter Nuber arrived at 7:35pm

Chief Carbin confirmed with Attorney Shaklee what needs to be done to replace the Crown Vic. Attorney Shaklee stated that the vote can be done either at a regular meeting or a special meeting. If done at a special meeting it must be advertised at 5 locations 10 day prior

to the special meeting. The decision was made to do the vote at the November meeting. Attorney Shaklee will email Val Cier with the details and verbiage of what needs to be posted. Chief Carbin to email Attorney Shaklee with the vehicle specs. Additionally, there was \$30,000 carried over from last year's budget to purchase a new vehicle.

On November 21<sup>st</sup>, the Ponds will be hosting a recognition meeting for the on duty crew that worked the July 26<sup>th</sup> gas leak call. Chief Carbin has informed that crew.

#### **APPLEGARTH VOLUNTEER FIRE COMPANY**

President Dennis Cronin thanked the Commissioners for the Crown Vic that they will be donating and asked that it be given to the Volunteer Fire Police as the fire department will be receiving another donated vehicle from District 1. Chairman Mahler stated that the volunteers can use the Crown Vic for whatever they choose.

The Volunteers attended the Country Fair at Thompsons Park. No donations were collected but they are selling T-Shirts. On October 16<sup>th</sup> the volunteers will be at the October Fest. Mr. Cronin asked to borrow 57-9 for this event. They would like to pick up the truck the evening prior so that they can have it loaded and ready to go. Chief Carbin granted this request.

Building Committee is in place for repairs the building due to damage caused by the flood. A bid process isn't mandatory as the insurance company is paying, not the volunteers. They have asked that a separate quote be generated for the boiler and water heater so that they can be replaced prior to the any repairs on the building as the weather will be getting colder quickly.

Chief Carbin stated that he has 3 quotes for boats and that Cranbury invited us to go see their boat any time. President Cronin said that there is a resident of Greenbrier who was a firefighter for 911 and Katrina and has a few boats that he's willing to donate. President Cronin will do some additional research and report back.

#### **MEETING OPEN TO THE BOARD**

Commissioner Mitnowsky would like to thank Norman Olinsky and Mel Nudelman for their help in picking up the 9/11 tower artifact that will be used in the Memorial Garden. There was a discussion on how the plaque may look and Chief Carbin will obtain a quote. There is a sketch for how the Memorial Garden will look.

Per Chairman Mahler, Less Barta offered his services as an expert regarding his study on consolidation for fire and EMS for the township. Mr. Barta stated that his opinion would be favorable for the board. After discussing this option the board felt that Mr. Barta's report was pro consolidation and does not support the board's views. They decided not to use Mr. Barta's services.

**MEETING OPEN TO THE PUBLIC**

Chairman Mahler opened the meeting to the public.

No comments were made.

**ADJOURN**

Chairman Mahler asked for a motion to adjourn.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Lawrence Reisch, the meeting was adjourned at 8:05pm.

**ROLL CALL:** Aye Berkowitz  
Aye Borsuk  
Aye Mahler  
Aye Mitnowsky  
Aye Reisch

MARTIN BERKOWITZ  
Board Secretary  
MAURICE MAHLER  
Chairman

**NOTE:** Appendixes can be obtained upon request from the Board Secretary.

PREPARED BY: Lindsay Lesser