

**TOWNSHIP OF MONROE**  
**Board of Fire Commissioners**  
**Fire District No. 2**  
**Minutes of the Regular Meeting**  
**Wednesday, October 5, 2016**

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for an Agenda and Regular Meeting.

Chairman Mahler called the meeting to order with a Salute to the Flag at 7:00 pm. Chairman Mahler asked for a moment of silence for all firefighters, EMS, police and military, who have died in the performance of their duties.

**UPON ROLL CALL** made by Commissioner Jason Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Michael Frisch, Maurice Mahler, Robert McGee and Jason Martin. Commissioner Borsuk arrived late and left to bring a truck to a call.

**ALSO PRESENT:** Board Attorney Richard J. Shaklee, Esquire, and Val Cier, Recording Secretary. There were no career firefighters present.

There was one volunteer firefighter present: President Jeff Dunham

There was one member of the public present: Ed Mitnowsky

Chairman Mahler announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the September 30<sup>th</sup> Cranbury Press, posted on the bulletin board of the Office of the Township Clerk and district 2 website, and notices sent to those requesting such.

**MINUTES**

Chairman Mahler asked for a motion on the Minutes.

**UPON MOTION MADE** by Robert McGee and seconded by Michael Frisch, a motion was adopted to approve the minutes of the September 14, 2016 agenda and regular meetings, as amended.

**ROLL CALL:** Aye Frisch  
Aye Mahler  
Aye Martin  
Aye McGee

**CLAIMS AGAINST THE BOARD & TREASURERS REPORT**

Chairman Mahler asked the board to review the claims against the board and for treasurer's report.

Commissioner Martin read the report:

General Operating Claims Total	\$206,580.60
Net Payroll Claims Total	\$ 76,936.81
Total Claims Against the Board	\$283,517.41
Period ending October 7, 2016	

**UPON MOTION MADE** by Jason Martin and seconded by Michael Frisch, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$283,517.41.

**ROLL CALL:** Aye Frisch  
Aye Mahler  
Aye Martin  
Aye McGee

Commissioner Martin reported the following as of October 7, 2016:

Hudson City Savings Bank:

Undesignated Funds	\$1,089,046.79
Designated Funds	\$168,789.33
Total Balance	\$1,257,826.12

**CORRESPONDENCE**

Chairman Mahler asked for the correspondence to be read. Commissioner Martin had no correspondence.

**FIRE PREVENTION BUREAU REPORT**

Chairman Mahler asked for the Fire Prevention Report.

Commissioner Martin reported the following:

- 67 calls for the month
- 45 inspections due and 17 completed for October
- \$82,375.16 reported for Fire prevention 2016 income
- Reviewed Incident run log and new construction
- Chief Carbin is attending classes tonight

**APPLEGARTH VOLUNTEER FIRE COMPANY**

President Jeff Durham reported:

- 2 prospective members, waiting on physical
- Revamping social media and Facebook page

Chairman Mahler stated he was approached by volunteer's wife because her husband used his personal phone to use for directions on to a fire in one of the trucks. His personal phone was destroyed and he had to purchase a new one, out of pocket, to replace it. Chairman Mahler suggested putting a GPS in the truck. President Dunham stated the maps in the GPS are outdated, and the Chief said he's looking at a better device. Chairman Mahler doesn't feel volunteer should have to use their own device. Commissioner Martin will follow up with Chief Carbin on getting the new device.

**MEETING OPEN TO THE PUBLIC**

Chairman Mahler asked if the board had any items to discuss. Commissioner McGee mentioned that the open house at the firehouse will be on October 9<sup>th</sup>

**MEETING OPEN TO THE PUBLIC**

Chairman Mahler opened the meeting to the public. Public had no questions.

**CLOSED SESSION**

Chairman Mahler stated there was a need for a closed session.

Resolution was read by Attorney Shaklee for closed session for the purpose of contract negotiations.

**UPON MOTION MADE** by Jason Martin and seconded by Robert McGee, the board went into a closed session for the purpose of contract negotiations.

**ROLL CALL:** Aye Frisch  
Aye Mahler  
Aye Martin  
Aye McGee

Commissioner Borsuk arrived.

### **REOPEN MEETING TO PUBLIC**

Chairman Mahler reopened the meeting to the public.

Commissioner Martin read the Resolution of Board of Fire commissioners of Monroe Township Fire District No 2 authorizing the chairman to sign an employment agreement with James Carbin for the term January 1, 2017 through December 31, 2020.

**UPON MOTION MADE** by Michael Frisch and seconded by Robert McGee, to approve the Resolution of Board of Fire commissioners of Monroe Township Fire District No 2 authorizing the chairman to sign an employment agreement with James Carbin for the term January 1, 2017 through December 31, 2020.

**ROLL CALL:** Aye Borsuk  
Aye Frisch  
Aye Mahler  
Aye Martin  
Aye McGee

### **ADJOURN**

Chairman Mahler asked for a motion to adjourn.

**UPON MOTION MADE** by Michael Frisch and seconded by Robert McGee, the meeting was adjourned.

**ROLL CALL:** Aye Frisch  
Aye Mahler  
Aye Martin  
Aye McGee

JASON MARTIN  
Board Secretary  
MAURICE MAHLER  
Chairman

**NOTE:** Appendixes can be obtained upon request from the Board Secretary.

PREPARED BY: Val Cier