

TOWNSHIP OF MONROE
Board of Fire Commissioners
Fire District No. 2
Minutes of the Agenda and Regular Meetings
Wednesday, July 10, 2013

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for an Agenda and Regular Meeting.

Chairman Mahler called the meeting to order with a Salute to the Flag at 7:05 pm. Chairman Mahler asked for a moment of silence for all firefighters and military who have died in the performance of their duties. Also to the 19 firefighters in Colorado that had lost their life.

UPON ROLL CALL made by Commissioner Martin Berkowitz, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Martin Berkowitz, Glenn Borsuk, Maurice Mahler, and Edward Mitnowsky. Lawrence Reisch was not present

ALSO PRESENT: Board Attorney Richard J. Shaklee, Esquire, and Val Cier, Recording Secretary. There were no career firefighters present.

There were no one volunteer/support firefighters present.

There was one member of the public present: Jason Martin.

Chairman Mahler announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the newspapers, and posted on the bulletin board of the Office of the Township Clerk.

AGENDA MEETING

Chairman Mahler asked the board to review the minutes.

Commissioners Borsuk had corrections to various pages of the minutes: Page 1- correct price of gas/diesel; page 3-correct name of volunteer, amount for claims and who read them; page 4 -Commissioner Berkowitz read treasurers report, correction to building-on EMS side; page 5-remove closed session.

Chairman Mahler asked the board to review the claims against the board.

Chairman Mahler and Commissioner Mitnowsky went to bank with Board Accountant Dan Carlstrom to renew the bond at Hudson city, which must be done annually.

Commissioner Berkowitz questioned payments to JP Morgan, since there were no checks at firehouse tonight. Commissioner Borsuk stated the checks went out already.

Chairman Mahler questioned claim for Clean Air Company. Commissioner Borsuk stated it was problem with exhaust system at 130 Applegarth, and they are waiting on a part.

Chairman Mahler asked if there was any correspondence. Commissioner Berkowitz had nothing to report.

Chairman Mahler reported there will not be a closed session tonight.

Chairman Mahler reported on Building: The roofer was here because there was a loose boot on

the roof over the EMS section. He fixed a crack in the wall as well.

Chairman Mahler stated they are still having a problem with the floor in the bay. Chairman Mahler asked Attorney Shaklee to contact the Chief so Attorney Shaklee can contact the contractor for the floor.

Chairman Mahler reported he had gone to the opening of Monroe Senior Center, which he mentioned had a very expensive interior décor. You have to be registered to gain access to the center. Commissioner Mitnowsky questioned why they spent so much when each community has a clubhouse. Chairman Mahler stated the seniors outside the communities and from the communities can take advantage of it.

Chairman Mahler was interested in finding out if they have a generator, and he didn't notice the handicap access - not very visible if it is there. One of the continuing problems is people are entering the firehouse driveway in error and then turning around to go to senior center.

UPON MOTION MADE by Glenn Borsuk and seconded by Ed Mitnowsky, the agenda meeting was adjourned at 7:21pm.

ROLL CALL: Aye Berkowitz
Aye Borsuk
Aye Mahler
Aye Mitnowsky

REGULAR MEETING

Chairman Mahler called the regular meeting to order with a Salute to the Flag at 7:33 pm.

Chairman Mahler asked for a moment of silence for all firefighters and military who have died in the performance of their duties. Also to the 19 firefighters in Colorado that had lost their life.

UPON ROLL CALL made by Commissioner Martin Berkowitz, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Martin Berkowitz, Glenn Borsuk, Maurice Mahler and Edward Mitnowsky. Lawrence Reisch was not present. (Chairman Mahler mentioned the board hopes his health gets better)
ALSO PRESENT: Board Attorney Richard J. Shaklee, Esquire, and Val Cier, Recording Secretary. There were no career firefighters present.
There was one volunteer firefighter present: Jeff Dunham.
There was one member of the public present: Jason Martin.

Chairman Mahler announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the newspapers, and posted on the bulletin board of the Office of the Township Clerk.

MINUTES

Chairman Mahler asked for a motion on the Minutes.

UPON MOTION MADE by Glenn Borsuk and seconded by Martin Berkowitz, a motion was adopted to approve the minutes of the June 12, 2013 agenda and regular meetings, as amended.

ROLL CALL: Aye Berkowitz
Aye Borsuk
Aye Mahler
Aye Mitnowsky

CLAIMS AGAINST THE BOARD

Chairman Mahler asked the board to review the claims against the board.

Commissioner Berkowitz read the report:

General Operating Claims Total	\$286,364.41
Capital Project Claims Total	\$0.00
Net Payroll Claims Total	\$ 70,854.89
Total Claims Against the Board	\$357,219.30

June 13, 2013 - July 10, 2013

UPON MOTION MADE by Glenn Borsuk and seconded by Martin Berkowitz, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$357,219.30.

ROLL CALL: Aye Berkowitz
Aye Borsuk
Aye Mahler
Aye Mitnowsky

TREASURER'S REPORT

Chairman Mahler asked for the treasurer's report.

Commissioner Berkowitz reported the following as of July 10, 2013

Hudson City Savings Bank:

Undesignated Funds	\$1,001,770.80
Designated Funds	\$228,789.33
Total Funds	\$1,230,560.13

CORRESPONDENCE

Chairman Mahler asked for the correspondence to be read. Commissioner Berkowitz had no correspondence.

Chairman Mahler reported that he received information from Chairman Barta of District 3 that they are working on contracts with the men in the union. Chairman Mahler would like to get back together with the other districts to discuss the draft agreement for township chief. Attorney Shaklee feels this board should first have an executive session to talk about that and the letter from the township attorney. Commissioner Borsuk won't be at August meeting.

FIRE PREVENTION BUREAU REPORT

Chairman Mahler asked for the Fire Prevention Report.

Commissioner Borsuk reported on behalf of Chief Carbin the following:

- Report includes personnel and training report. Commissioner Borsuk will ask for Chief Carbin to include volunteer training going forward since it's missing from the report.
- 175 smoke detector test this year
- Incident run log-69 calls for month (Ernie Feist accident is noted on page 1; fire in East Windsor, overturned MVA, cover assignment for Hightstown, overturned truck on Mount Rd)
- Engine 57 still out for repairs
- Chief Carbin attended opening Senior Center
- Chief Carbin went to see Randy Beverly for sign for Senior Center (22 cars and people walking through firehouse parking lot on opening of senior center)
- Preparing for 8/6 National Night out
- 8/28 municipal services open house

APPLEGARTH VOLUNTEER FIRE COMPANY

President Jeff Dunham stated he had nothing to report for the volunteers.

MEETING OPEN TO THE BOARD

Commissioner Mitnowsky reported that Commissioner Reisch is trying to get a better interest rate from the bank.

Commissioner Mitnowsky asked for the volunteer audit.

President Jeff Dunham provided Commissioner Mitnowsky with the annual audit. The checking audit was provided last month.

MEETING OPEN TO THE PUBLIC

Chairman Mahler opened the meeting to the public and asked Jason Martin to find out why the kiosk isn't working. Mr. Martin said the website shows solar production but the kiosk is not displaying. Mr. Martin will look into it.

CLOSED SESSION

Chairman Mahler stated there was no need for a closed session.

ADJOURN

Chairman Mahler asked for a motion to adjourn.

UPON MOTION MADE by Martin Berkowitz and seconded by Glenn Borsuk, the meeting was adjourned.

ROLL CALL: Aye Berkowitz
Aye Borsuk
Aye Mahler
Aye Mitnowsky

EDWARD MITNOWSKY
Board Secretary
MAURICE MAHLER
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.
PREPARED BY: Val Cier