

TOWNSHIP OF MONROE
Board of Fire Commissioners
Fire District No. 2
Minutes of the Agenda and Regular Meetings
Wednesday, May 8, 2013

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for an Agenda and Regular Meeting.

Chairman Mahler called the meeting to order with a Salute to the Flag at 7:01 pm. Chairman Mahler asked for a moment of silence for all firefighters and military who have died in the performance of their duties.

UPON ROLL CALL made by Commissioner Martin Berkowitz, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Martin Berkowitz, Glenn Borsuk, Maurice Mahler, Edward Mitnowsky and Lawrence Reisch.

ALSO PRESENT: Board Attorney Richard J. Shaklee, Esquire, and Lindsay Lesser, Substitute Recording Secretary.

There was one career firefighter present: Chief Carbin.

There were no one volunteer/support firefighters present.

There were no members of the public present.

Chairman Mahler announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the newspapers, and posted on the bulletin board of the Office of the Township Clerk.

AGENDA MEETING

Chairman Mahler asked the board to review the minutes. The follow corrections were noted:

Page 1, 2nd paragraph from the bottom, 2nd to last sentence should read - They will get a list from Monroe tax assessor.

Page 4, last bullet under Fire Prevention Bureau should read: Chief has all the 2013 Resolutions signed and will keep all Resolutions on site at firehouse.

Pages 5, under Meeting Open to the Board - rates are listed incorrectly. Introductory rate (2nd line) should be .0799, 4th line rate should be .1195. Last sentence should read Commissioner Reisch has been paying .095 for the past 2 years with Dominion Resources.

Chairman Mahler asked the board to review claims against the board.

Chairman Mahler asked if the board had any correspondence.

Commissioner Reisch requested a letter be drafted to the volunteer, addressed to President Jeff Dunham. The letter should request a copy of their annual audit as well as their latest checking account balance. The letter should ask them to submit these documents by the next Commissioners meeting, June 12th.

Chairman Mahler asked Commissioner Borsuk if he would like to sit on a committee to discuss Union Negotiations. Commissioners Mitnowsky and Reisch to act as substitutes for negotiations committee. Commissioner Borsuk is invaluable as he has considerable the fire

experience. Each meeting will have a closed session to discuss the details so that everyone has full understanding of needs. Commissioner Borsuk agreed to as a substitute and advisor to the committee, but not a primary member of the committee.

UPON MOTION MADE by Glenn Borsuk and seconded by Martin Berkowitz, the agenda meeting was adjourned at 7:12pm.

ROLL CALL: Aye Berkowitz
Aye Borsuk
Aye Mahler
Aye Mitnowsky
Aye Reisch

REGULAR MEETING

Chairman Mahler called the regular meeting to order with a Salute to the Flag at 7:30 pm.

Chairman Mahler asked for a moment of silence for all firefighters and military who have died in the performance of their duties.

UPON ROLL CALL made by Commissioner Martin Berkowitz, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Martin Berkowitz, Glenn Borsuk, Maurice Mahler, Edward Mitnowsky and Lawrence Reisch.
ALSO PRESENT: Board Attorney Richard J. Shaklee, Esquire, and Lindsay Lesser, Substitute Recording Secretary.

There was one career firefighter present: Chief Carbin.

There were no volunteer firefighters/support present.

There were no members of the public present.

Chairman Mahler announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the newspapers, and posted on the bulletin board of the Office of the Township Clerk.

MINUTES

Chairman Mahler asked for a motion on the Minutes.

UPON MOTION MADE by Martin Berkowitz and seconded by Glenn Borsuk, a motion was adopted to approve the minutes of the April 10, 2013 agenda and regular meetings, as amended.

ROLL CALL: Aye Berkowitz
Aye Borsuk
Aye Mahler
Aye Mitnowsky
Aye Reisch

CLAIMS AGAINST THE BOARD

Chairman Mahler asked the board to review the claims against the board.

Commissioner Reisch read the report:

General Operating Claims Total	\$170,553.47
Capital Project Claims Total	\$0.00
Net Payroll Claims Total	\$ 70,302.09
Total Claims Against the Board	\$240,855.56

April 13, 2013 - May 10, 2013

UPON MOTION MADE by Lawrence Reisch and seconded by Martin Berkowitz, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$240,855.56.

ROLL CALL: Aye Berkowitz
Aye Borsuk
Aye Mahler
Aye Mitnowsky
Aye Reisch

TREASURER'S REPORT

Chairman Mahler asked for the treasurer's report.

Commissioner Reisch reported the following as of April 10, 2013

Hudson City Savings Bank:

Unrestricted Funds	\$643,678.68
Restricted Funds	\$246,080.15
Capital Projects	\$22,634.81
Cash on Hand	\$170.00
Total Balance	\$912,563.64

Commission Reisch spoke to Donna, the Asst. Manager of Hudson City. Donna confirmed that Hudson City did have GUDPA. Donna stated that there is a delay in the final merger and should be complete in December 2013 or January 2014. Donna also stated that the rates will be competitive. Once the merger is complete, we will reevaluate our banking needs.

CORRESPONDENCE

Chairman Mahler stated that the correspondence will be written to the Volunteers as stated in the agenda meeting.

APPLEGARTH VOLUNTEER FIRE COMPANY

Volunteers were not present.

FIRE PREVENTION BUREAU REPORT

Chairman Mahler asked for the Fire Prevention Report.

Chief Carbin reported the following:

- Review of Career Staff hours and training including in-house EMS training lead by Bill Gadener
- Fire Prevention Report - on pace to break last year smoke test amount for re-sales only
- Reviewed Incident run log calls
 - Ming Feng - call came in as mulch fire. Was actually the lit letters on building which has the potential to be a building fire.
 - Many mutual aid calls
 - Turnpike - mutual aid with 23. 4 tractor trailer accident
 - Plainsboro - garage fire. Chief Carbin asked to take command by Plainsboro Career Lieutenant
 - 17 Washington, East Windsor - townhouse fire
 - Waterside - car into a building
- Personal event totals - Crocker and Borsuk top responders
- Monthly run analysis
- The transmission of 57-1 needs to be replaced. The cost will be over \$10,000. Chief asked Attorney Shaklee if this will need to go to bid because it is an emergency repair and it needs to be done at a highly specialized shop. Per Shaklee, 3 quotes are not needed if it meets the criteria. Chief will try to get the tow cost to be included in the cost.
- Chief purchased a new Samsung Tablet for the command vehicle. The cost was \$525 for the tablet versus \$4700 for the Tough Book on the State Contract.
- Santorini will be scheduled to repair the bay floor and the patch on the wall.

MEETING OPEN TO THE PUBLIC

Chairman Mahler opened the meeting to the public. There were no members of the public present.

CLOSED SESSION

Chairman Mahler announced the need to hold an executive session at for the purpose of contract negotiations, resolution read by Attorney Shaklee.

UPON MOTION MADE by Glenn Borsuk and seconded by Lawrence Reisch, to hold an executive session for the purpose of pending contract negotiations.

ROLL CALL: Aye Berkowitz

Aye Borsuk

Aye Mahler

Aye Mitnowsky

Aye Reisch

EDWARD MITNOWSKY

Board Secretary

MAURICE MAHLER

Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.

PREPARED BY: Lindsay Lesser