

TOWNSHIP OF MONROE
Board of Fire Commissioners
Fire District No. 2
Minutes of the Agenda and Regular Meetings
Wednesday, February 11, 2015

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for an Agenda and Regular Meeting.

Chairman Mahler called the meeting to order with a Salute to the Flag at 7:00 pm. Chairman Mahler asked for a moment of silence for all firefighters, police and military, who have died in the performance of their duties.

UPON ROLL CALL made by Commissioner Jason Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Martin Berkowitz, Glenn Borsuk, Maurice Mahler, Jason Martin and Edward Mitnowsky.

ALSO PRESENT: Board Attorney Richard J. Shaklee, Esquire, and Val Cier, Recording Secretary.

There was one career firefighter present: Chief Carbin.

There were no volunteer/support firefighters present.

There were no members of the public present.

Chairman Mahler announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the Cranbury Press of January 30th, posted on the bulletin board of the Office of the Township Clerk and twelve public locations, and notices sent to those requesting such.

AGENDA MEETING

Chairman Mahler asked for the opening of the bids for the 1995 Baker Aerialscope.

Chief Carbin stated there was one potential bidder. They are waiting for approval from their town council for the purchase.

Attorney Shaklee stated if it's another public agency, you can sell it at a private sale at the estimated fair value. You can do another public auction or sell it privately. When you have the buyer, you can do the resolution at that time. Chief Carbin stated they can wait until the next meeting for the sale/purchase of the truck.

Chairman Mahler reported that the Resolutions will be read at the regular meeting.

Chairman Mahler asked the board to review the minutes. Commissioner Borsuk and Commissioner Martin had corrections to page 1 and 4.

Chairman Mahler asked the board to Review claims against the board.

Chairman Mahler thanked Commissioner Mitnowsky for fixing election signs. Commissioner Borsuk will wait until this weekend to put out election flyers.

Agenda/Regular Meeting
February 11, 2015

UPON MOTION MADE by Ed Mitnowsky and seconded by Martin Berkowitz, the agenda meeting was adjourned at 7:14pm.

ROLL CALL: Aye Berkowitz
Aye Borsuk
Aye Mahler
Aye Martin
Aye Mitnowsky

REGULAR MEETING

Chairman Mahler called the regular meeting to order with a Salute to the Flag at 7:30 pm. Chairman Mahler asked for a moment of silence for all who lost their lives on 9/11.

UPON ROLL CALL made by Commissioner Jason Martin, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Martin Berkowitz, Glenn Borsuk, Maurice Mahler, Jason Martin and Ed Mitnowsky.

ALSO PRESENT: Board Attorney Richard J. Shaklee, Esquire, and Val Cier, Recording Secretary. There was one career firefighter present: Chief Carbin. There were no volunteer/support firefighters present. There was one member of the public present: Bob McGee.

Chairman Mahler announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the Cranbury Press January 30th, posted on the bulletin board of the Office of the Township Clerk and twelve other public locations, and notices sent to those requesting such.

OPENING OF BIDS

Chairman Mahler stated opening of bids will be tabled since there was only one potential bidder. They are waiting for approval from their town council for the purchase.

Attorney Shaklee stated if it's another public agency, you can sell at a private sale at the estimated fair value. You can do another public auction or sell it privately. When you have the buyer, you can do the resolution at that time. Chief Carbin stated they can wait until the next meeting to purchase the truck.

MEMORIALIZATION OF RESOLUTION OF AERIAL SCOPE

Chairman Mahler asked for a motion on the Memorialization of the Resolution of the Baker Aerial Scope.

UPON MOTION MADE by Glenn Borsuk and seconded by Martin Berkowitz, to memorialize the motion made at the last meeting for the sale of the FWD 1995 Baker AerialScope.

ROLL CALL: Aye Berkowitz
Aye Borsuk
Aye Mahler
Aye Martin
Aye Mitnowsky

MEMORIALIZATION OF RESOLUTION ALLOWING BUDGET TO BE READ BY TITLE

Chairman Mahler asked for a motion on the Memorialization of the Resolution for FD#2 2015 budget to be read by title.

UPON MOTION MADE BY Jason Martin and seconded by Ed Mitnowsky, to memorialize the resolution, for the motion passed at the last meeting that allowed the budget to be read at the public hearing by title.

ROLL CALL: Aye Berkowitz
Aye Borsuk
Aye Mahler
Aye Martin
Aye Mitnowsky

MINUTES

Chairman Mahler asked for a motion on the Minutes.

UPON MOTION MADE by Jason Martin and seconded by Ed Mitnowsky, a motion was adopted to approve the minutes of the January 14, 2015 agenda and regular meetings, as amended.

ROLL CALL: Aye Berkowitz
Aye Borsuk
Aye Mahler
Aye Martin
Aye Mitnowsky

CLAIMS AGAINST THE BOARD

Chairman Mahler asked the board to review the claims against the board.

Commissioner Berkowitz read the report:

General Operating Claims Total	\$229,583.04
Net Payroll Claims Total	\$ 68,789.59
Total Claims Against the Board	\$298,372.63
Period ending February 13, 2015	

UPON MOTION MADE by Martin Berkowitz and seconded by Glenn Borsuk, claims against the Monroe Township Board of Fire Commissioners of District No. 2 were approved in the amount of \$298,372.63.

ROLL CALL: Aye Berkowitz
Aye Borsuk
Aye Mahler
Aye Martin
Aye Mitnowsky

TREASURER'S REPORT

Chairman Mahler asked for the treasurer's report.

Commissioner Berkowitz reported the following as of February 13, 2015

Hudson City Savings Bank:

Undesignated Funds	\$945,113.99
Designated Funds	\$168,789.33
Total Balance	\$1,113,903.32

Chairman Mahler stated the 2015 budget has been approved by the DCA.

CORRESPONDENCE

Chairman Mahler asked for the correspondence to be read. Commissioner Martin had no correspondence.

Chairman Mahler stated for Election there is a new poll taker in Clearbrook, Emily Philippe, to replace someone else. Commissioner Martin stated he has the ballots, budget, voter listing, and ballot boxes ready. The Commissioners should meet at firehouse at 1pm to prepare for distribution. Commissioner Borsuk will deliver to Renaissance, Commissioner Berkowitz to Clearbrook, Commission Mitnowsky to Encore, and Commissioner Martin to Concordia and The Ponds. The poll takers should return the ballot boxes to the firehouse.

Mr. McGee stated the advertisement posted in the shopping guide paper doesn't state what the February 21st vote is for, so that may prevent voters from coming out. Commissioners stated the reason for low turnout is apathy and bad weather in the winter.

Commissioner Berkowitz stated that having the last page of the community paper was very impressive and the board should communicate more with the communities. It's difficult to get to the single family homes though. Commission Martin stated last year he expected 100 folks that were going to come out and vote and only 8 came. People don't see this election as a priority.

Chairman Mahler reported that District 3 Chairman Mr. Kaplan wanted to split cost with election ads but Chairman Mahler stated it was too late to put in the paper at this time.

Mr. McGee stated Stonebridge has mail email distribution list that is used to send information and the commissioners should consider using that for communications.

Commissioner Martin would prefer the election be done as a mail in votes. Something can be run in the clubhouses. There are many more communities being built and the board has to consider more voting locations and if there is a benefit versus mail in.

Commissioner Borsuk likes the mail in ballot or come in one location, firehouse, to vote.

FIRE PREVENTION BUREAU REPORT

Chairman Mahler asked for the Fire Prevention Report.

Chief Carbin the following:

- 490 smoke detector tests last year and each year they continue to rise
- Reviewed Incident run log calls-74 runs for the month
- Command vehicle will go out for repair for deer damage

- HGAC (Houston-Galveston Area Council) Contract included in report
- New utility is complete and 579 is at other station
- New Copier arrived
- FD fees went up due to increase in Township fees. Registration fees not yet paid will get a notice for additional fees
- Ballot boxes will have new locks

Chief will need name and address of each poll worker to give requisition to board accountant.

7:57pm Mark Davis arrived.

APPLEGARTH VOLUNTEER FIRE COMPANY

Mark Davis had nothing new to report.

Chairman Mahler mentioned the board has increased the lease amount. Chairman Mahler asked if any news about renting out the hall. Mr. Davis stated that is the decision of the President and executive officers to decide.

Mr. Davis reported that the Ladies Auxiliary will run a pancake breakfast benefit again. They will raffle Trenton thunder tickets also.

Chairman Mahler recommended doing a dog adoption too as another idea.

MEETING OPEN TO THE PUBLIC

Chairman Mahler opened the meeting to the public. Public had no questions.

CLOSED SESSION

Chairman Mahler stated there was no need for a closed session.

ADJOURN

Chairman Mahler asked for a motion to adjourn.

UPON MOTION MADE by Glenn Borsuk and seconded by Martin Berkowitz, the meeting was adjourned.

ROLL CALL: Aye Berkowitz

Aye Borsuk

Aye Mahler

Aye Martin

Aye Mitnowsky

JASON MARTIN
Board Secretary
MAURICE MAHLER
Chairman

NOTE: Appendixes can be obtained upon request from the Board Secretary.

PREPARED BY: Val Cier