

**TOWNSHIP OF MONROE**  
**Board of Fire Commissioners**  
**Fire District No. 2**  
**Minutes of the Agenda and Regular Meetings**  
**Wednesday, January 15, 2014**

The Monroe Township Board of Fire Commissioners of District No. 2 met at the Monroe Township Fire District #2 & EMS building, 10 Halsey Reed Road, Monroe Township, New Jersey for an Agenda and Regular Meeting.

Chairman Mahler called the meeting to order with a Salute to the Flag at 7:00 pm. Chairman Mahler asked for a moment of silence for all firefighters, police and military, who have died in the performance of their duties.

**UPON ROLL CALL** made by Commissioner Martin Berkowitz, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Martin Berkowitz, Glenn Borsuk, Maurice Mahler and Edward Mitnowsky. Lawrence Reisch was not present.

**ALSO PRESENT:** Substitute Board Attorney Susan DeSimone, and Lindsay Lesser, Substitute Recording Secretary.

There was one career firefighter present. Chief Carbin

There were no volunteer/support firefighters present.

The following members of the public were present - Jason Martin

Chairman Mahler announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the newspapers, and posted on the bulletin board of the Office of the Township Clerk.

**AGENDA MEETING**

Chairman Mahler asked the board to review the minutes. The following corrections were made:

Page 2 - 3<sup>rd</sup> paragraph under Introduction and Approval of the 2014 Budget - Commissioner Borsuk read the 2014 Fire District #2 Budget Resolution.

Page 4 - 2<sup>nd</sup> paragraph under Meeting Open to the Board should read - Commissioner Berkowitz made a motion to increase contributions to \$675 for LOSAP base. It is \$13.50 for each % point above the minimum and \$135 for holding an office.

Chairman Mahler asked the Commissions to review the claims against the board.

There will be a closed session this evening. Treasurers Report will be reviewed at the regular meeting.

Chairman Mahler asked if there is any correspondence. The board had no correspondence.

Flyers for the upcoming elections to be distributed to Renaissance 33, Renaissance at Cranbury Crossing, Concordia, Ponds, Clearbrook, Stonebridge and Encore.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Martin Berkowitz, the agenda meeting was adjourned at 7:10pm.

**ROLL CALL:** Aye Berkowitz  
Aye Borsuk  
Aye Mahler  
Aye Mitnowsky

## REGULAR MEETING

Chairman Mahler called the meeting to order with a Salute to the Flag at 7:30 pm. Chairman Mahler asked for a moment of silence for all firefighters, police and military, who have died in the performance of their duties.

**UPON ROLL CALL** made by Commissioner Martin Berkowitz, the following members of the Monroe Township Board of Fire Commissioners of District No. 2 were present: Martin Berkowitz, Glenn Borsuk, Maurice Mahler and Edward Mitnowsky. Lawrence Reisch was not present.

**ALSO PRESENT:** Substitute Board Attorney Susan DeSimone, and Lindsay Lesser, Substitute Recording Secretary.

There was one career firefighter present. Chief Carbin

There were no volunteer/support firefighters present.

The following members of the public were present - Jason Martin

Chairman Mahler announced that the meeting was being held in accordance with the Open Public Meeting Act, having been published in the newspapers, and posted on the bulletin board of the Office of the Township Clerk.

## MINUTES

Chairman Mahler asked for a motion on the Minutes.

**UPON MOTION MADE** by Martin Berkowitz and seconded by Edward Mitnowsky, a motion was adopted to approve the minutes of the December 11, 2014 agenda and regular meetings.

**ROLL CALL:** Aye Berkowitz

Aye Borsuk

Aye Mahler

Aye Mitnowsky

## CLAIMS AGAINST THE BOARD

Chairman Mahler asked the board to review the claims against the board.

Commissioner Berkowitz read the report:

General Operating Claims Total	\$168,261.36
Net Payroll Claims Total	\$ 95,252.73
Total Claims Against the Board	\$263,514.09

Period ending January 17, 2014

**UPON MOTION MADE** by Ed Mitnowsky and seconded by Martin Berkowitz, claims against the Monroe Township Board of Fire Commissioners of District No. 2.

**ROLL CALL:** Aye Berkowitz

Aye Borsuk

Aye Mahler

Aye Mitnowsky

## TREASURER'S REPORT

Chairman Mahler asked for the treasurer's report.

Commissioner Berkowitz reported the following as of January 17, 2014

Hudson City Savings Bank:

Undesignated Funds	\$1,104,897.15
Designated Funds	\$228,789.33
Total Balance	\$1,333,596.16

**CORRESPONDENCE**

Chairman Mahler asked for the correspondence to be read. Commissioner Berkowitz had no correspondence. Chairman Mahler stated that a platter was sent to the family of Commissioner Reisch for the passing of Millicent Reisch.

**FIRE PREVENTION BUREAU REPORT**

Chairman Mahler asked for the Fire Prevention Report.

Chief Carbin the following:

- Hours were reset for Career Staff
- Training - Volunteer did their mandatory training
- YTD Smoke detectors has increased steadily year over year since 2009-2013. Over the past 2 years it has increased 134 tests.
- Incident run log - 56 calls
- Run analysis
- Event totals
- 57-3 remains on loan to Asbury Park
- A check was received from Sandy funds in the amount of \$9,335.75

**MEETING OPEN TO THE PUBLIC**

Chairman Mahler opened the meeting to the public. No Public was present.

Chief Carbin publicly thanked Mr. Martin for his help with the Solar Panel upkeep.

**APPLEGARTH VOLUNTEER FIRE COMPANY**

Volunteer representation was not present tonight.

**APPROVAL OF THE 2014 BUDGET**

Commissioner Berkowitz read the 2014 Fire District #2 Budget Resolution for \$3,698,715.00 with \$3,465,215.00 to be raised by taxation. The approved tax rate is .25683.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Edward Mitnowsky, a motion to open the budget meeting over to the public.

**ROLL CALL:** Aye Berkowitz  
Aye Borsuk  
Aye Mahler  
Aye Mitnowsky

No comments were made by the public.

**UPON MOTION MADE** by Glenn Borsuk and seconded by Edward Mitnowsky, a motion to close the public portion of the budget meeting.

**ROLL CALL:** Aye Berkowitz  
Aye Borsuk  
Aye Mahler  
Aye Mitnowsky

**UPON MOTION MADE** by Glenn Borsuk and seconded by Martin Berkowitz, a motion was adopted to approve the 2014 budget as read by Council in the amount of \$3,698,715.00.

**ROLL CALL:** Aye Berkowitz  
Aye Borsuk  
Aye Mahler  
Aye Mitnowsky

Meeting went into closed session 7:52pm.

ED MITNOWSKY  
Board Secretary  
MAURICE MAHLER  
Chairman

**NOTE:** Appendixes can be obtained upon request from the Board Secretary.

PREPARED BY: Lindsay Lesser